ACCESS CONTROL MANAGEMENT

Software Suite Guide

Release 6.9

Jul,26,2010

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Preface

Purpose of this Document

The Software Suite Guide provides the procedures and information necessary to use Version 6.9 of the Access Control System. These procedures guide you to use the following groups of functions:

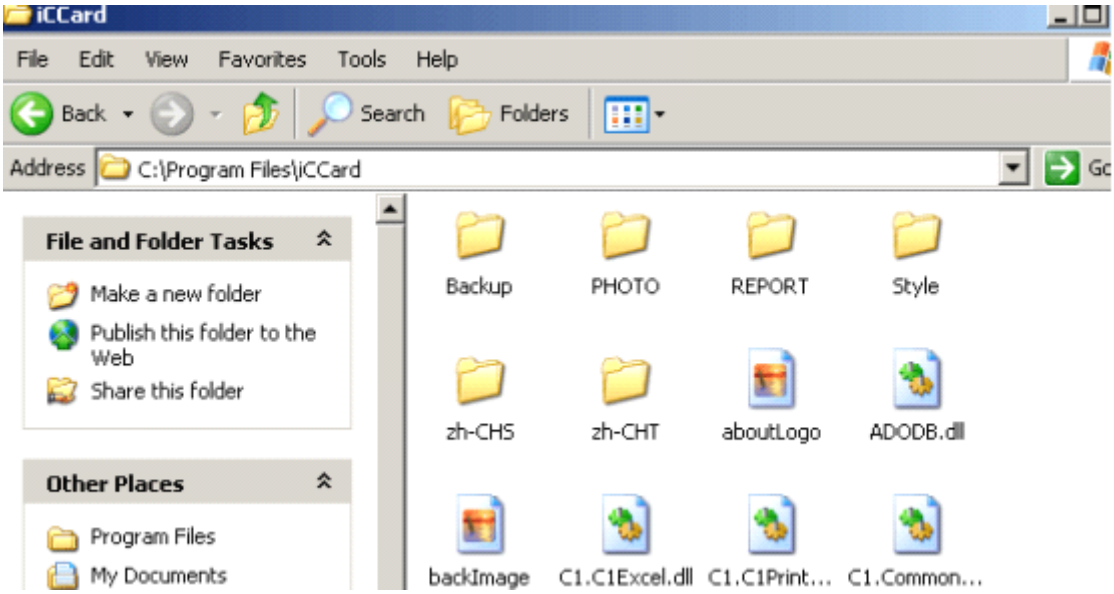
Badging
Hardware configuration
Database configuration
Monitoring
Reporting
Administration

Audience

This direction is written for two kind of readers .Part 1 is opened for actual operation Access Control System's user,such as security personnel .Part 2 is opened for an administrator who first configures the system.

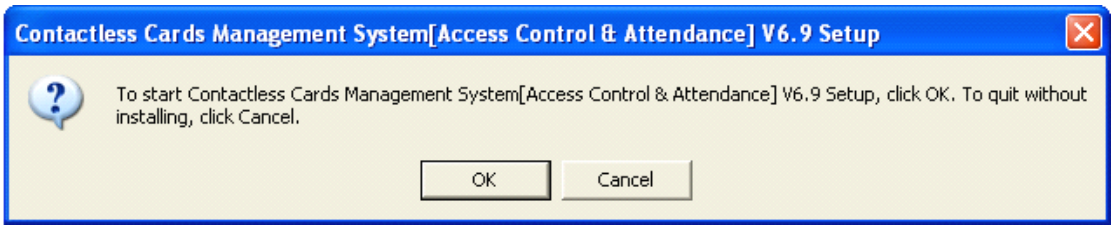
Part 1 Setup and Remove applications

1.1 Setup applications

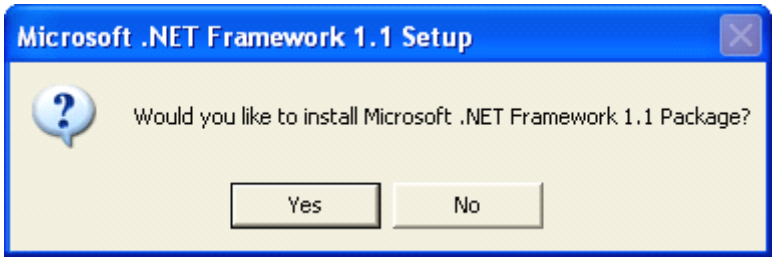


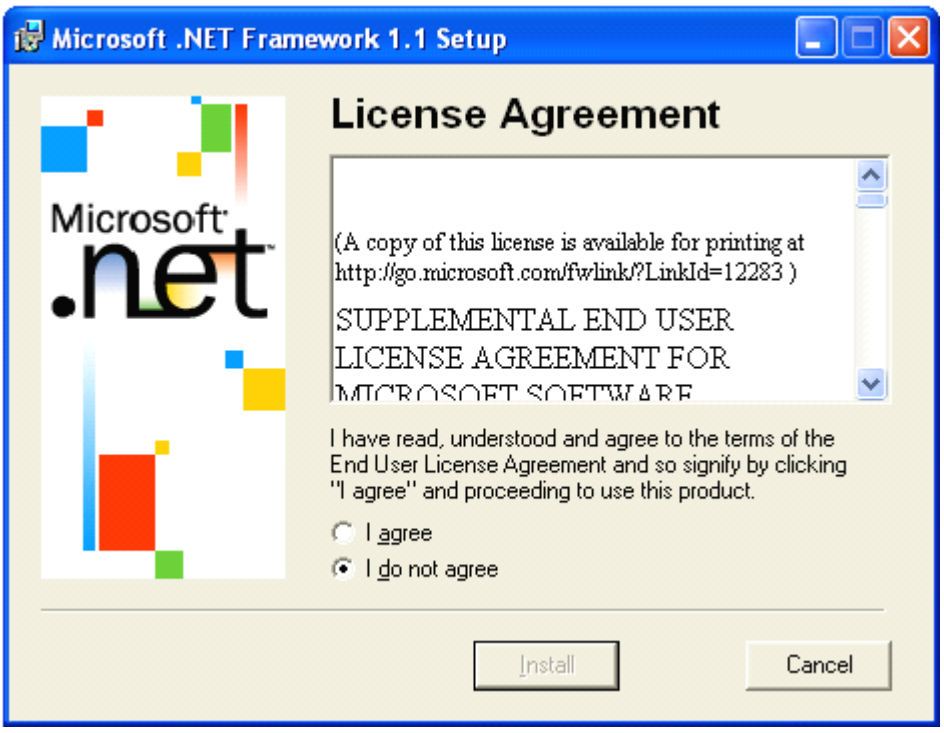
First puts in the CD to CD-ROM, then run the applications of setup ( ) .

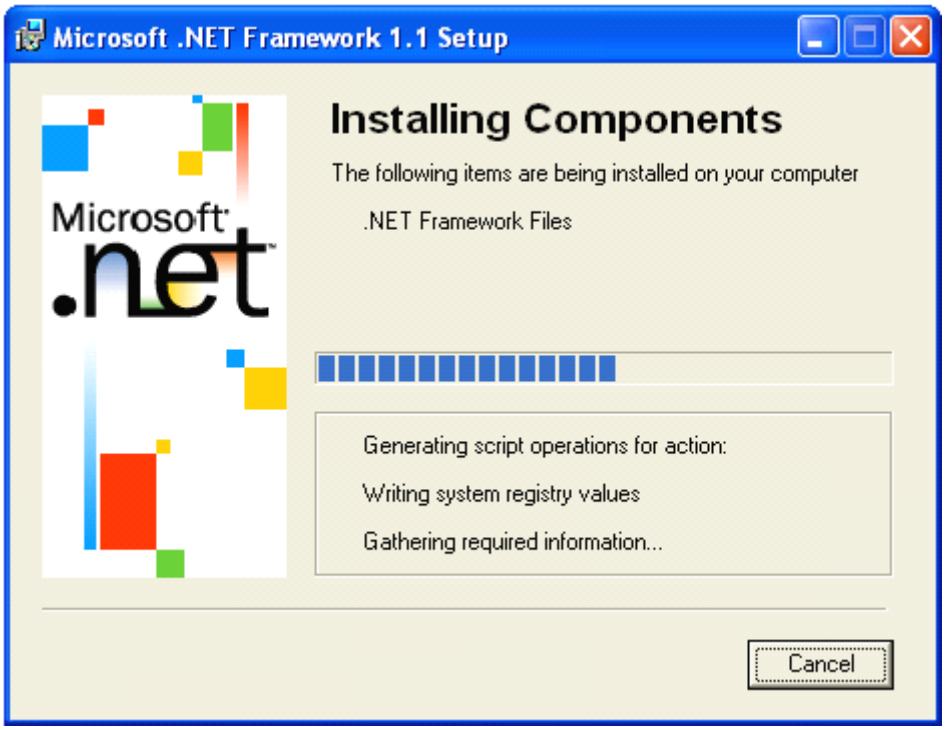
1.1.1 Setup Microsoft.Net

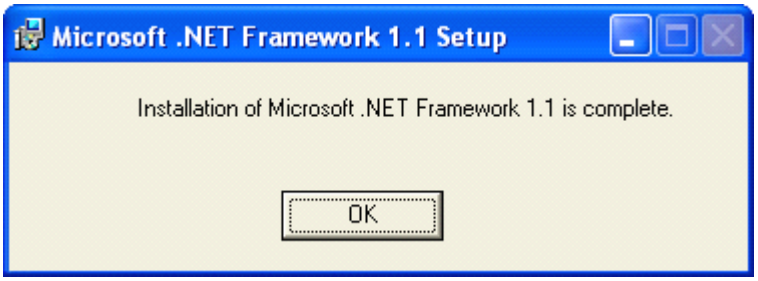

Contactless Cards Management System[Access Control & Attendance] V6.9 Setup
To start Contactless Cards Management System[Access Control & Attendance] V6.9 Setup, click OK. To quit without installing, click Cancel.
OK
Cancel

When in your computer has not installed Microsoft.NET Framework, The system can from next step for you to install Microsoft.NET Framework 1.1.



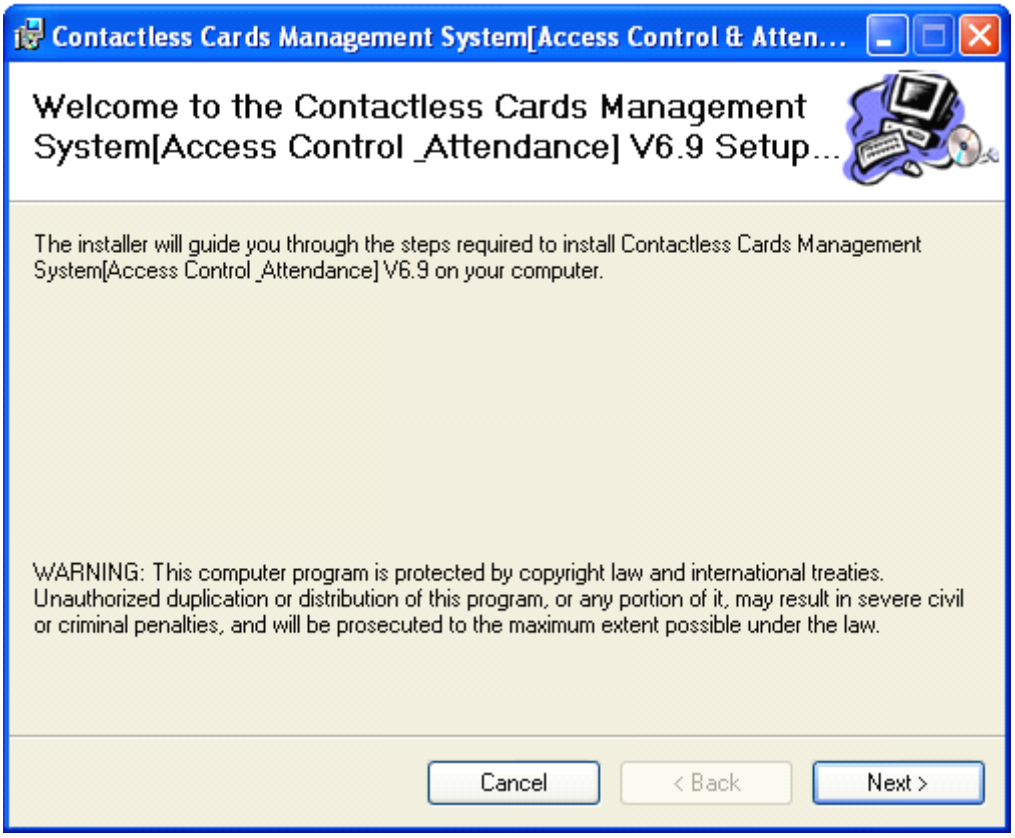

Microsoft .NET Framework 1.1 Setup
License Agreement
Microsoft
.net
(A copy of this license is available for printing at http://go.microsoft.com/fwlink/?LinkId=12283)
SUPPLEMENTAL END USER LICENSE AGREEMENT FOR
I have read, understood and agree to the terms of the End User License Agreement and so signify by clicking "I agree" and proceeding to use this product.
I agree
I do not agree
Install
Cancel

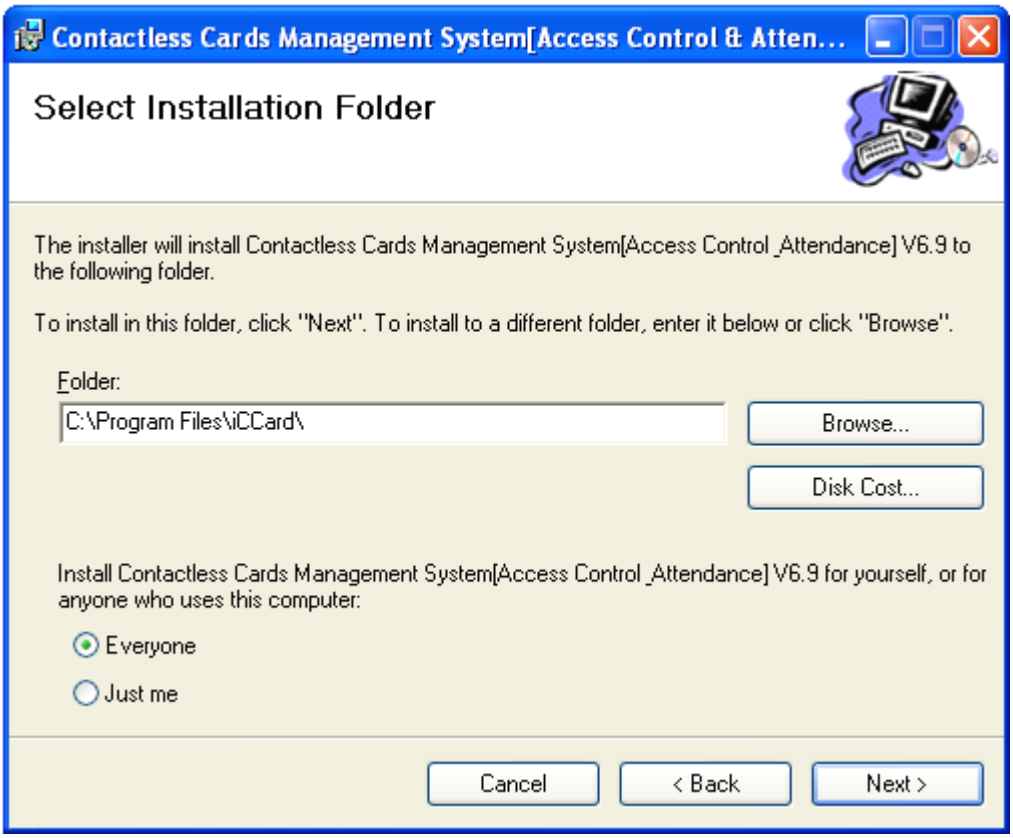

Microsoft .NET Framework 1.1 Setup
Installing Components
The following items are being installed on your computer
.NET Framework Files
Generating script operations for action:
Writing system registry values
Gathering required information...
Cancel

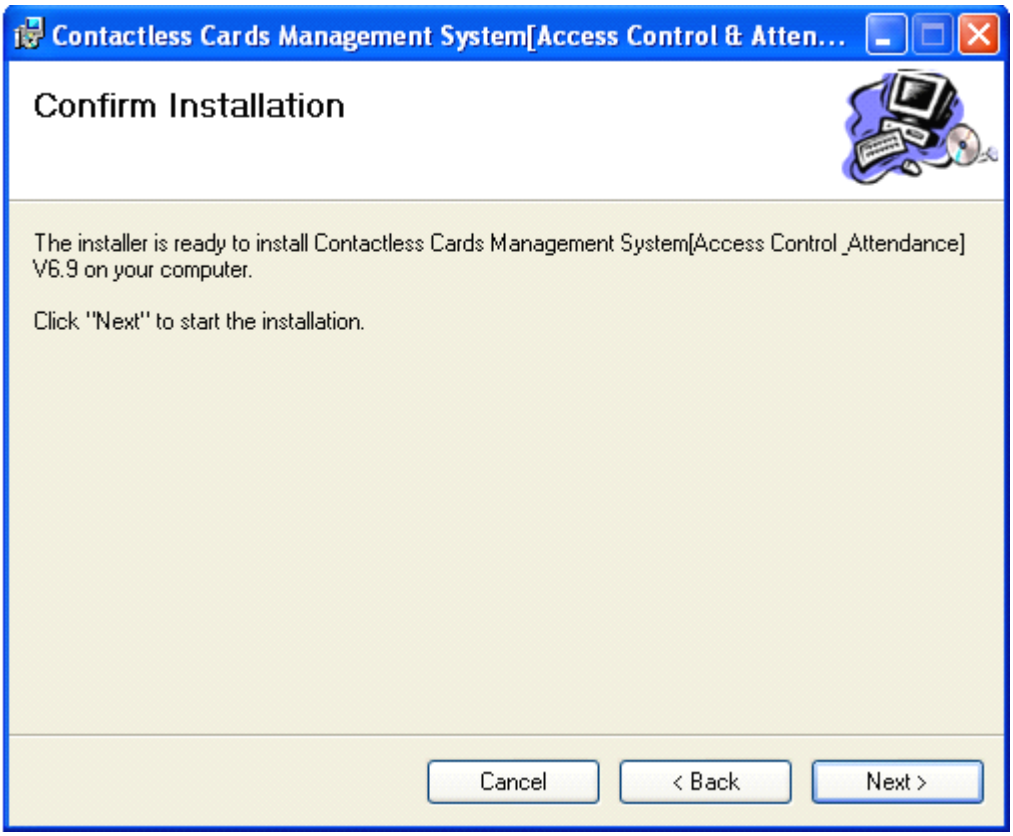


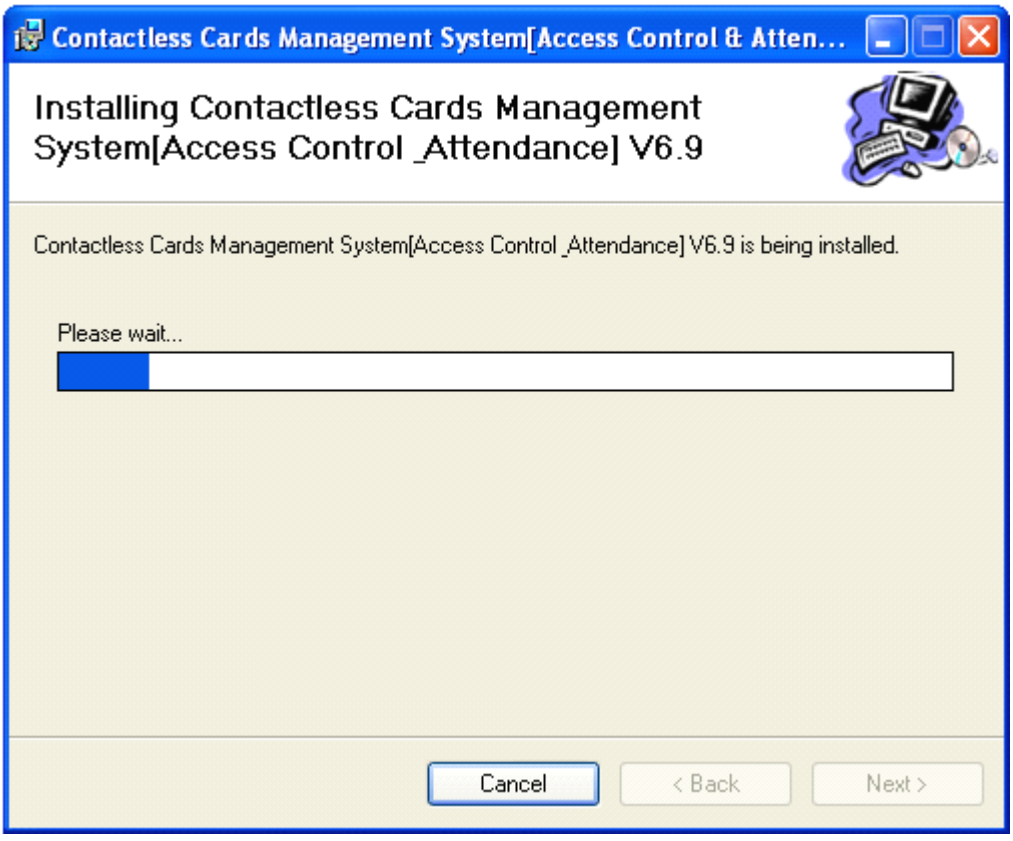
If your computer has installed Microsoft.NET Framework, The system will from next step for you to install Access Control System.

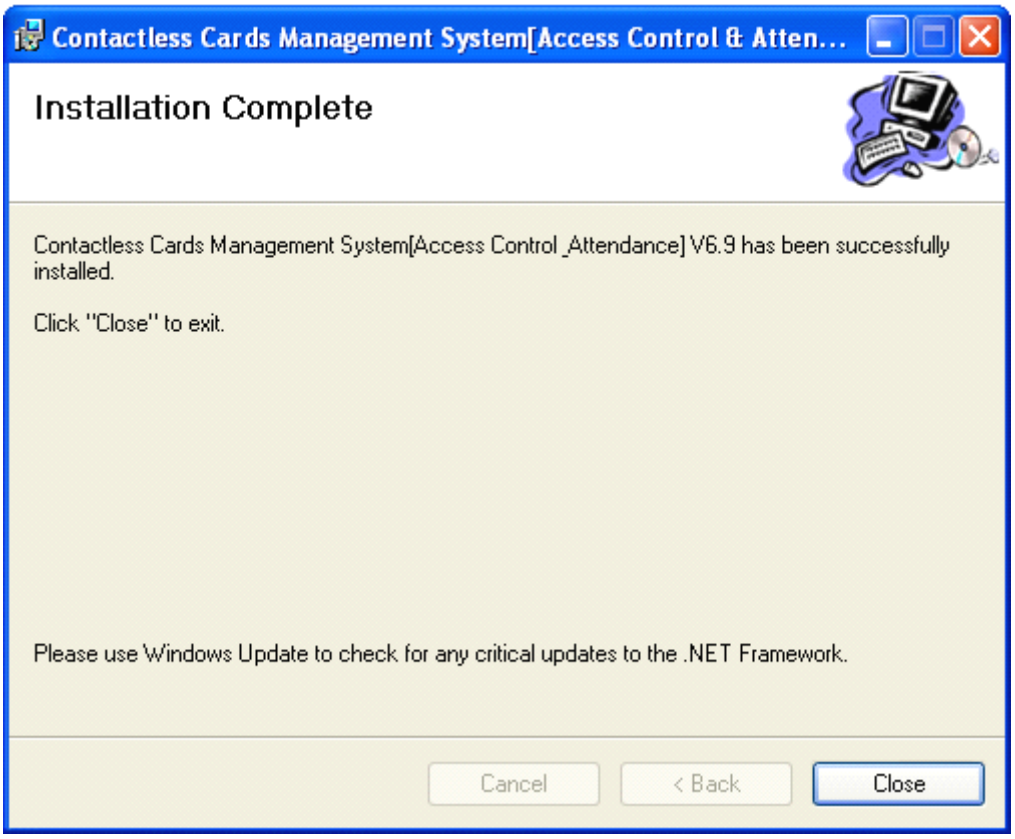
1.1.2 Setup Access Control software

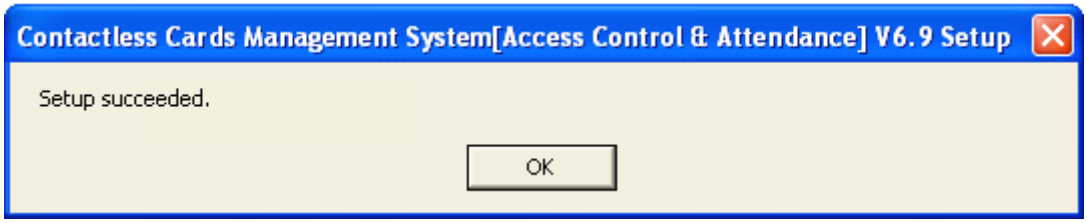

Contactless Cards Management System[Access Control & Atten...
Welcome to the Contactless Cards Management System[Access Control _Attendance] V6.9 Setup...
The installer will guide you through the steps required to install Contactless Cards Management System[Access Control _Attendance] V6.9 on your computer.
WARNING: This computer program is protected by copyright law and international treaties. Unauthorized duplication or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.
Cancel
< Back
Next >


Contactless Cards Management System[Access Control & Atten...
Select Installation Folder
The installer will install Contactless Cards Management System[Access Control _Attendance] V6.9 to the following folder.
To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".
Folder:
C:\Program Files\iCCard\
Browse...
Disk Cost...
Install Contactless Cards Management System[Access Control _Attendance] V6.9 for yourself, or for anyone who uses this computer:
Everyone
Just me
Cancel
< Back
Next >


Contactless Cards Management System[Access Control & Atten...
Confirm Installation
The installer is ready to install Contactless Cards Management System[Access Control _Attendance] V6.9 on your computer.
Click "Next" to start the installation.
Cancel
< Back
Next >


Contactless Cards Management System[Access Control & Atten...
Installing Contactless Cards Management System[Access Control _Attendance] V6.9
Contactless Cards Management System[Access Control _Attendance] V6.9 is being installed.
Please wait...
Cancel
< Back
Next >

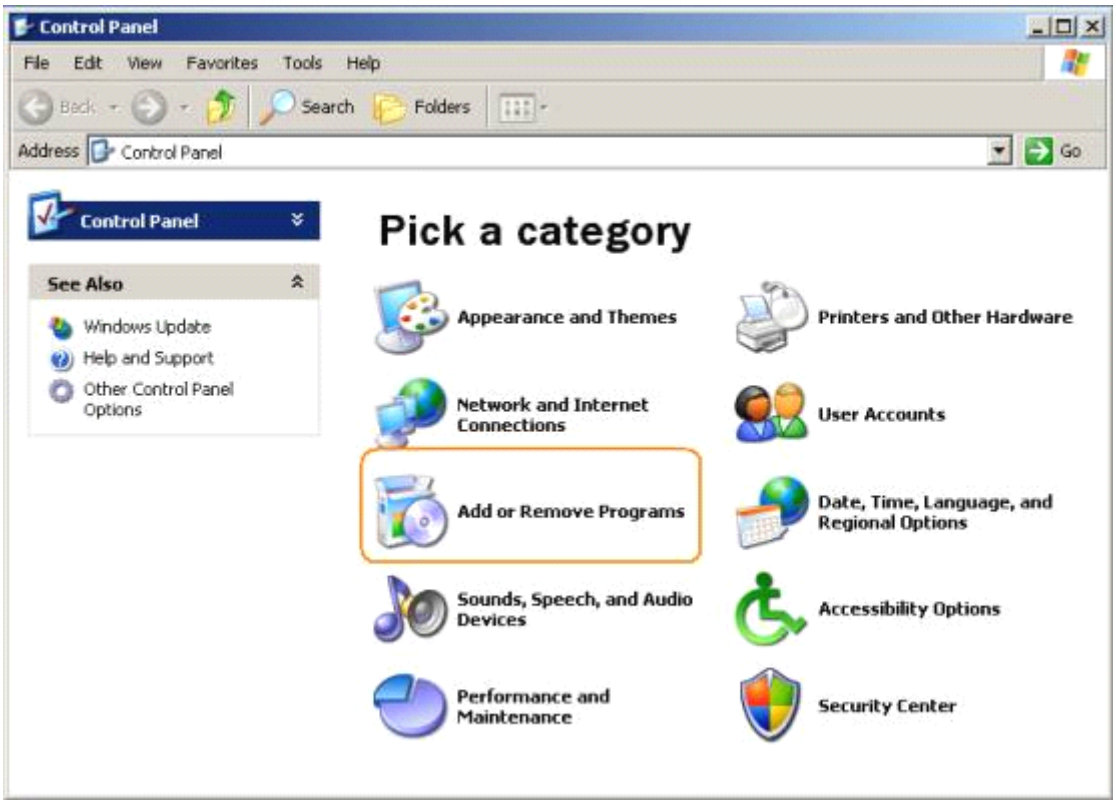

Contactless Cards Management System[Access Control & Atten...
Installation Complete
Contactless Cards Management System[Access Control _Attendance] V6.9 has been successfully installed.
Click "Close" to exit.
Please use Windows Update to check for any critical updates to the .NET Framework.
Cancel
< Back
Close

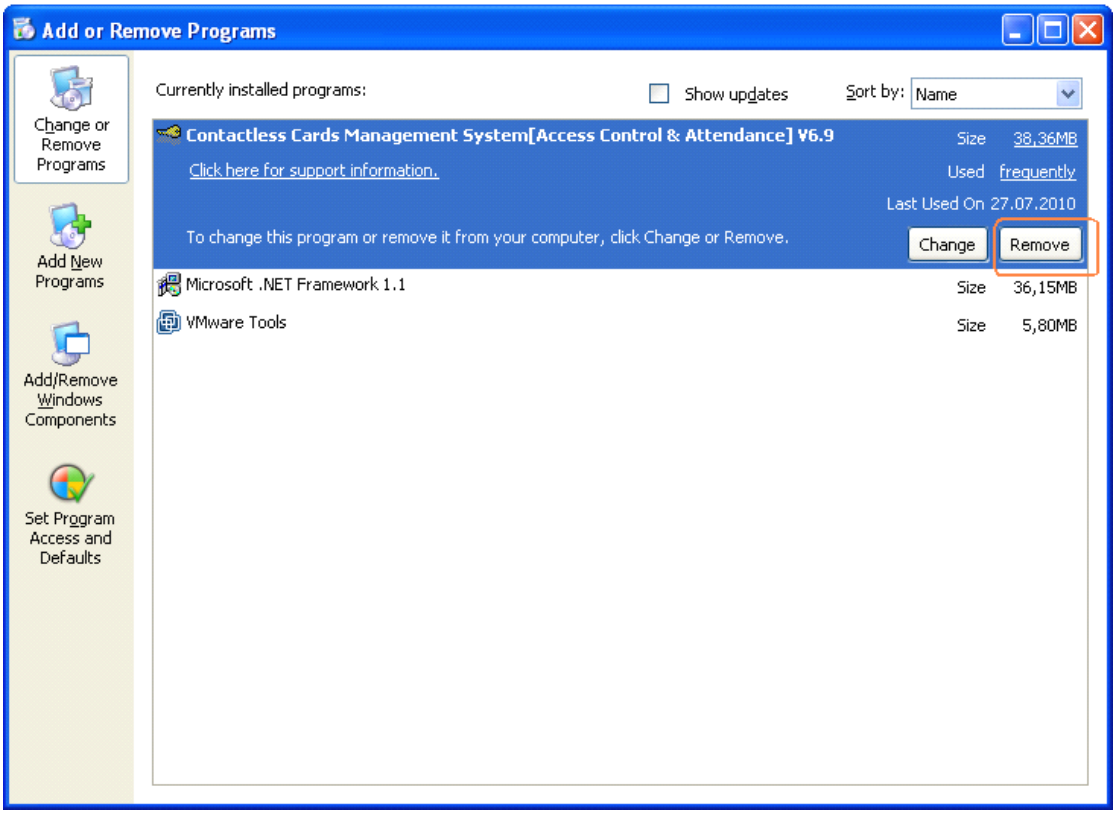


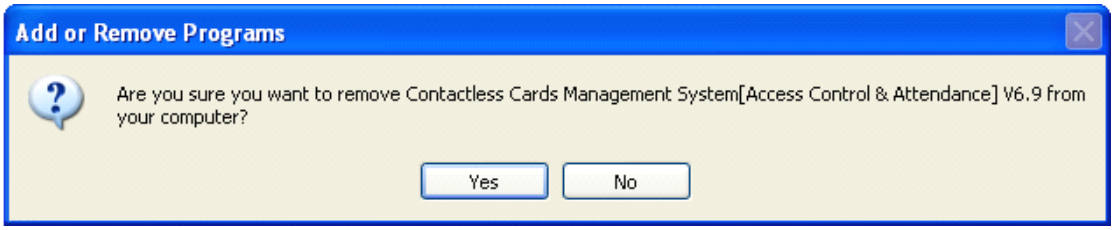
After the installment completes, the desktop automatically will create、

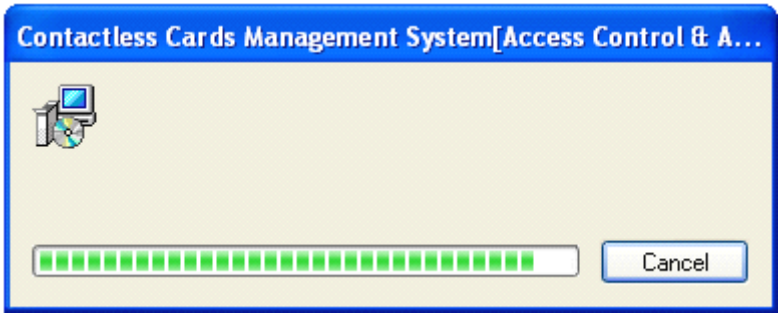
.

1.2 Remove applications


Control Panel
File Edit View Favorites Tools Help
Back Search Folders
Address Control Panel
Go
Control Panel
See Also
Windows Update
Help and Support
Other Control Panel Options
Pick a category
Appearance and Themes
Printers and Other Hardware
Network and Internet Connections
User Accounts
Add or Remove Programs
Date, Time, Language, and Regional Options
Sounds, Speech, and Audio Devices
Accessibility Options
Performance and Maintenance
Security Center


Add or Remove Programs
Change or Remove Programs
Add New Programs
Add/Remove Windows Components
Set Program Access and Defaults
Currently installed programs:
Show updates
Sort by: Name
Contactless Cards Management System[Access Control & Attendance] V6.9
Size 38,36MB
Click here for support information.
Used frequently
Last Used On 27.07.2010
To change this program or remove it from your computer, click Change or Remove.
Change
Remove
Microsoft .NET Framework 1.1
Size 36,15MB
VMware Tools
Size 5,80MB


Add or Remove Programs
Are you sure you want to remove Contactless Cards Management System[Access Control & Attendance] V6.9 from your computer?
Yes
No



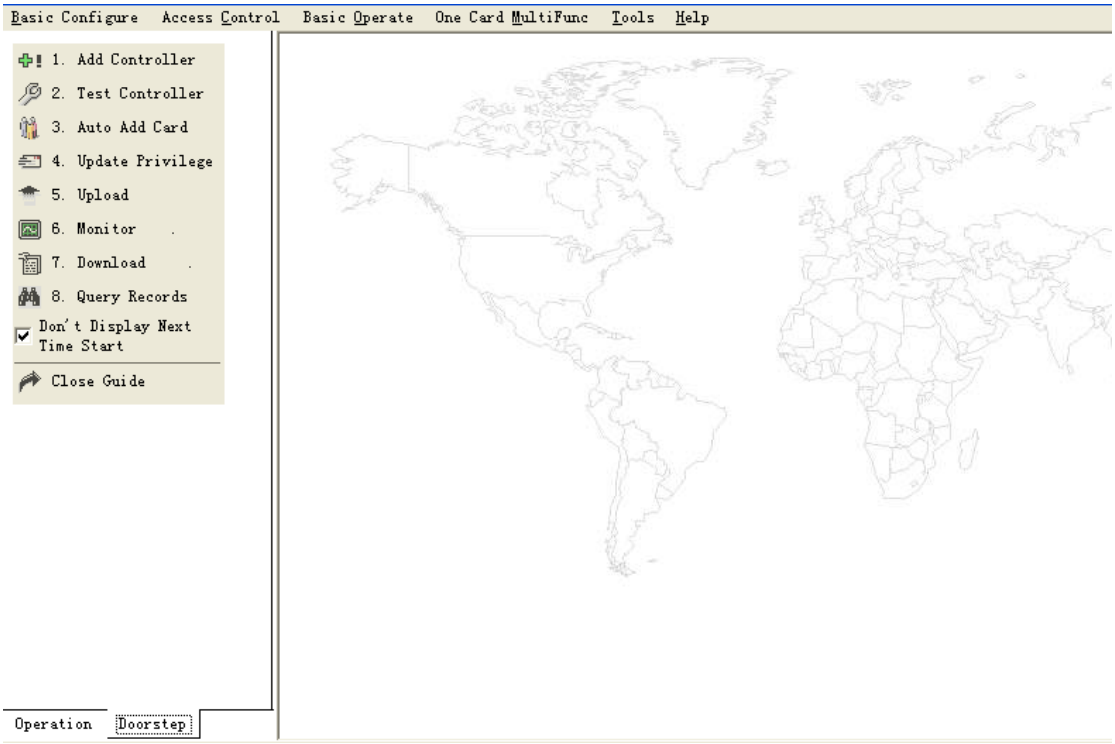
Part 2 Login

Click the or run All Programs << iCCard << Access Control & Attendance V6.9.

It will open up the Login windows .As follows:

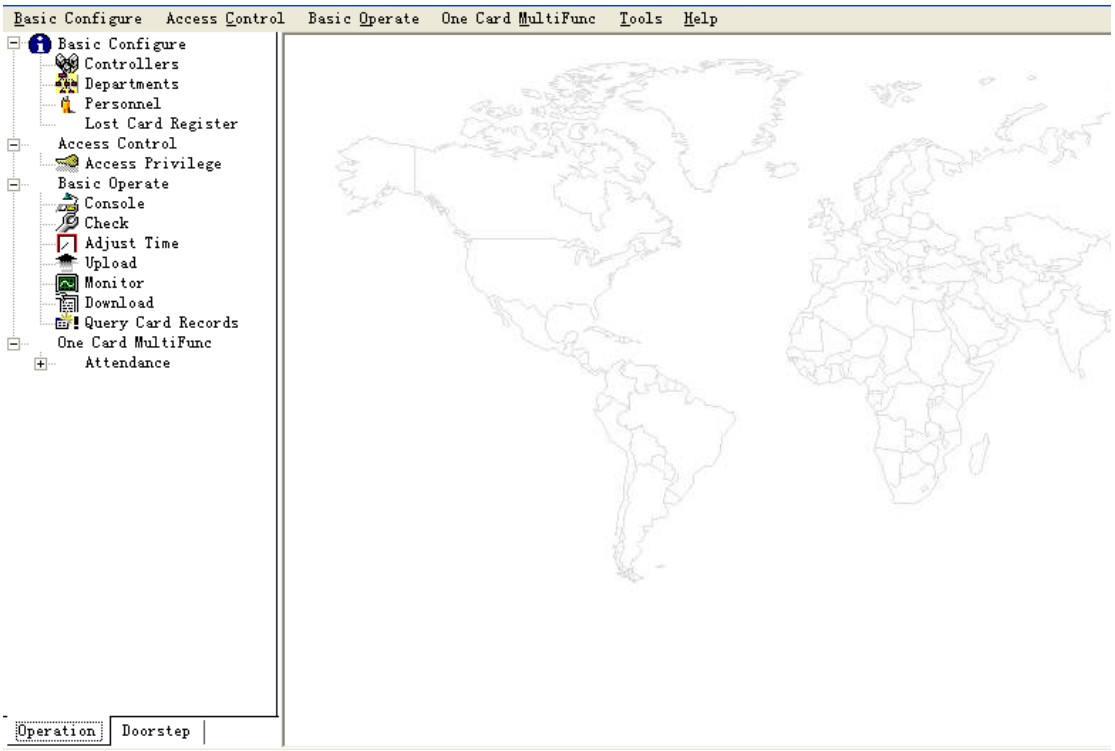
By default, the user name required is “ abc ”, the password required is “123”.
It is recommend to change the name and password at the first use.

After login , It will show the main windows . as follows:



At you first login ,it will shows a basic guide. If you do not have the experience, you may complete the basic operation and the establishment under this guide's direction. But, we suggested that you'd better close the basic guide ,at the same time you should read the manual carefully to familiar with the operation of software.

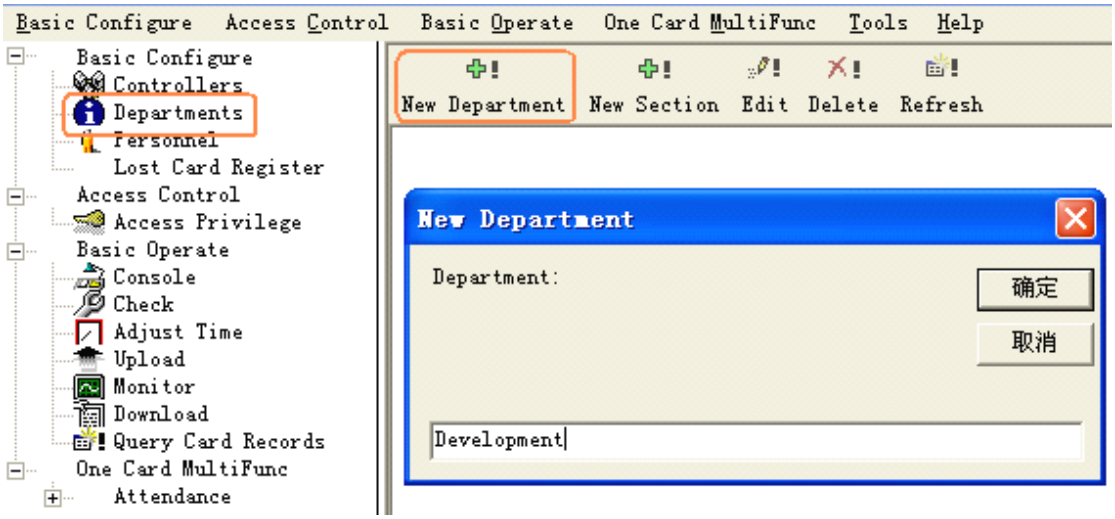
After close the " basic guide", the operation windows as follows.



Part 3 Adding and Editing Basic Configure

3.1 Add Department

Select **Basic Configure > Departments** from the menu bar

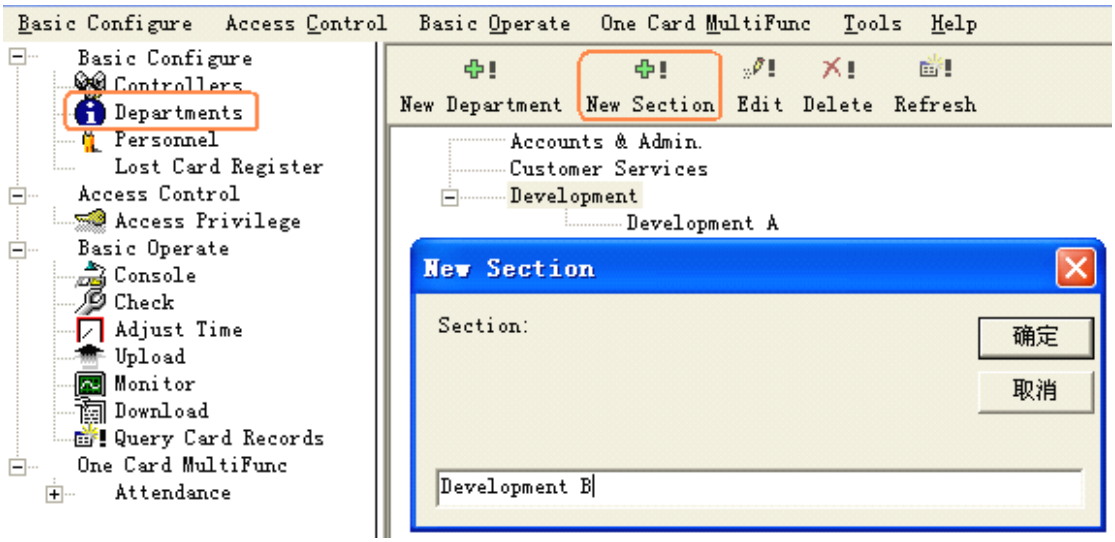


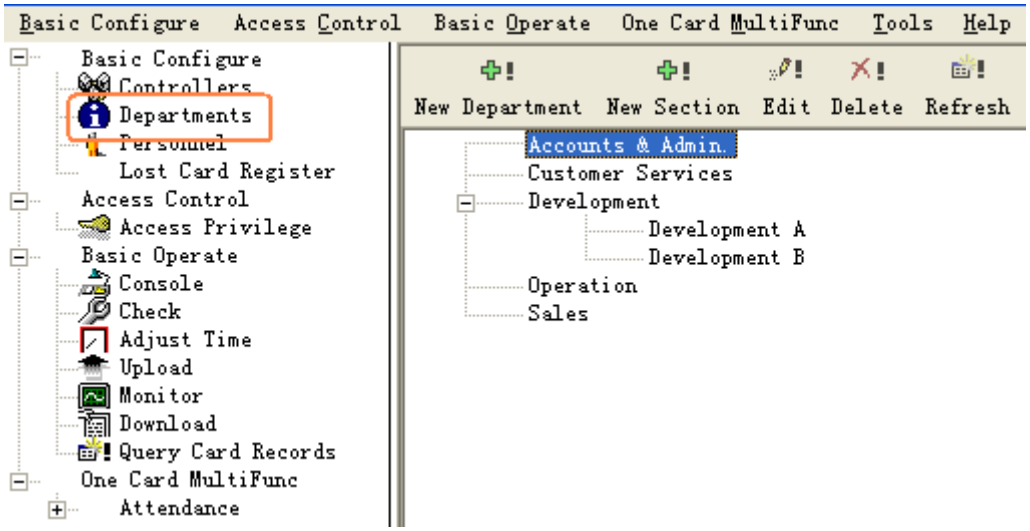
click the

to create a new department.

Click the

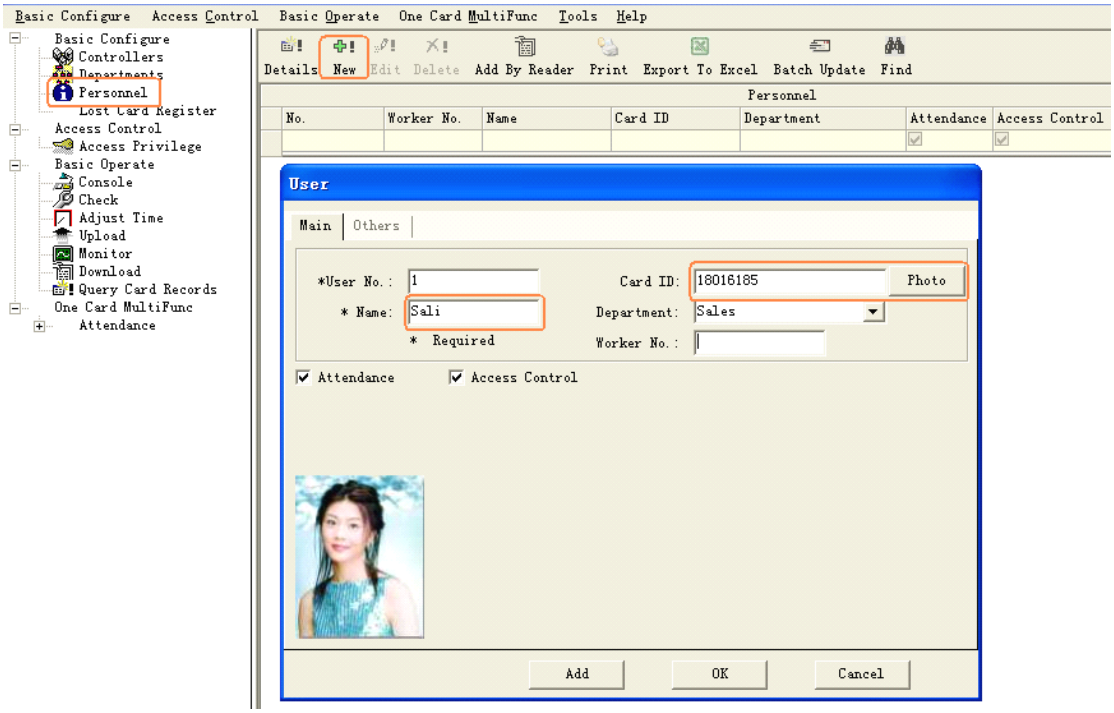
to add a new section under a department.



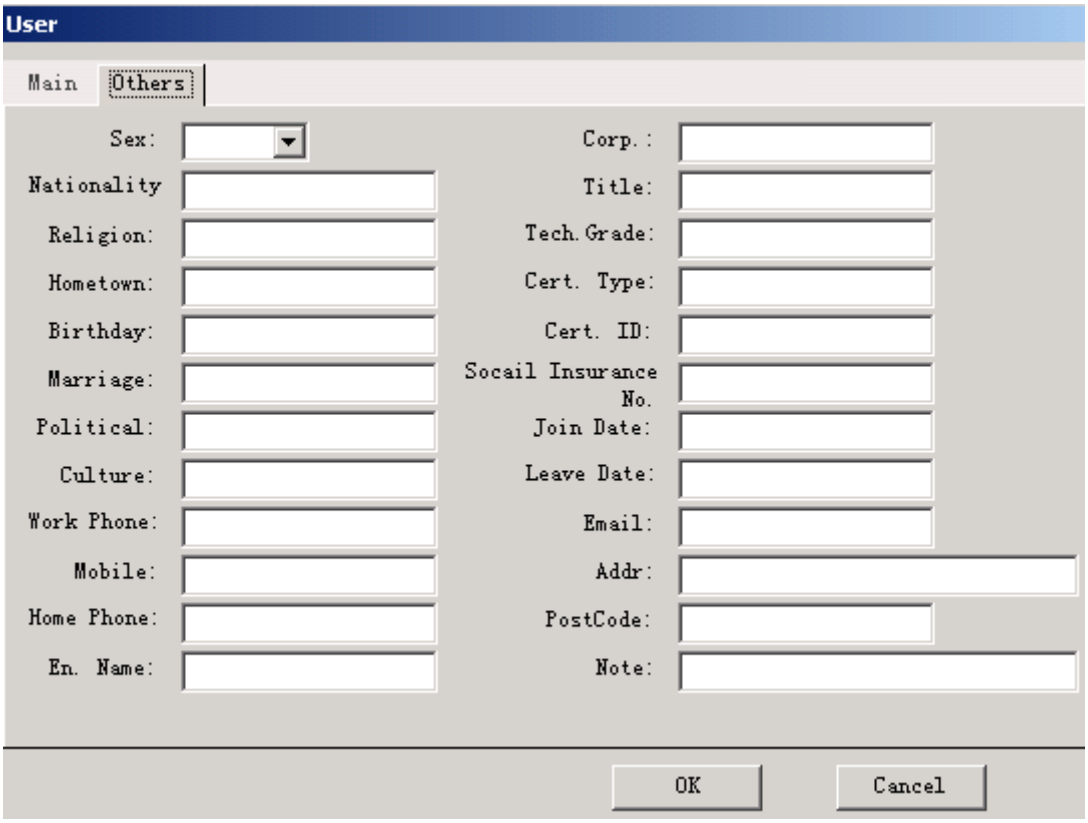


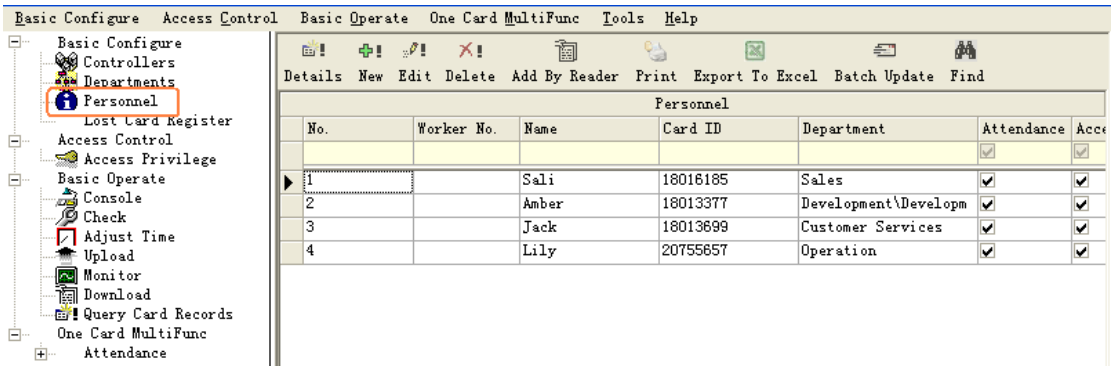
3.2 Add and Edit a Personnel

Select **Basic Configure > Personnel** from the menu bar



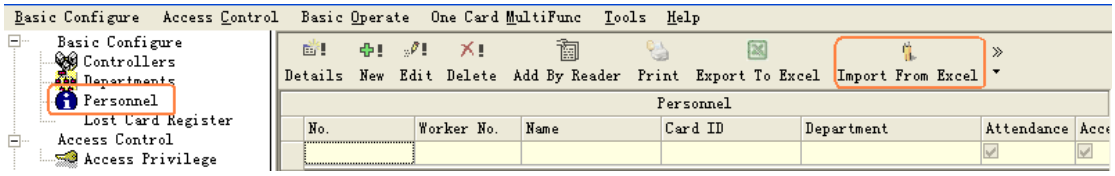
Add After you input all information about the user, click this button, the system had add a user .At the same time ,it will remain show the **user windows** and wait for you input the next user's information .



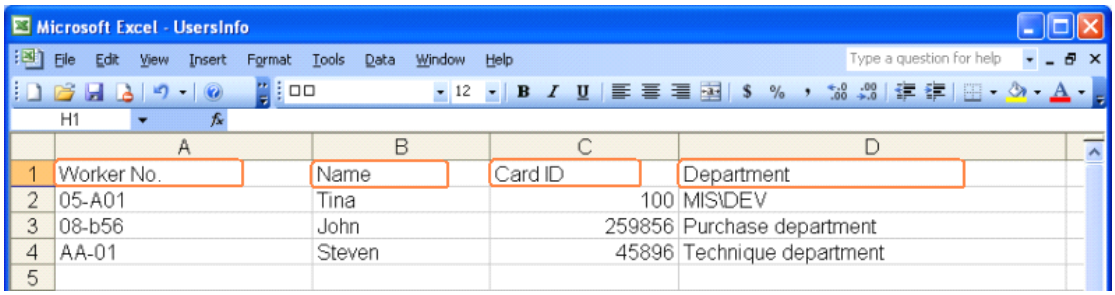


3.3 Import customer's information from Excel

Select Personnel << Ctrl + Shift + Q << Import From Excel

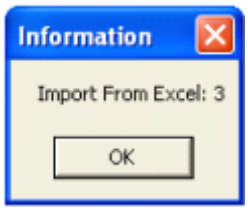


If you want to use Excel importing customer's information, please edit the document of userinfo.xls first., the userinfo.xls document is located on the control at gate manages software (C:\Program Files\iCCard),showing as this:


Microsoft Excel - UsersInfo
File Edit View Insert Format Tools Data Window Help
Type a question for help
H1
A B C D
1 Worker No. Name Card ID Department
2 05-A01 Tina 100 MIS\DEV
3 08-b56 John 259856 Purchase department
4 AA-01 Steven 45896 Technique department
5

Remark: The card number must be more than three numbers, department and section can with"\" for box off a sign. For example: MIS\DEV

Import customer's information from Excel was successfully, information hints, click an assurance .



Part 4 Access Control

4.1 Configuration

Your organization can prevent material or information robbery, by limiting / supervising the access to all or part of your facility (lab, computer room, or storage areas) to authorized persons, during specific time periods.

Smart multi-technology controllers, linked to advance identification systems, are programmed to control "who is going where and when". Each person is equipped with a personalised card or another ID that controls access.

When a badge holder needs permission to access a particular area, the information is relayed from the reader to the controller. The controller either grants or refuses access according to the parameters defined (access authorization, time zones, etc.) The operations are then sent to the PC and listed in the backlog and the journal.

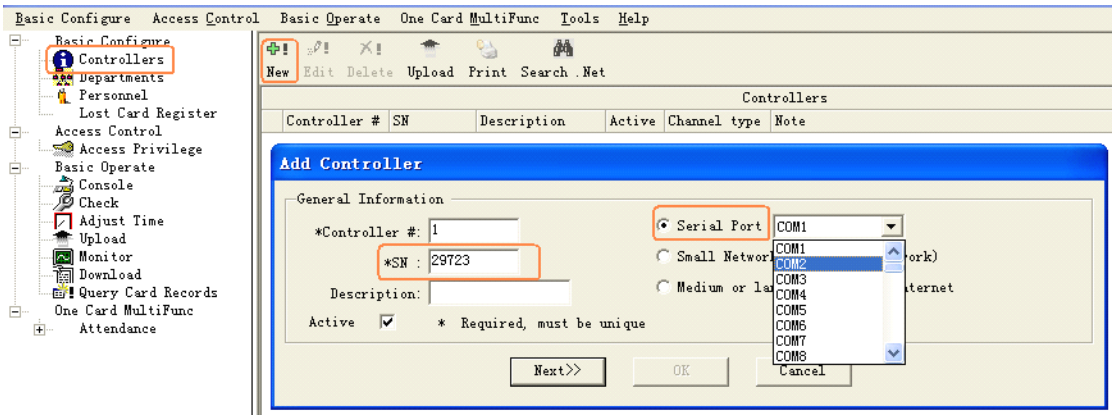
Access control parameters are mainly defined in the “ Parameter” section of the application.

4.1.1 Hardware Configure

Select **Basic Configure << Controllers** from the menu bar

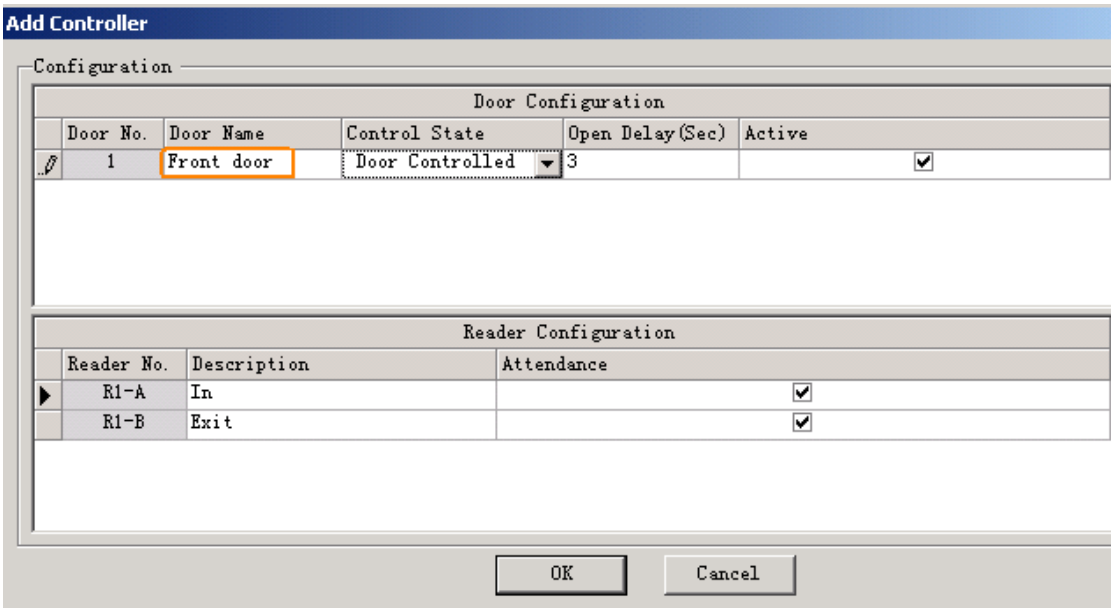
click the

to add the controllers into system.

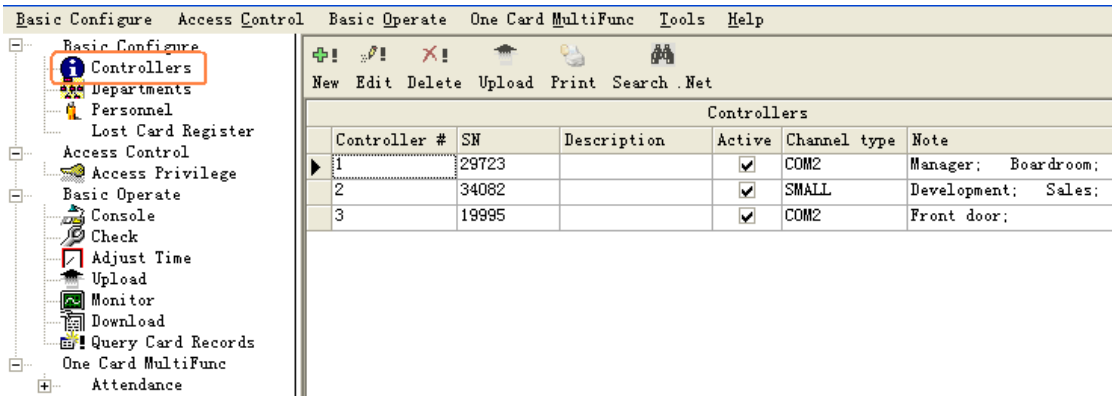


The product S/N (namely each controller serial number) may check on the PCB's label S/N:***** of the controller . please fills that five numerals.

Note: If the product S/N you fills and the PCB's label S/N:***** are different ,it will cause the software can't communicate with the controllers.

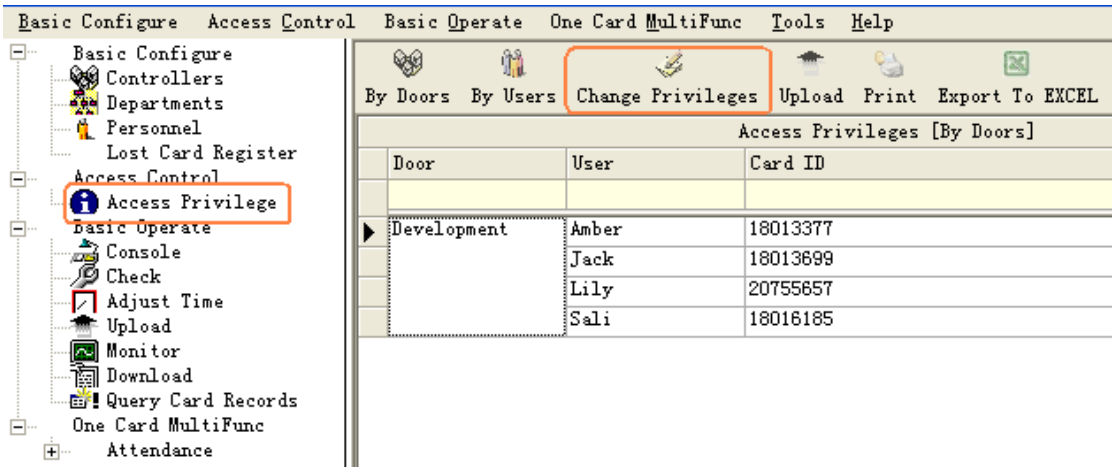


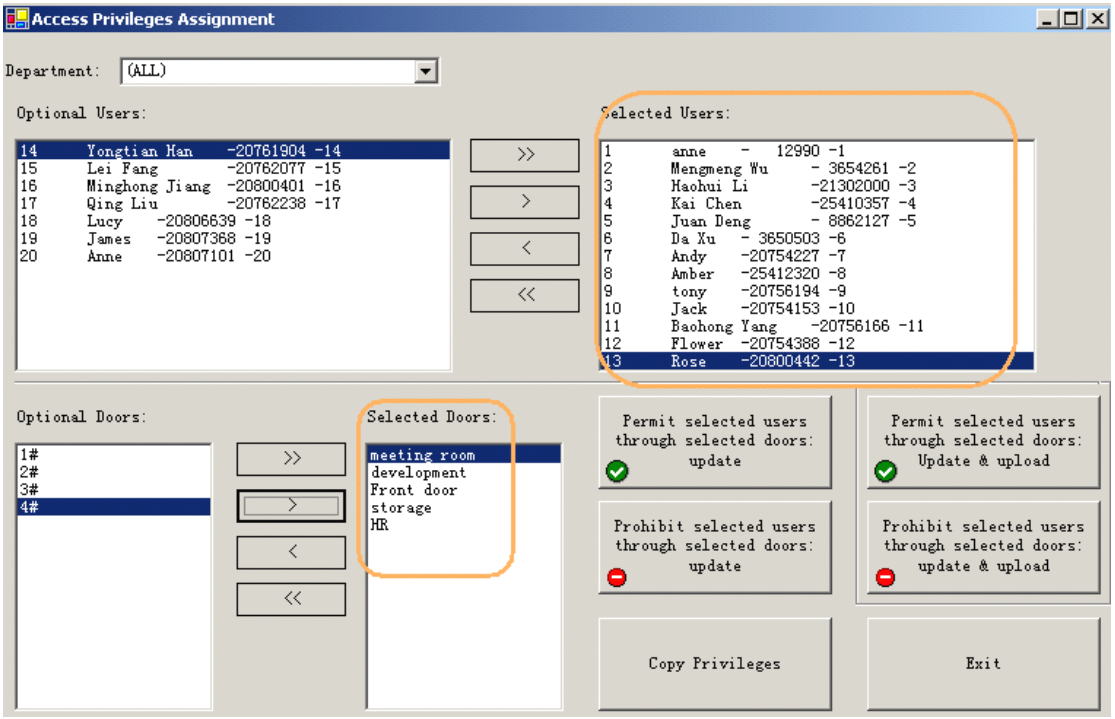
If you want to see the setting details , please consult the Excursus .

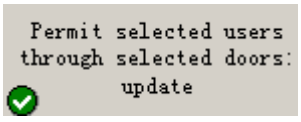


4.1.2 Access Privilege

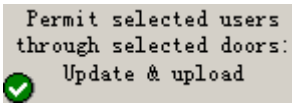
Select **Access Control << Access Privilege** from the menu bar or shortcut.



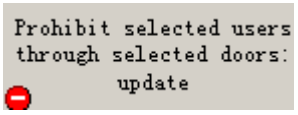




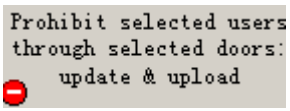
After you click this button ,and then **basic operate << upload** ,the selected users can through selected doors .



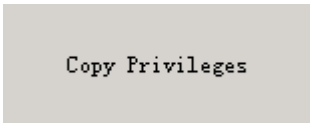
After you click this button, the selected users can through selected doors .



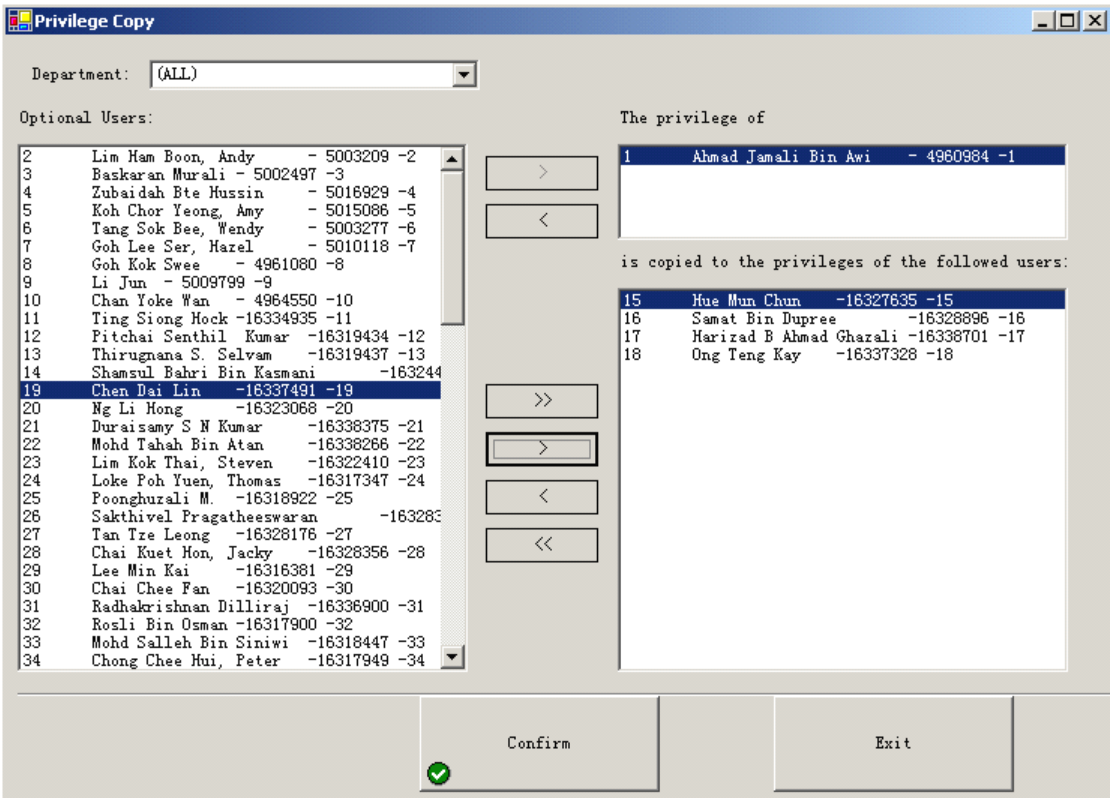
After you click this button ,and then **basic operate << upload** ,the selected users can't through selected doors .

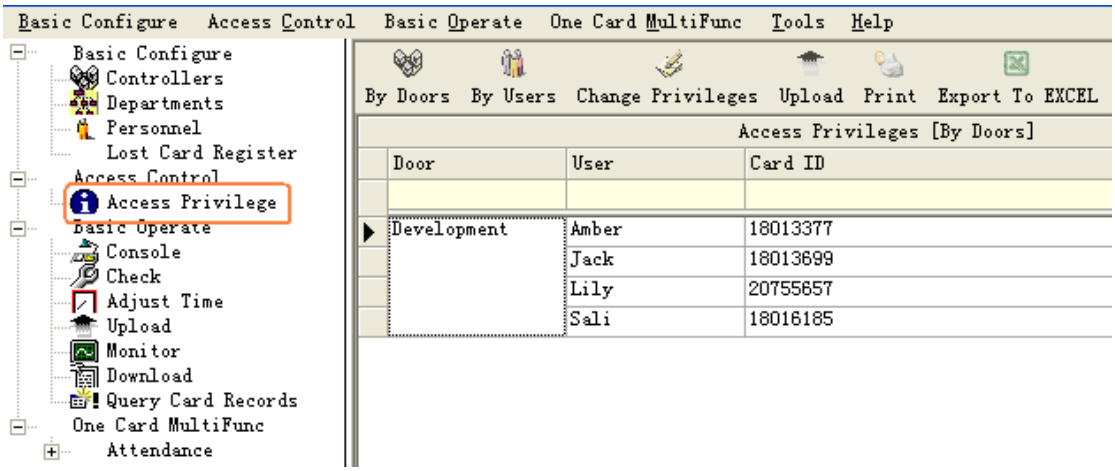


After you click this button , the selected users can't through selected doors .



: If user A and the user B have the same privileges, we can copy user A's privileges to user B.

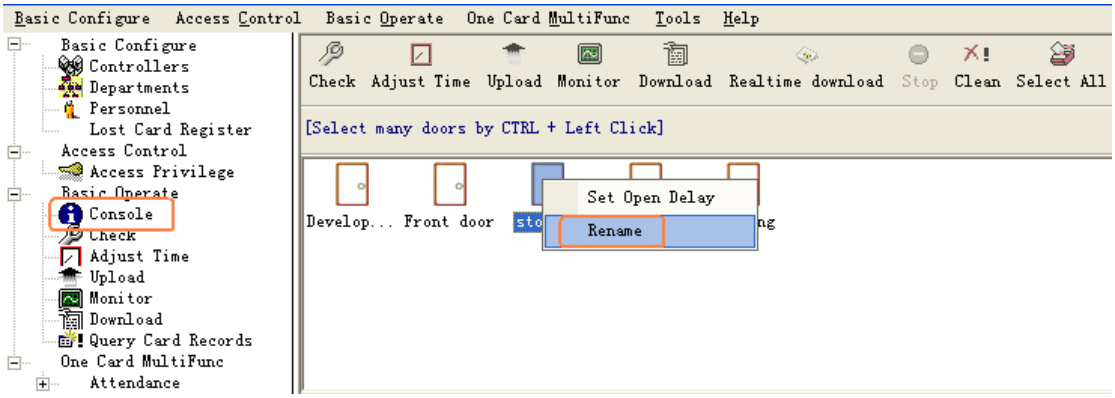

Privilege Copy
Department: (ALL)
Optional Users:
2 Lim Ham Boon, Andy - 5003209 -2
3 Baskaran Murali - 5002497 -3
4 Zubaidah Bte Hussin - 5016929 -4
5 Koh Chor Yeong, Amy - 5015086 -5
6 Tang Sok Bee, Wendy - 5003277 -6
7 Goh Lee Ser, Hazel - 5010118 -7
8 Goh Kok Swee - 4961080 -8
9 Li Jun - 5009799 -9
10 Chan Yoke Wan - 4964550 -10
11 Ting Siong Hock -16334935 -11
12 Pitchai Senthil Kumar -16319434 -12
13 Thirugnana S. Selvam -16319437 -13
14 Shamsul Bahri Bin Kasmani -163244
19 Chen Dai Lin -16337491 -19
20 Ng Li Hong -16323068 -20
21 Duraisamy S N Kumar -16338375 -21
22 Mohd Tahah Bin Atan -16338266 -22
23 Lim Kok Thai, Steven -16322410 -23
24 Loke Poh Yuen, Thomas -16317347 -24
25 Poonghuzali M. -16318922 -25
26 Sakthivel Pragatheeswaran -163283
27 Tan Tze Leong -16328176 -27
28 Chai Kuet Hon, Jacky -16328356 -28
29 Lee Min Kai -16316381 -29
30 Chai Chee Fan -16320093 -30
31 Radhakrishnan Dilliraj -16336900 -31
32 Rosli Bin Osman -16317900 -32
33 Mohd Salleh Bin Siniwi -16318447 -33
34 Chong Chee Hui, Peter -16317949 -34
The privilege of
1 Ahmad Jamali Bin Awi - 4960984 -1
is copied to the privileges of the followed users:
15 Hue Mun Chun -16327635 -15
16 Samat Bin Dupree -16328896 -16
17 Harizad B Ahmad Ghazali -16338701 -17
18 Ong Teng Kay -16337328 -18
Confirm
Exit



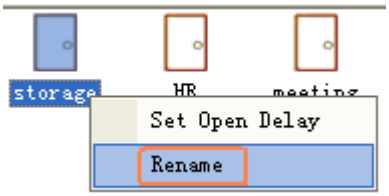
After you add the all privilege into the system ,you must go to the **basic operate << upload** to Upload Setting(Part 4.2.2).

4.1.3 Rename Door

Select **Basic Operate << Console** ,



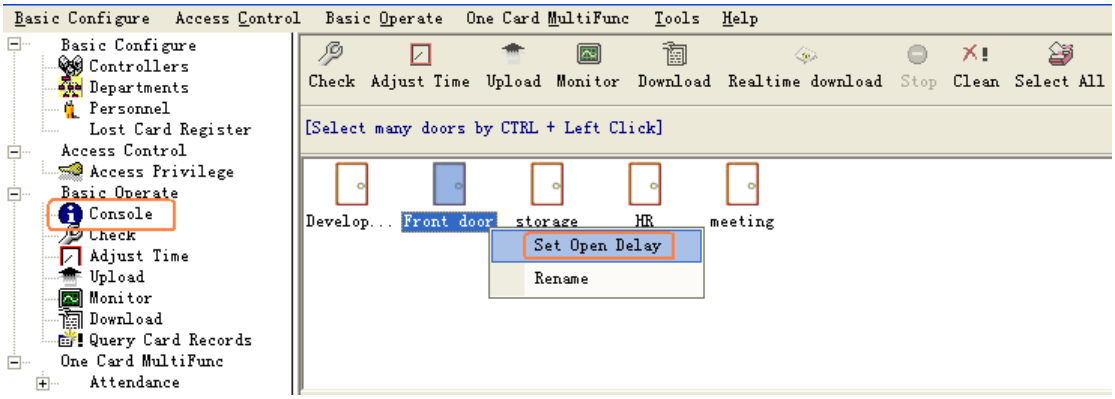
Select the door first and then Right Click pop-up menu.

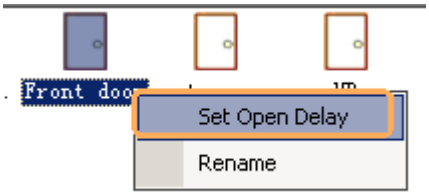


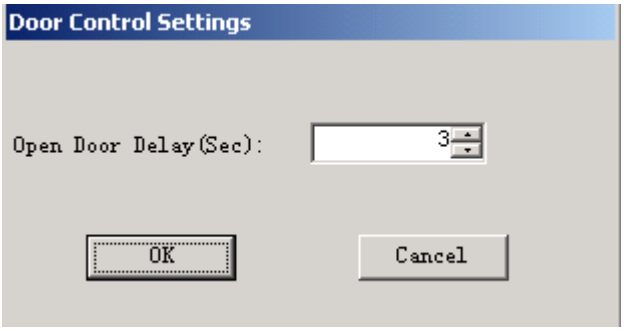
4.1.4 Set Open Delay

Select **Basic Operate << Console**

Select the door first and then Right Click pop-up menu.





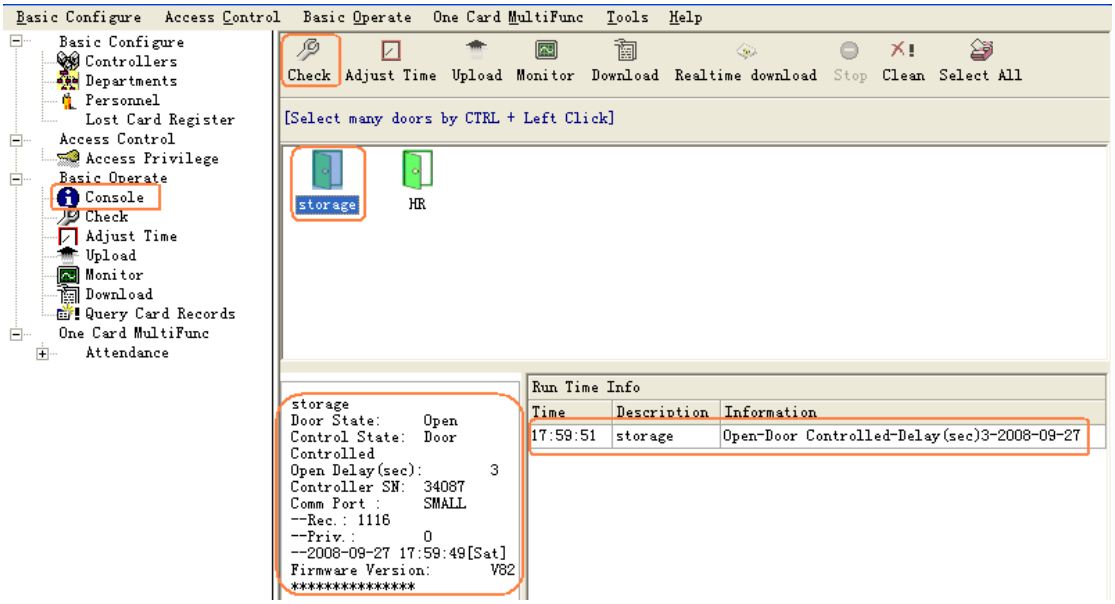


4.2 Basic Operate

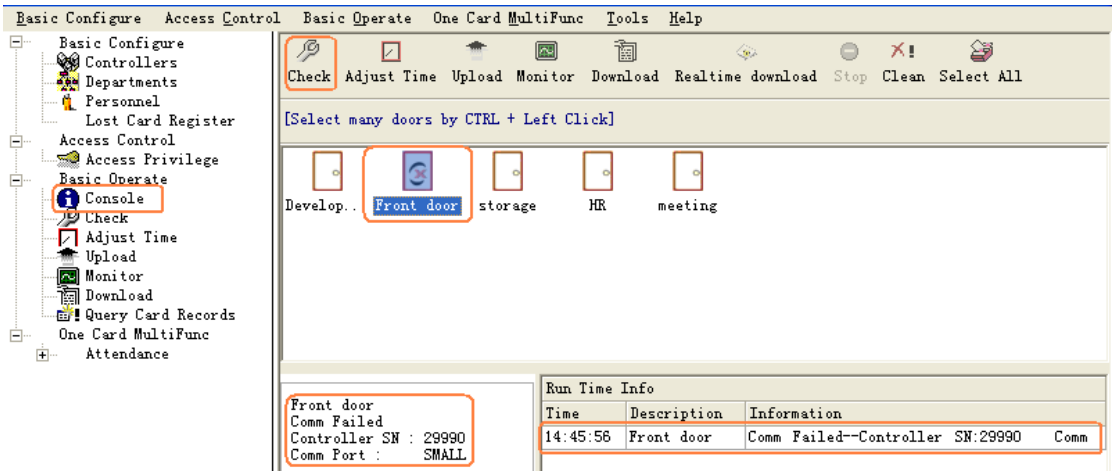
Select **Basic Operate << Console** from the menu bar .The console windows contain many basic operate for controller .For example ,check info Adjust Time Upload Monitor Collect Data etc.

4.2.1 Check controller's Info

Select **Basic Operate << Console** from the menu bar or the shortcut of **Basic Operate << Check**

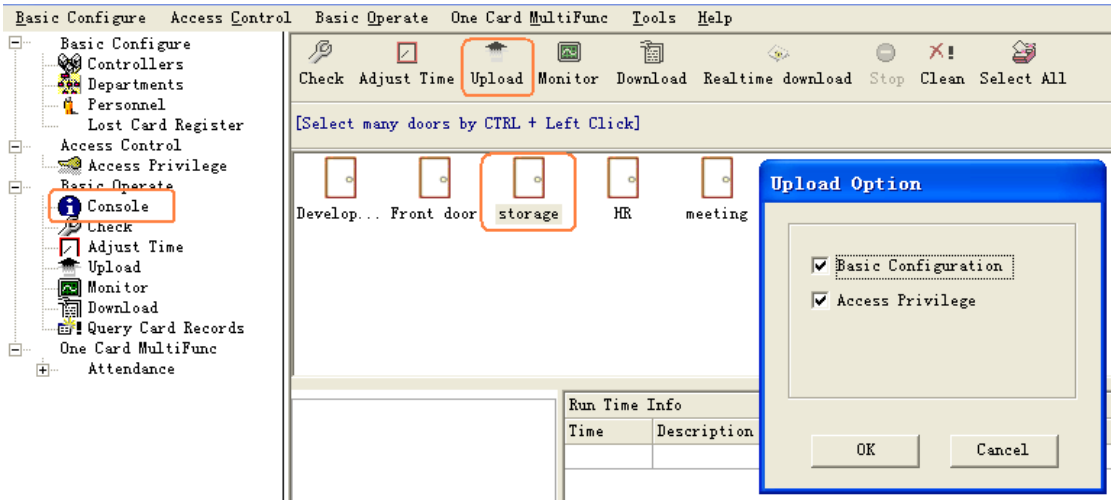


It will show the control's basic information .such as the amount of records and privileges ,door state ,control state ,open delay(sec) .If the controller is good Communicate with computer , the door label's color is green , otherwise the door label's color is red .

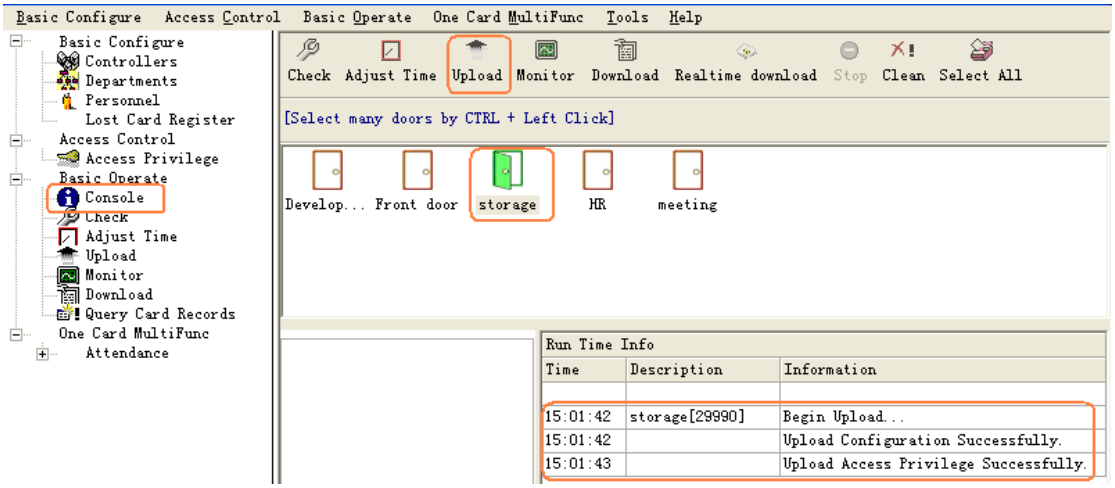


4.2.2 Upload Setting

Select **Basic Operate << Console** from the menu bar or shortcut of **Basic Operate << Upload**

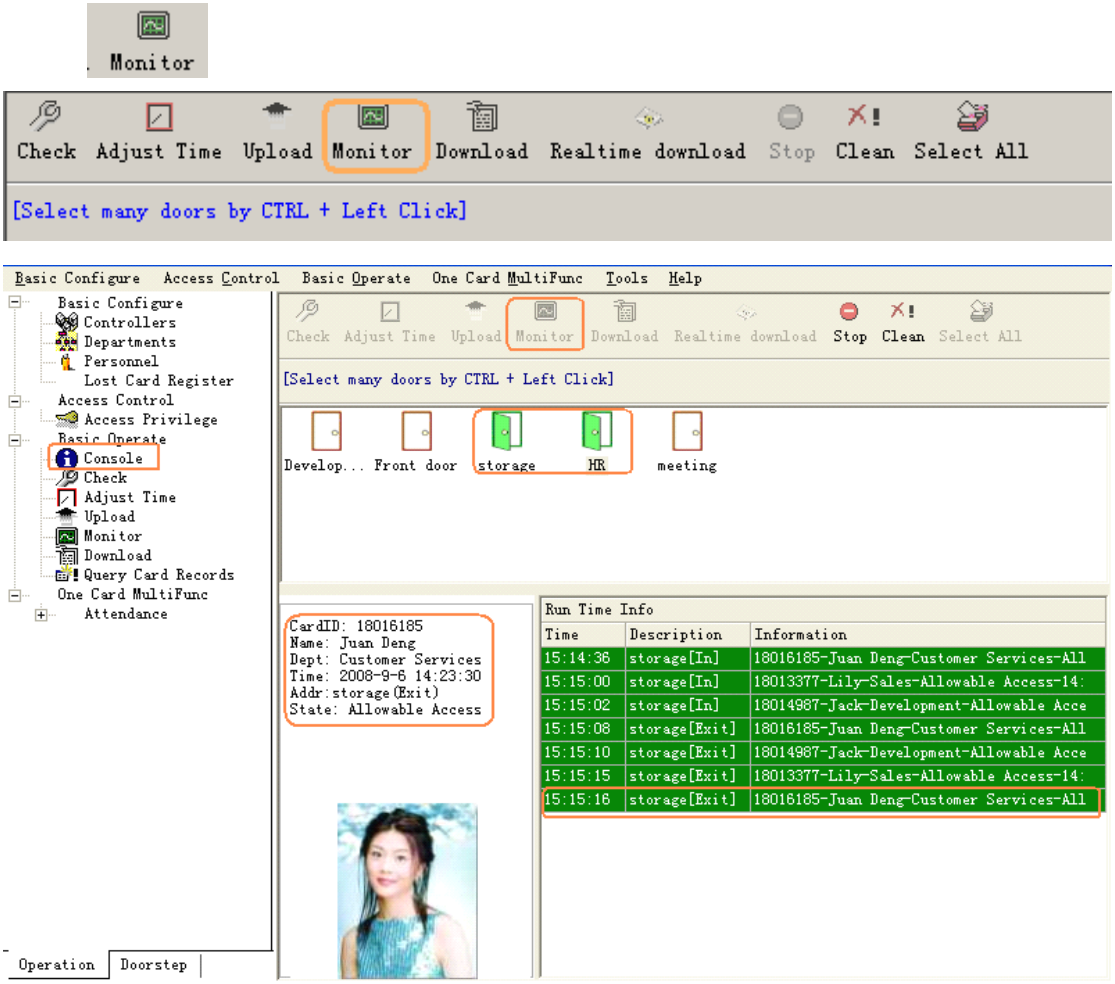


After you set the access controller's information , you must upload the database' configuration to access controllers.



4.2.3 Monitor

Select **Basic Operate << Console** from the menu bar or shortcut of **Basic Operate << Monitor**

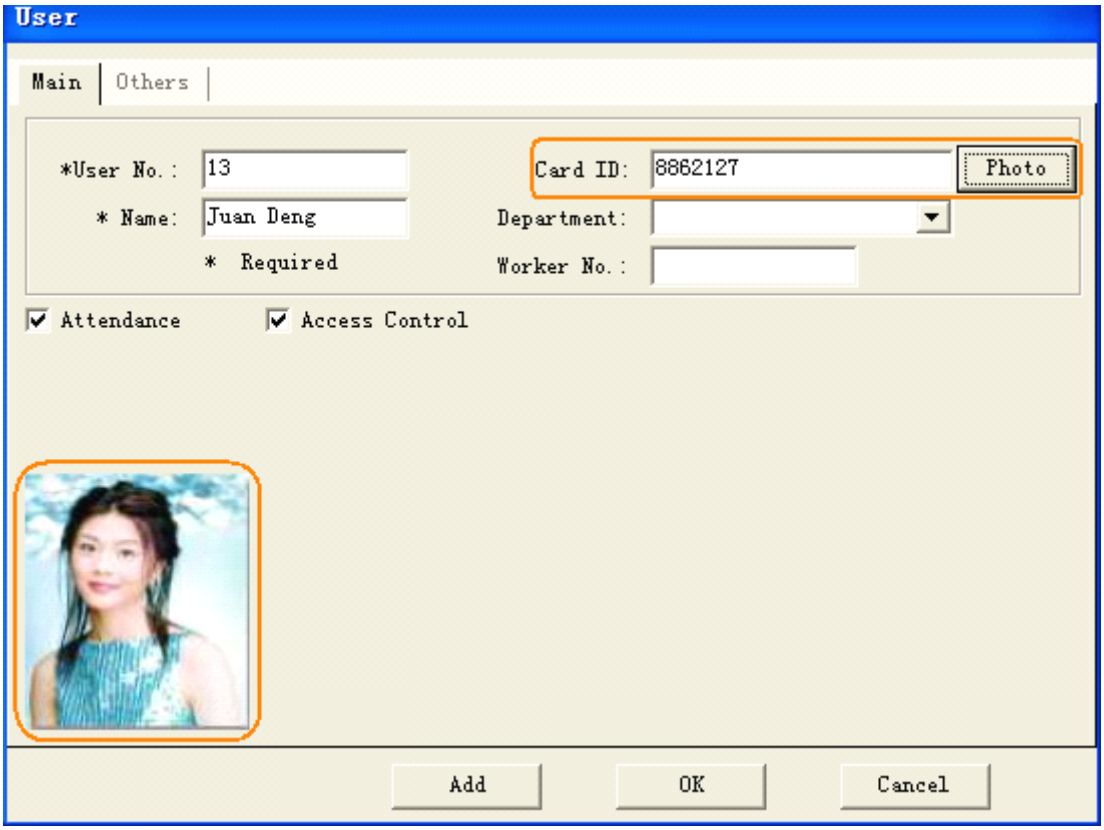


Attention : how to display user's photo at Monitor

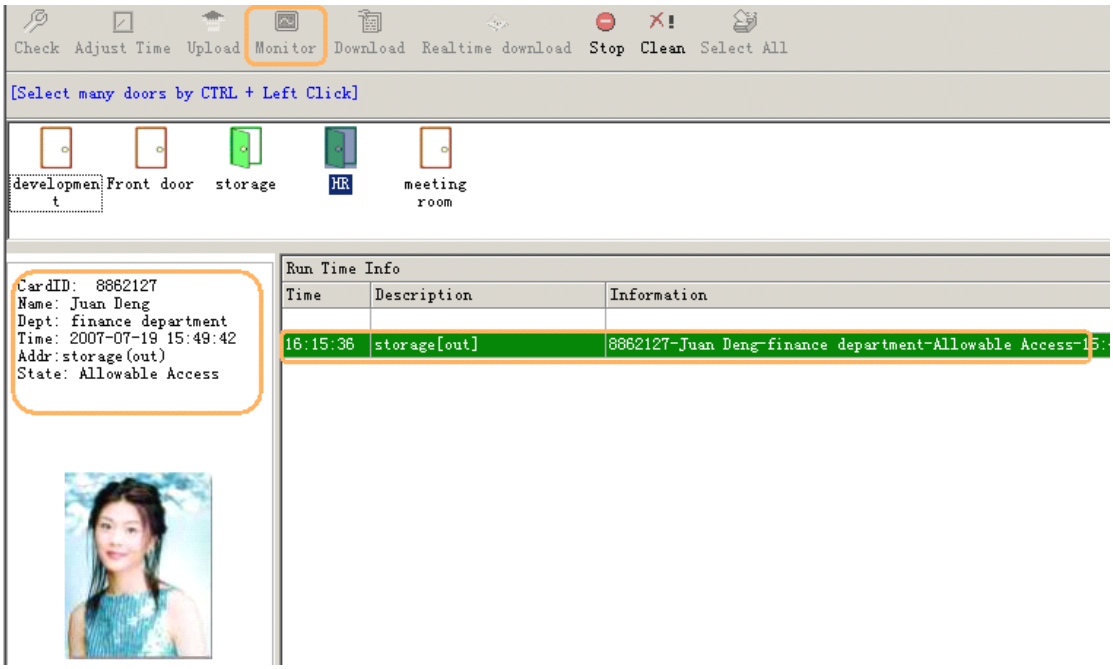
First: You must rename the user's photo name with his or her Card Number.

For example: the photo name is 8862127.jpg. In actual 8862127 is Card Number.

Second: When you adding user, the user's Card Id is the photo name just what you renamed .For example: 8862127 is the photo's name.



At the monitor window

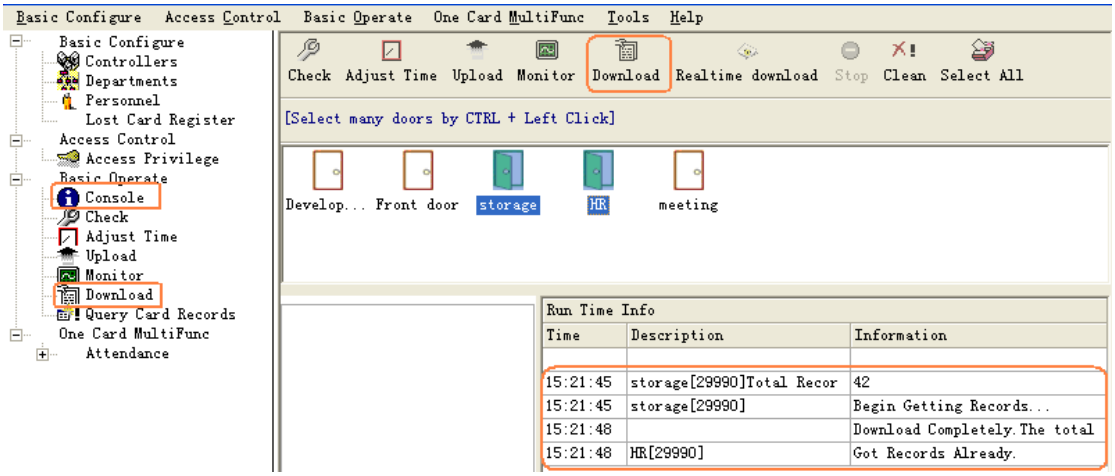


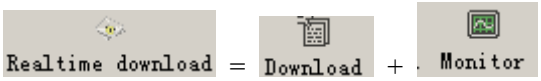
When the user swiping card, the monitor window could show the user's photo at the same time.

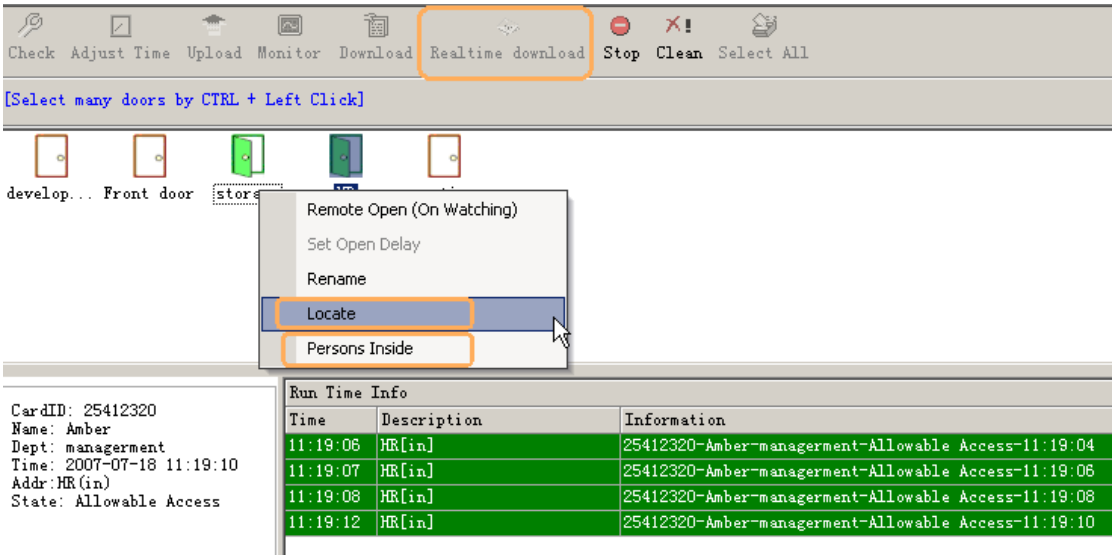
4.2.4 Download

Select **Basic Operate << Console** from the menu bar or shortcut of **Basic Operate << Download**

: Gather the access controller's records to database.

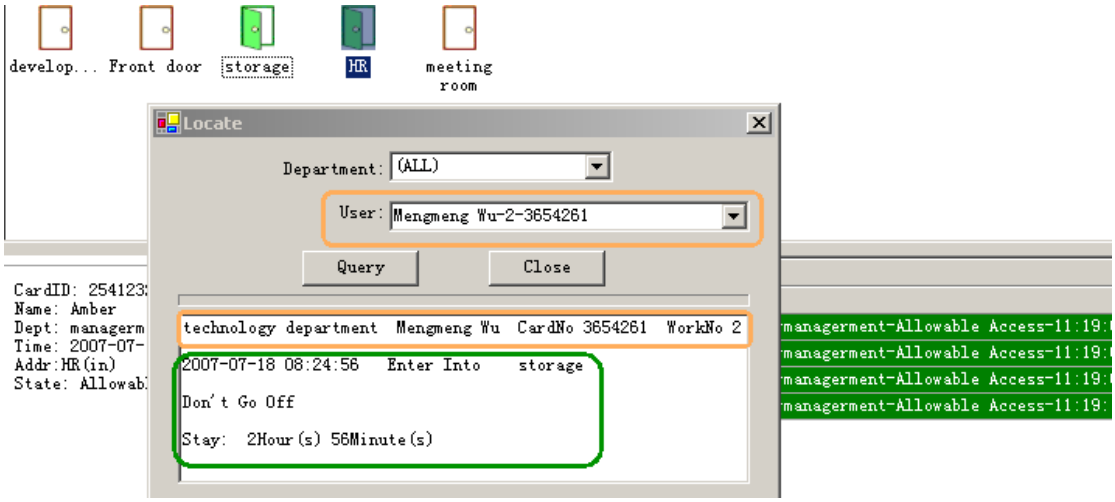






4.2.5 Locate

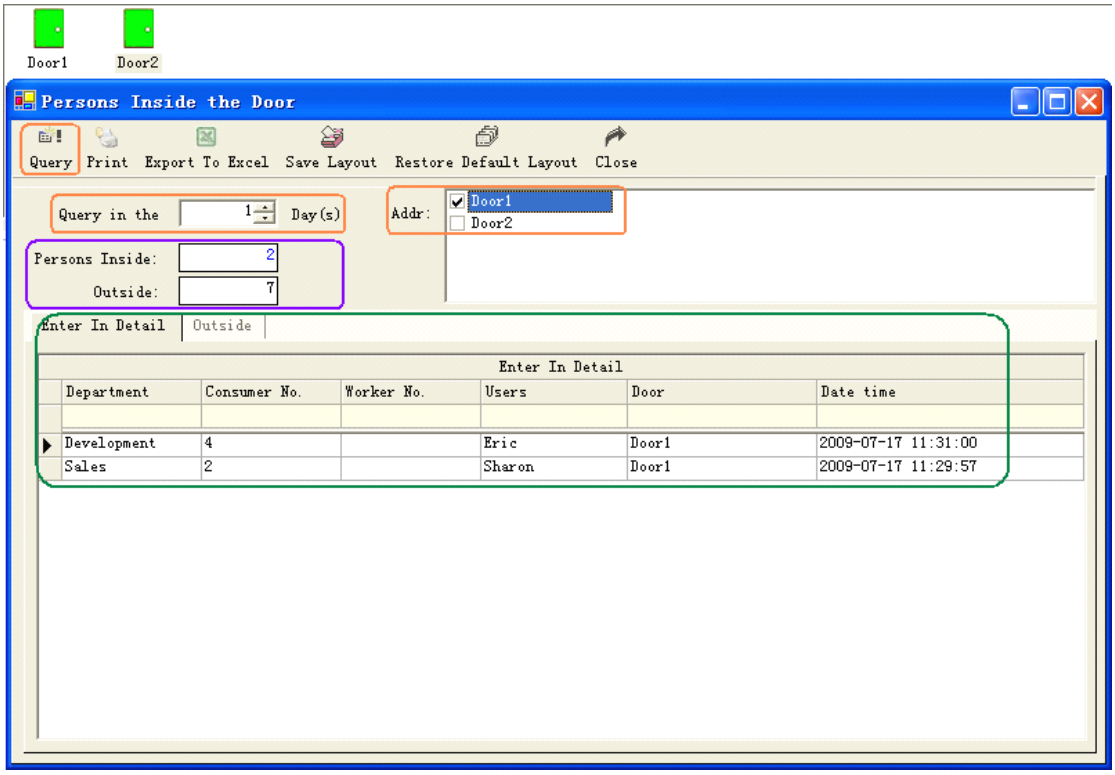
At the Realtime download window, Select the door first and then Right Click pop-up menu, then choose **Locate** .you can carry out Personnel localization.



You can input the user's Name or Card ID or Worker No into the User textbox ,it will indicate this person the latest record that what's time which door the person entered. So you can know the place of this person at present.

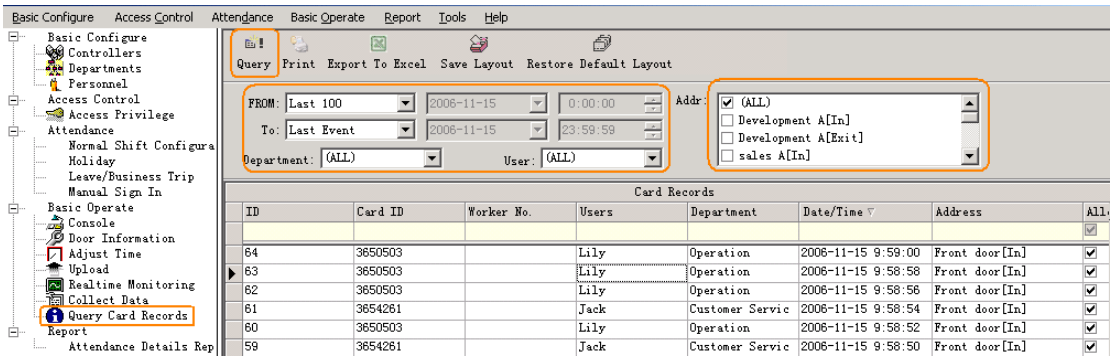
4.2.6 Persons Inside

At the Realtime download, Select the door first and then Right Click pop-up menu .,then choose **Persons Inside** ,it will show the window of Persons Inside the door.



4.2.7 Query Records

Select **Basic Operate << Query Card Records** from the menu bar or the shortcut of **Basic Operate << Query Card Records**

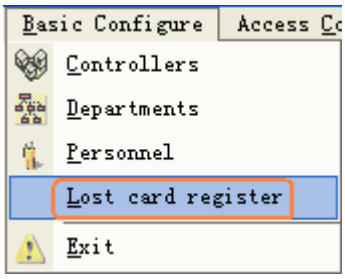


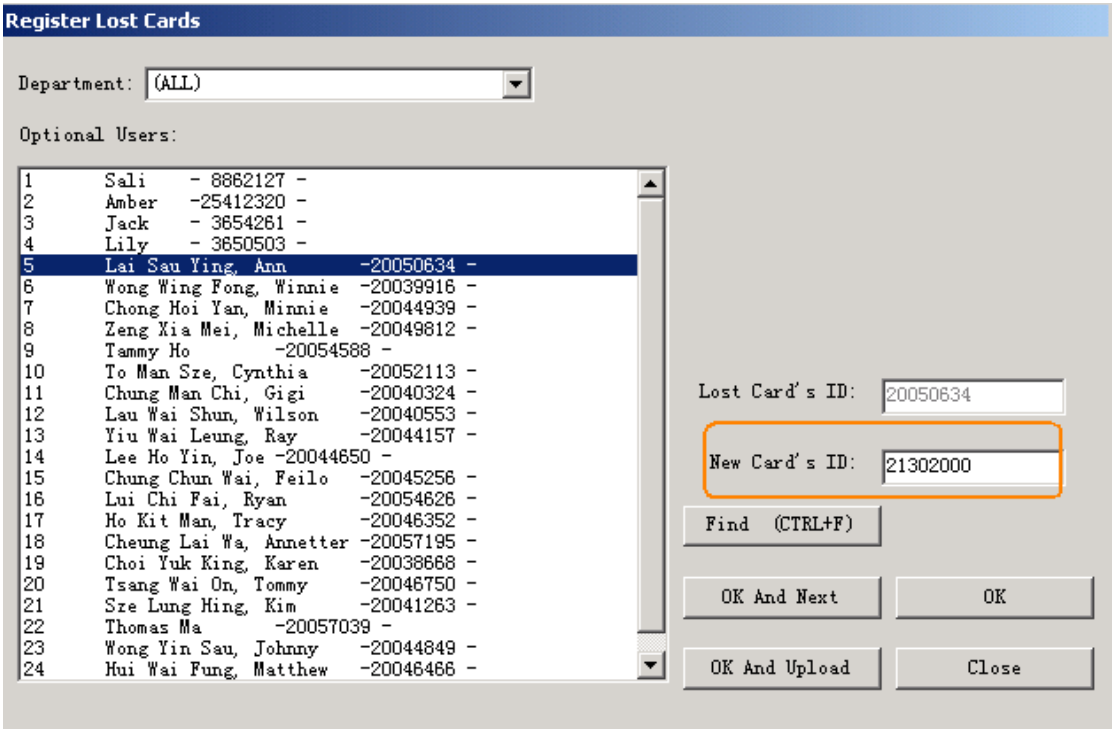
Part 5 Tools

5.1 Lost Card register

When someone has lost him or her card, you must carry on the loss registration to the old card , and then redistributes a new card to someone .The steps as follows:

Select **Basic Configure<<Lost Card register**

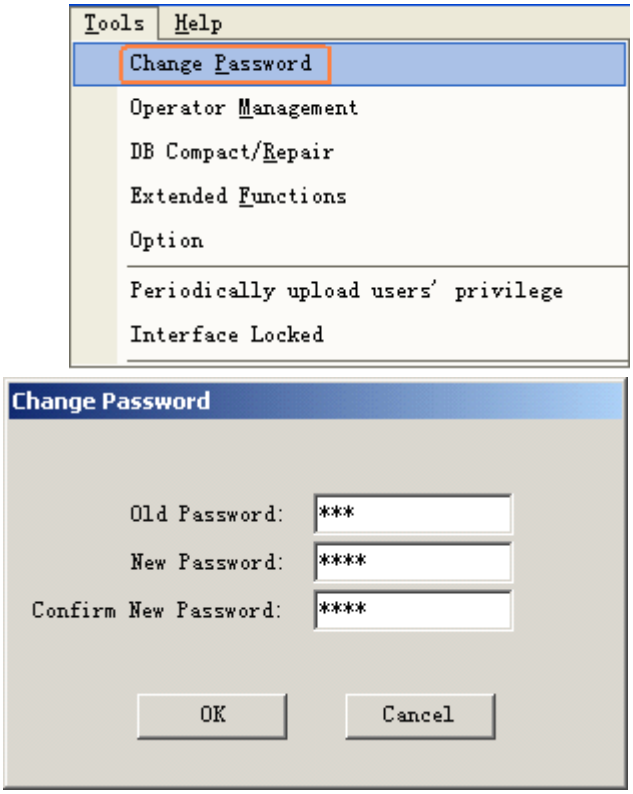




5.2 Change Password

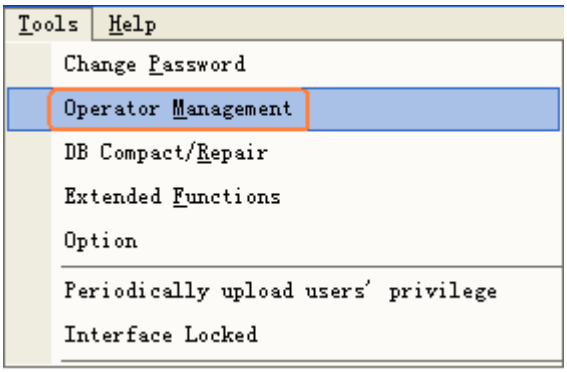
Change operator's password.

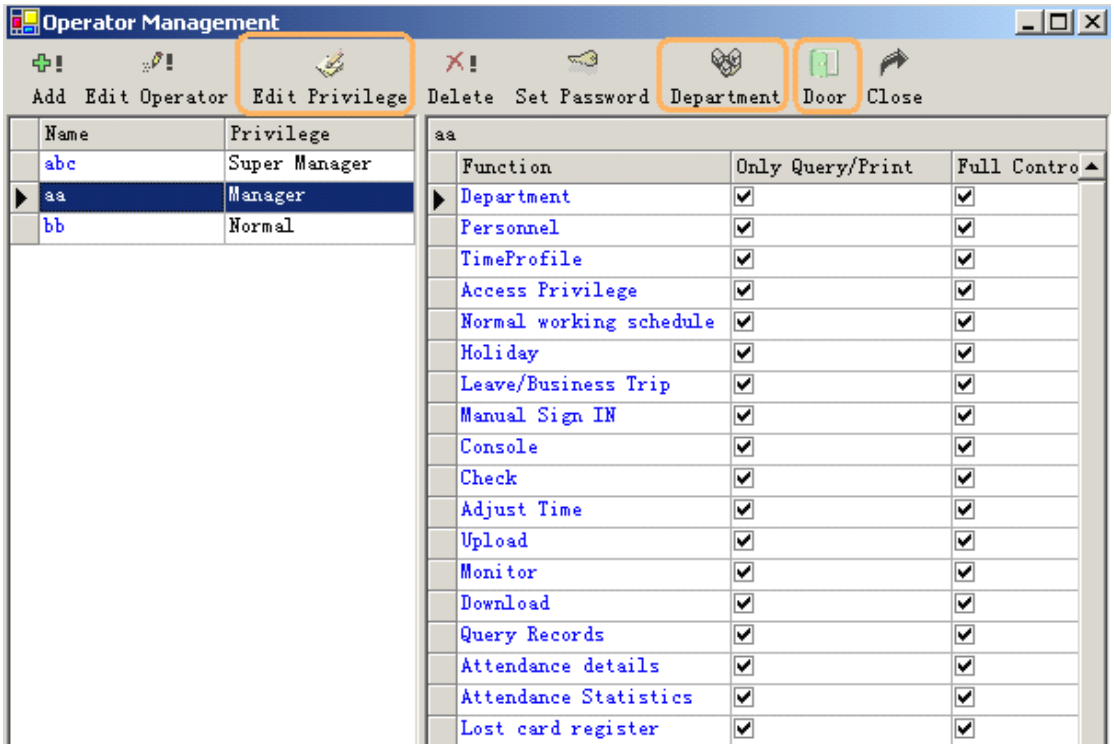
Select **Tools<< Change Password**



5.3 Operator Management

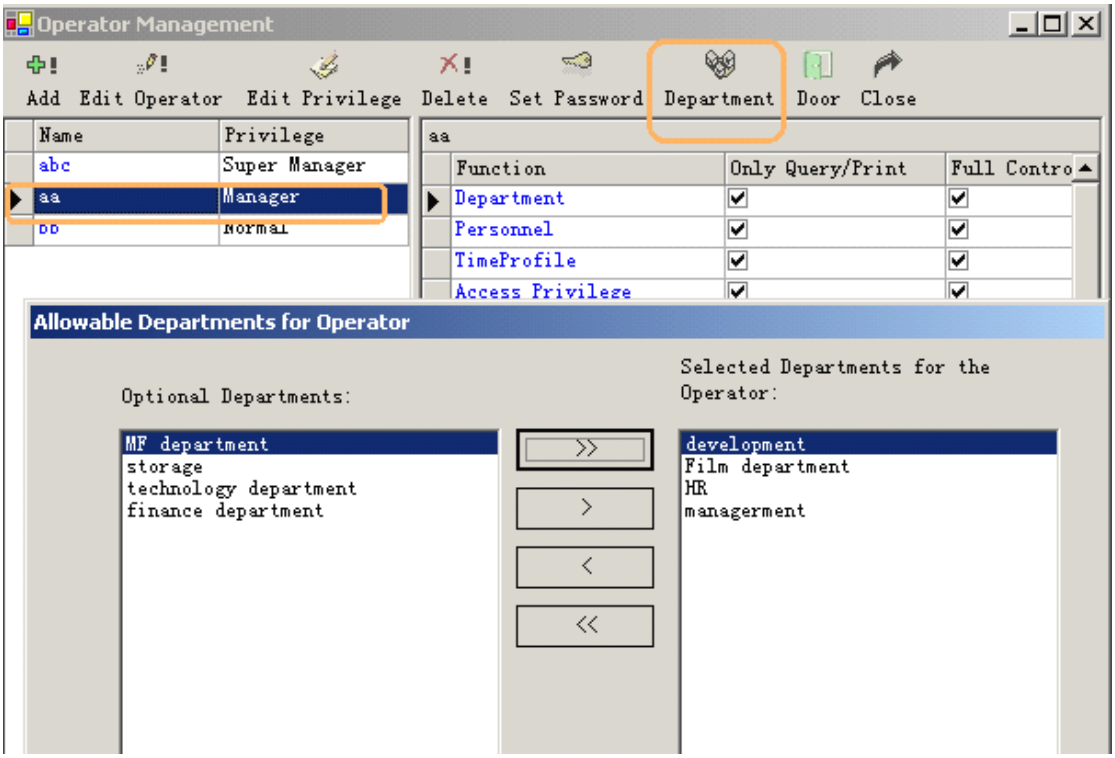
Select **Tools<< operator Management**



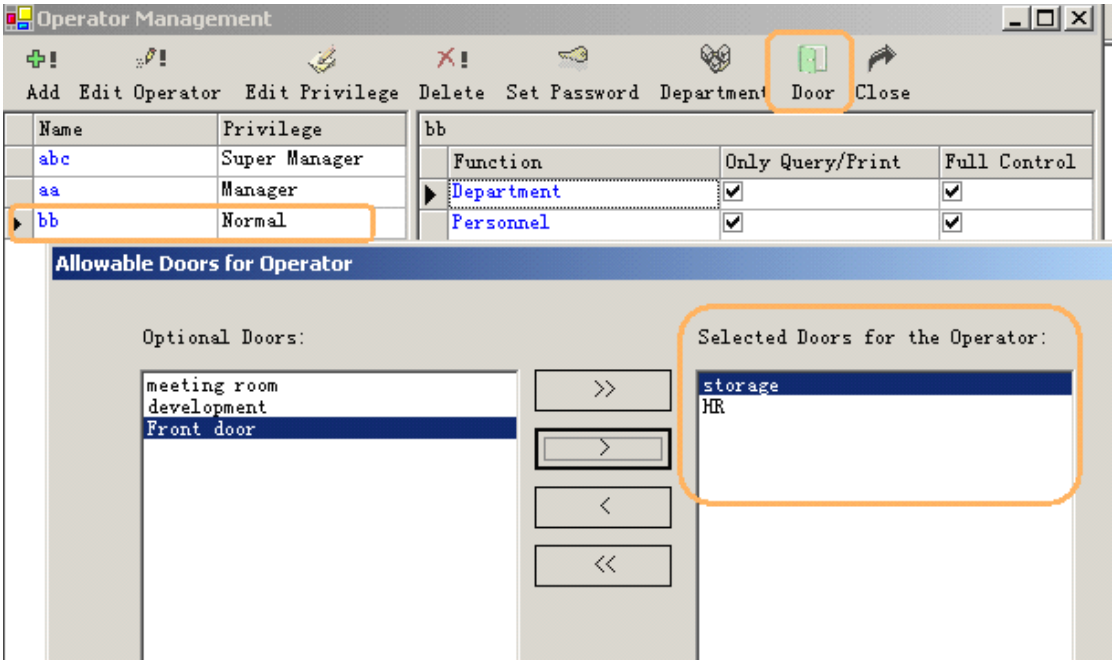


: assign the executable operation and function to operators

: assign the Department that the operator can manage.

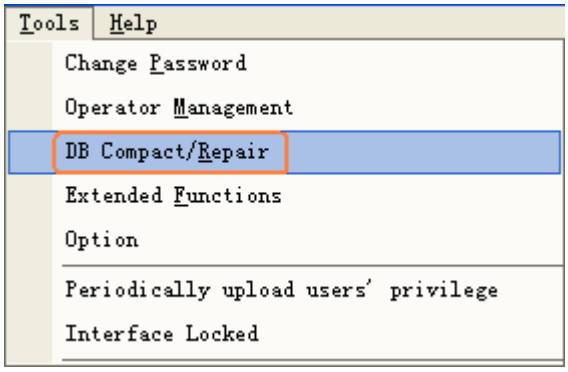


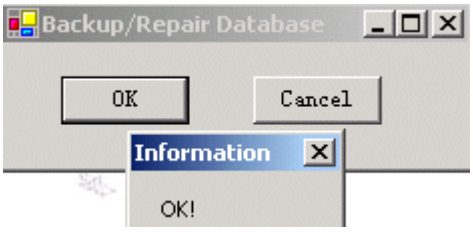
: assign the Door that the operator can manage.



5.4 DB Compact/Repair

Select **Tools<< DB Compact/Repair**

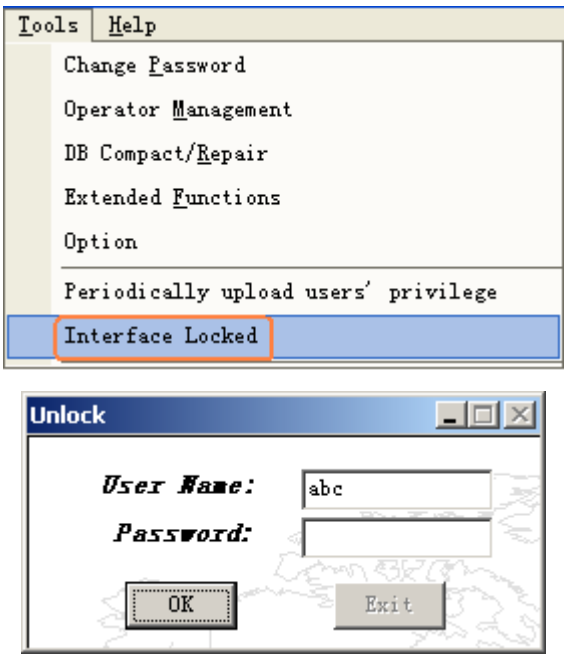




5.5 Interface Locked

The operator is afraid of someone will operate the software after she or he left ,he can interface locked the window ,the application run as also.

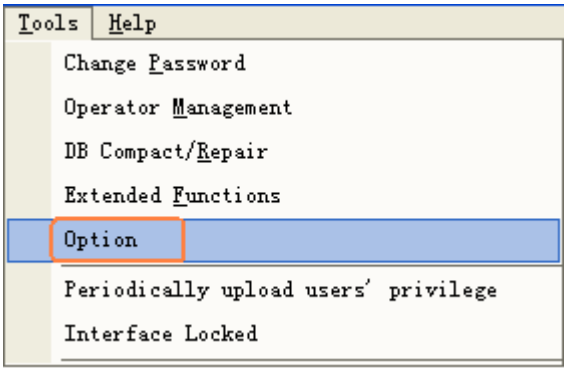
Select **Tools<< Interface Locked**

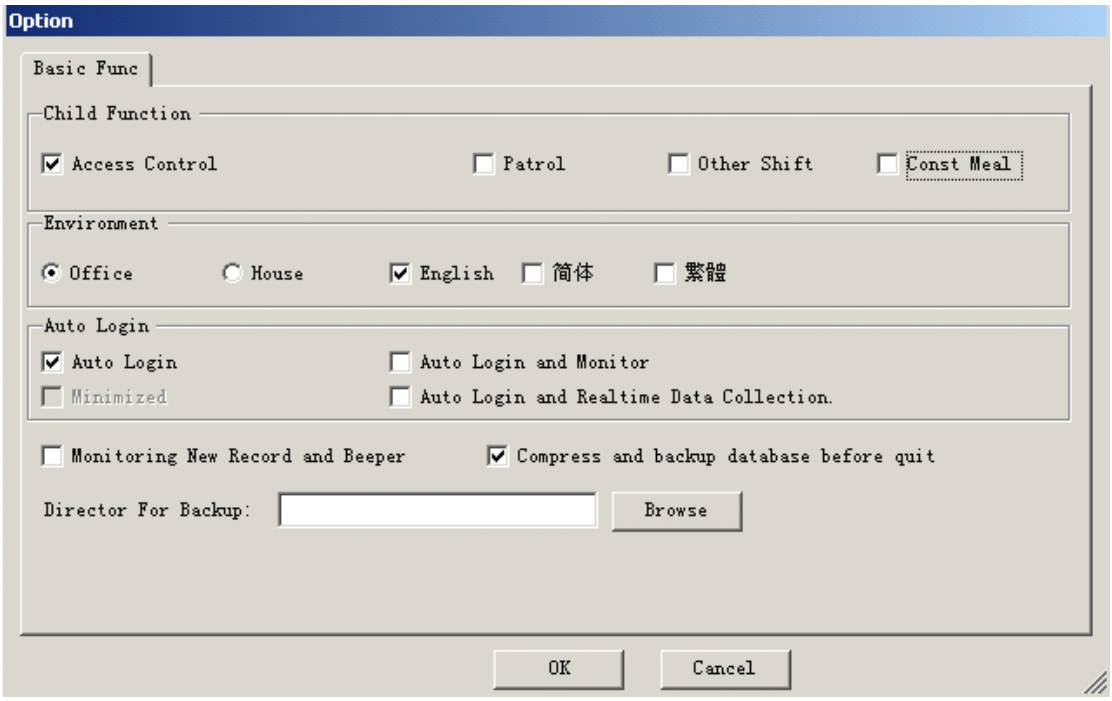


After he or she comes back , he or she inputs the password all right.

5.6 Option

Tools<< Option





Select Child Function (Access Control, Patrol, Other Shift Const Meal)

Select Environment(Office ,House)

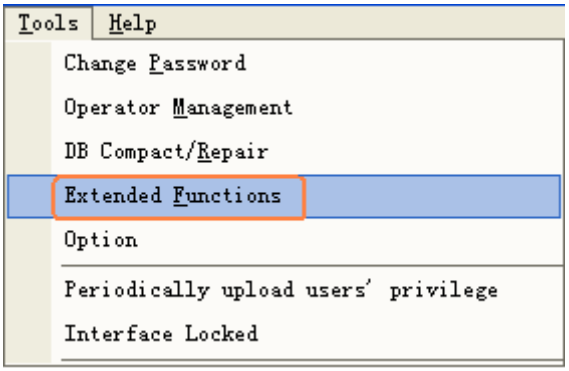
Select language (English,Chinese)

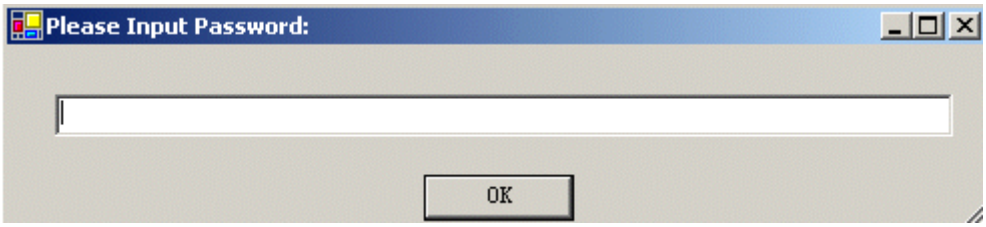
Set Auto Login

Set Director of Backup

Part 6 Extended Function

Select **【tools】<<【Extended Functions】** from the menu bar

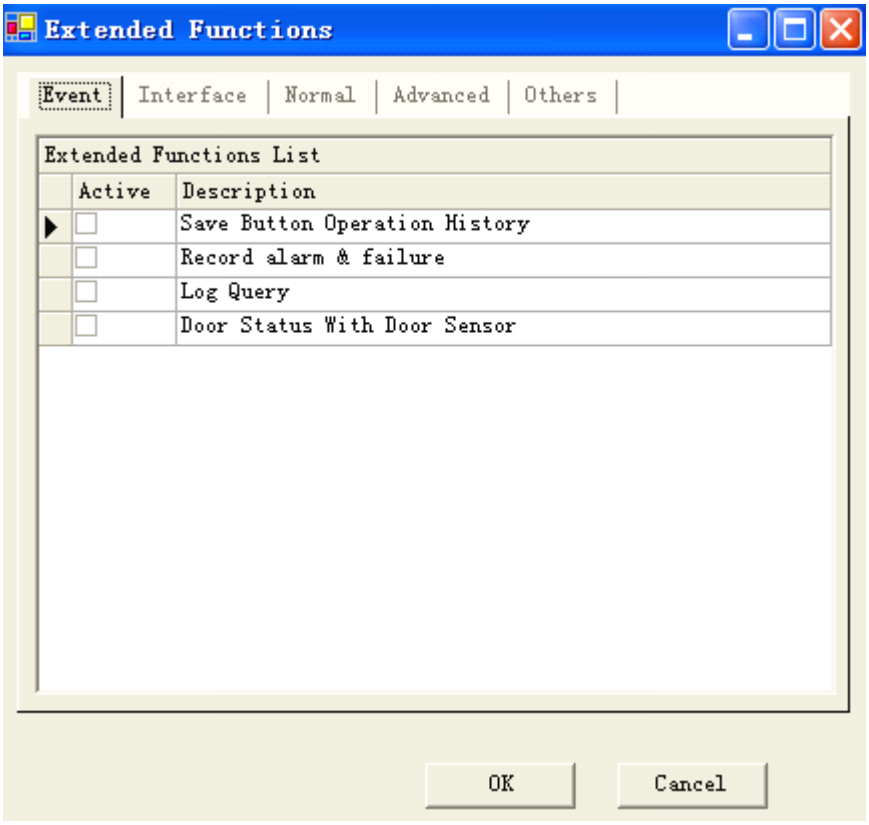


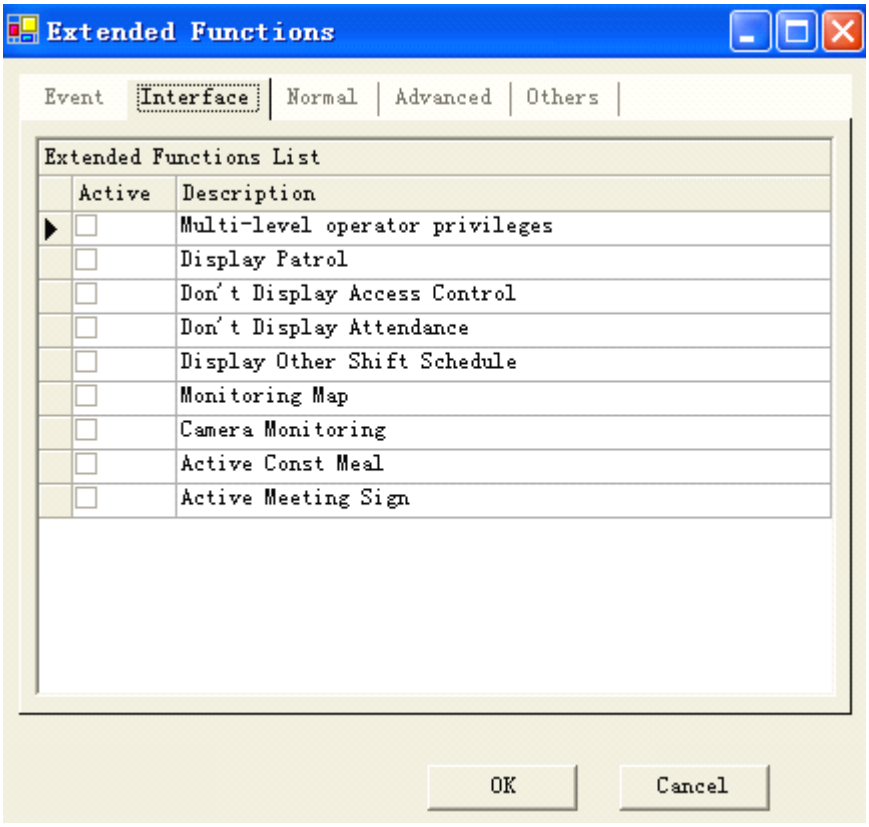


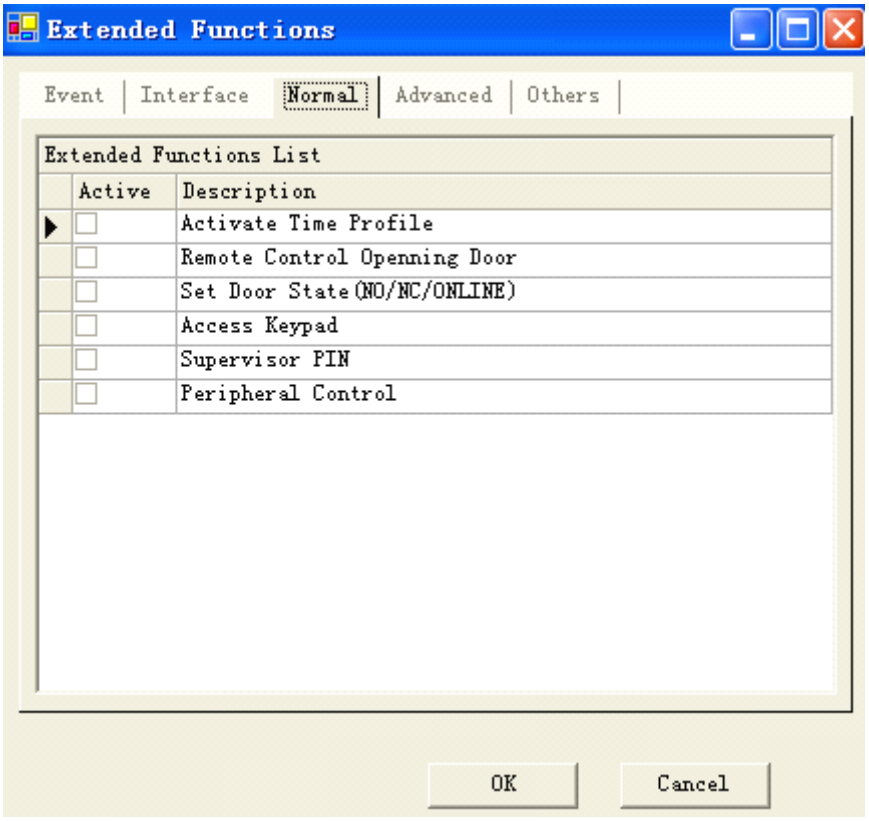
If you want to Activate the Extended Function . please input the password .

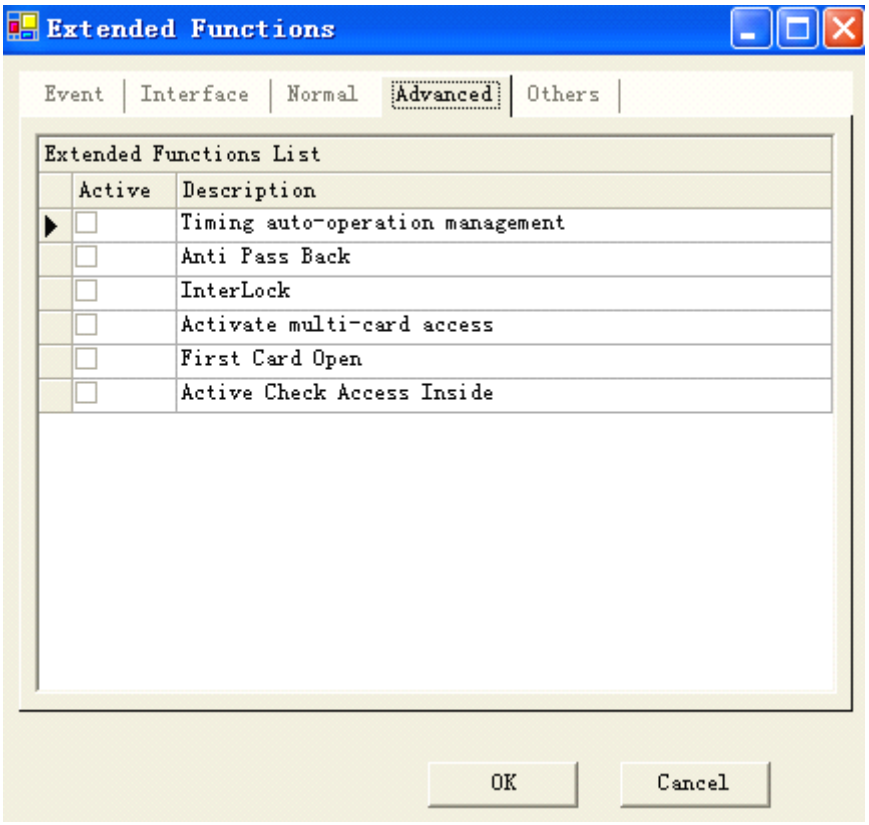
Please ask provider for password.

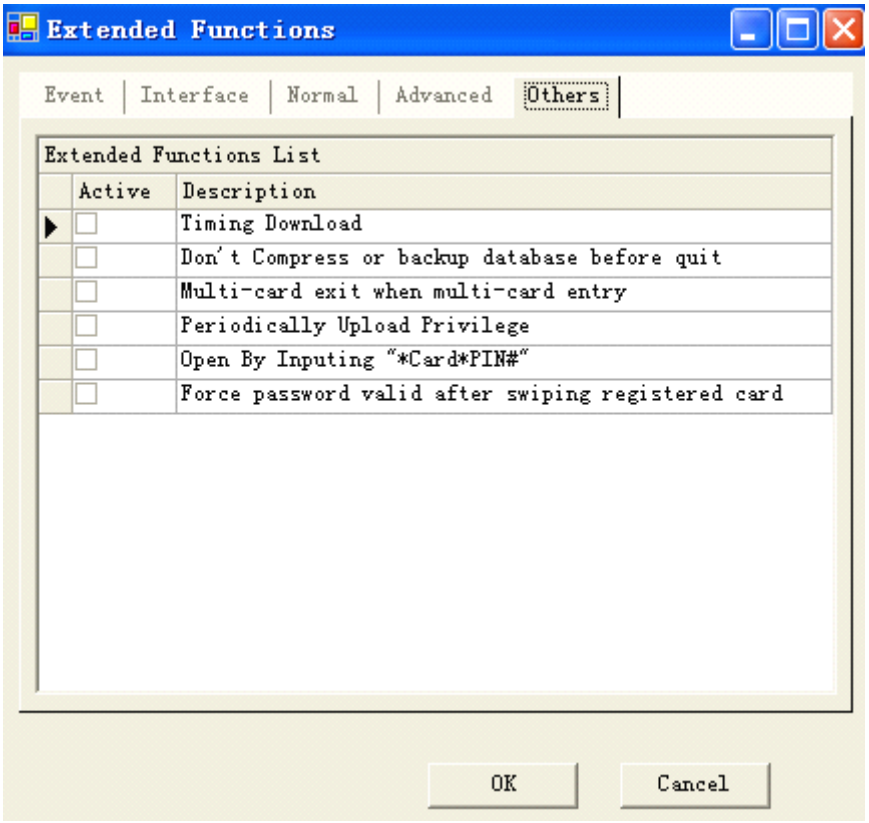
The extended function as follows:




Extended Functions
Event
Interface
Normal
Advanced
Others
Extended Functions List
Active
Description
Multi-level operator privileges
Display Patrol
Don't Display Access Control
Don't Display Attendance
Display Other Shift Schedule
Monitoring Map
Camera Monitoring
Active Const Meal
Active Meeting Sign
OK
Cancel

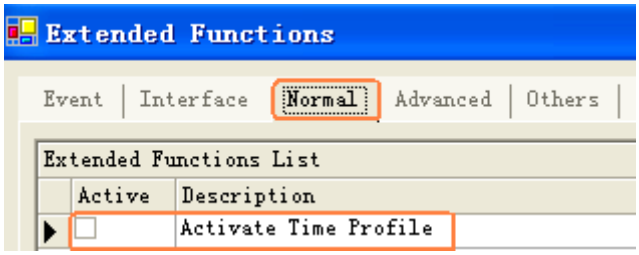

Extended Functions
Event
Interface
Normal
Advanced
Others
Extended Functions List
Active
Description
Activate Time Profile
Remote Control Openning Door
Set Door State(NO/NC/ONLINE)
Access Keypad
Supervisor PIN
Peripheral Control
OK
Cancel



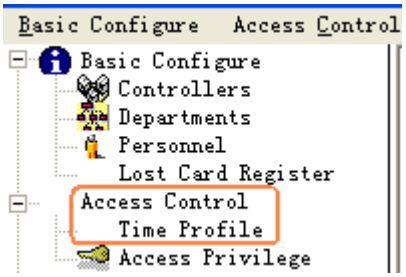


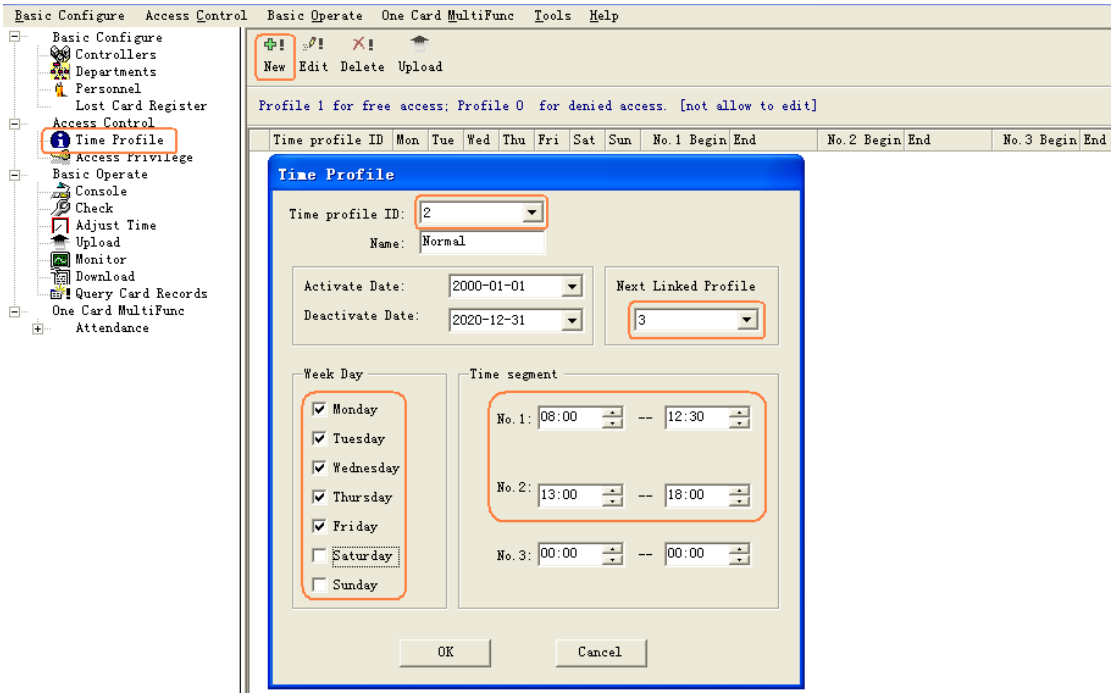
6.1 Time profile

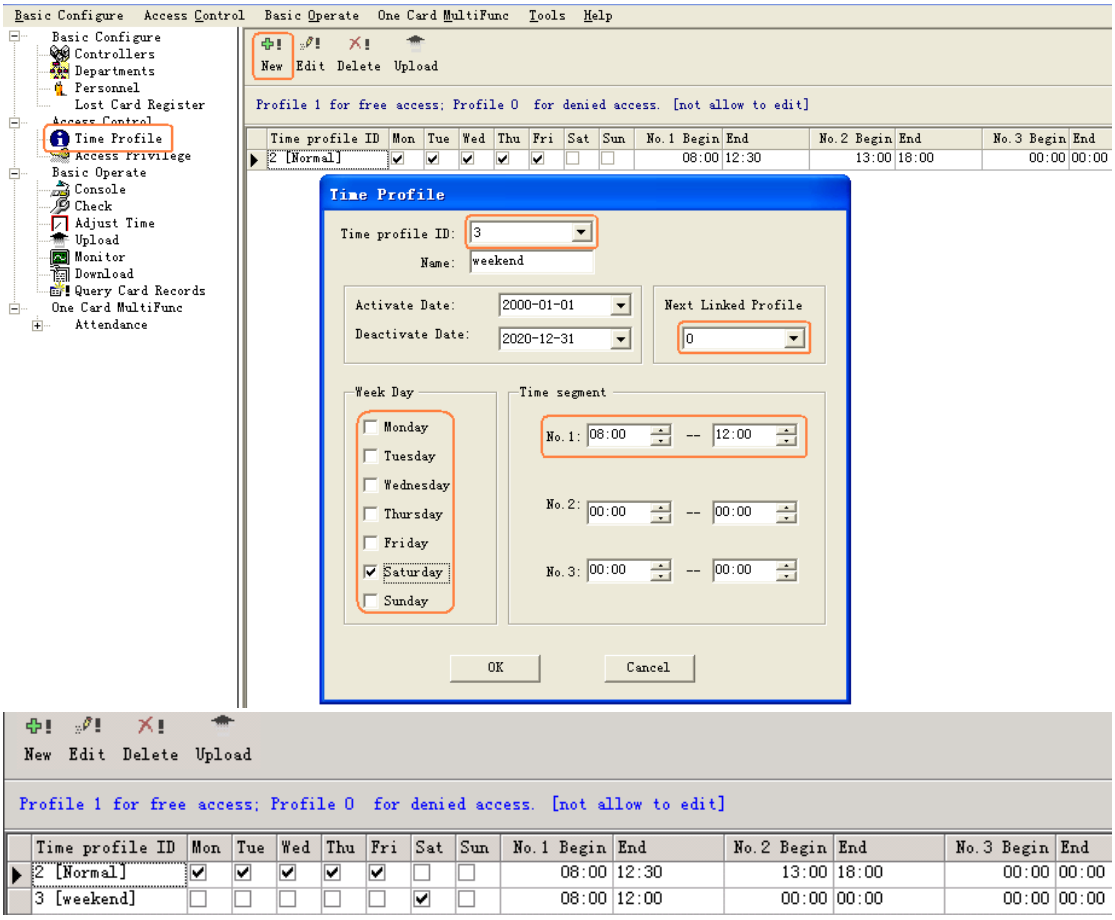
【Extended Functions】<<【Normal】<<【Active Time Profile】



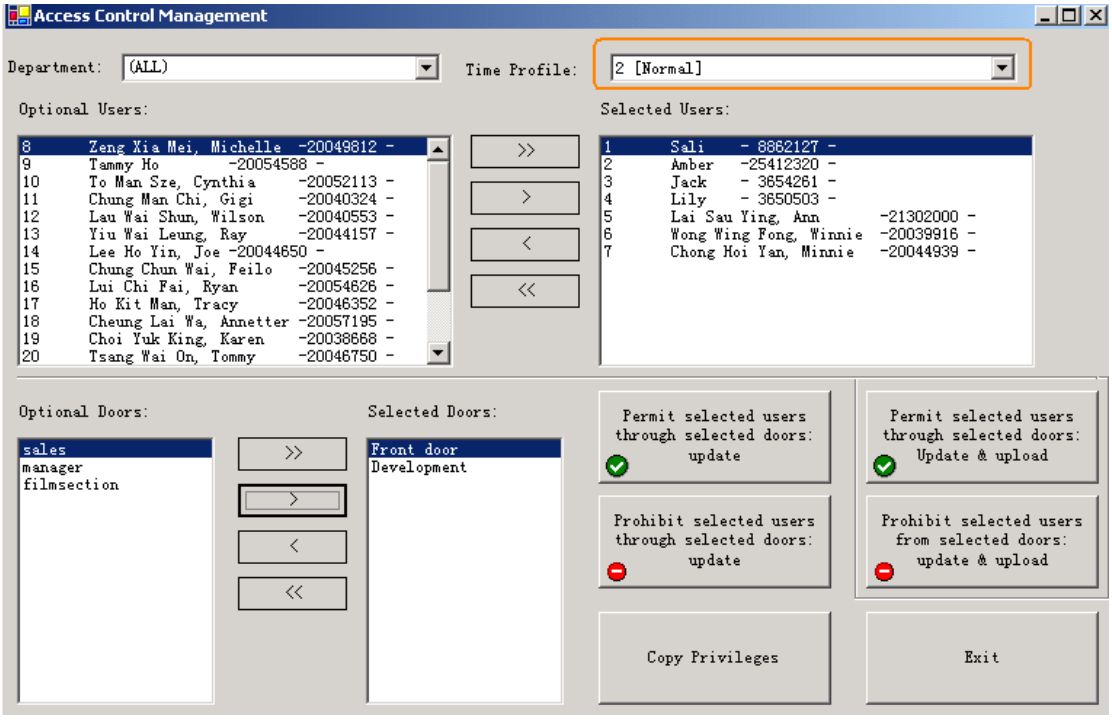
Select **Access Control << Time Profile**





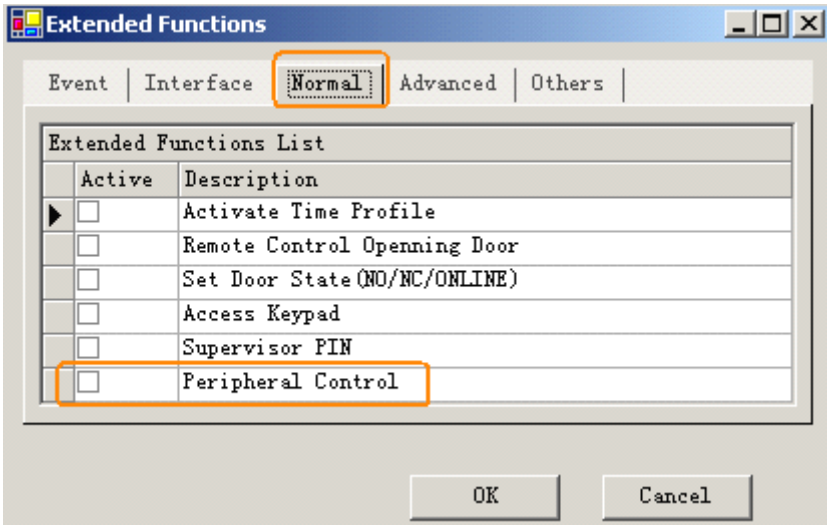


Select **Basic Configure<<Access Control << Access Privilege << Change Privilege**

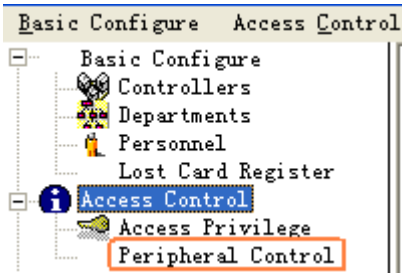

Access Control Management
Department:
(ALL)
Time Profile:
2 [Normal]
Optional Users:
8 Zeng Xia Mei, Michelle -20049812 -
9 Tammy Ho -20054588 -
10 To Man Sze, Cynthia -20052113 -
11 Chung Man Chi, Gigi -20040324 -
12 Lau Wai Shun, Wilson -20040553 -
13 Yiu Wai Leung, Ray -20044157 -
14 Lee Ho Yin, Joe -20044650 -
15 Chung Chun Wai, Feilo -20045256 -
16 Lui Chi Fai, Ryan -20054626 -
17 Ho Kit Man, Tracy -20046352 -
18 Cheung Lai Wa, Annetter -20057195 -
19 Choi Yuk King, Karen -20038868 -
20 Tsang Wai On, Tommy -20046750 -
Selected Users:
1 Sali - 8862127 -
2 Amber -25412320 -
3 Jack - 3654261 -
4 Lily - 3650503 -
5 Lai Sau Ying, Ann -21302000 -
6 Wong Wing Fong, Winnie -20039916 -
7 Chong Hoi Yan, Minnie -20044939 -
Optional Doors:
sales
manager
filmsection
Selected Doors:
Front door
Development
Permit selected users through selected doors: update
Permit selected users through selected doors: Update & upload
Prohibit selected users through selected doors: update
Prohibit selected users from selected doors: update & upload
Copy Privileges
Exit

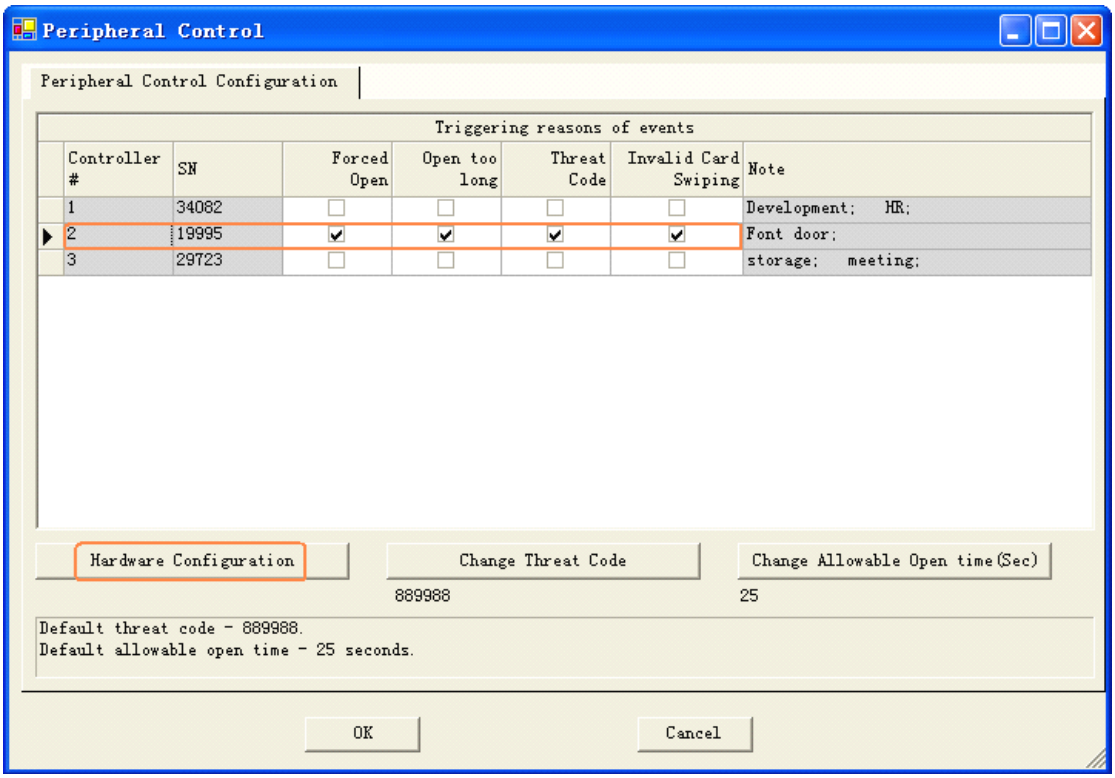
6.2 Peripheral control

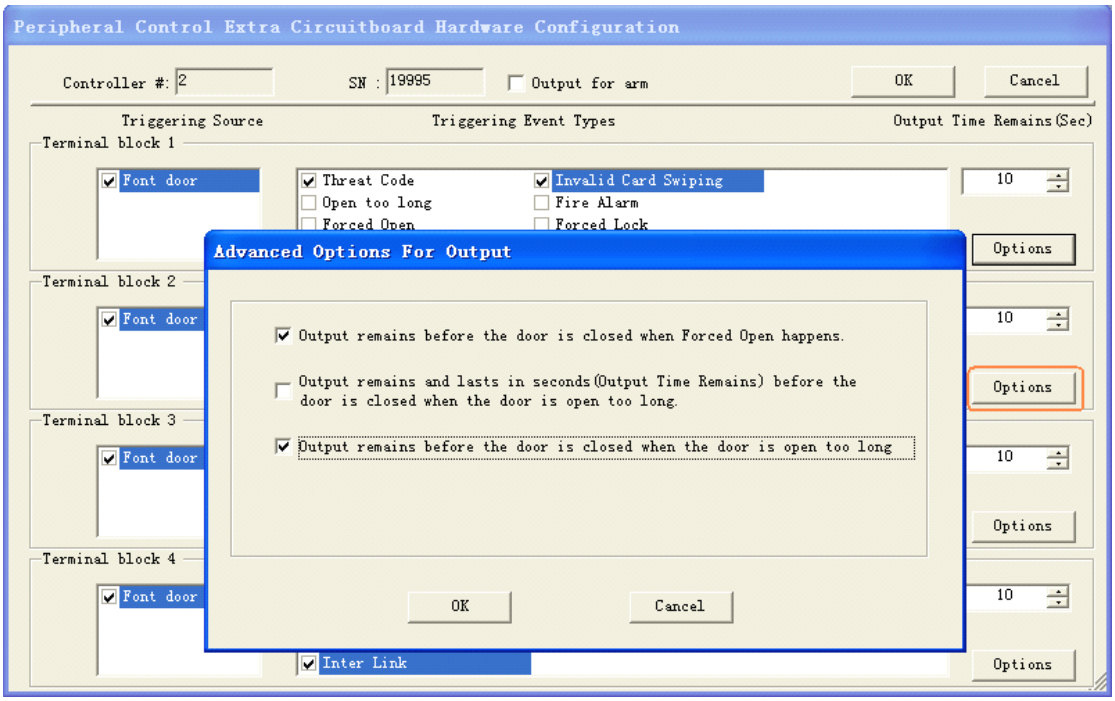
【Extended Functions】<<【Normal】<<【**Peripheral control**】



Select **Basic Configure << Access Control << Peripheral control**

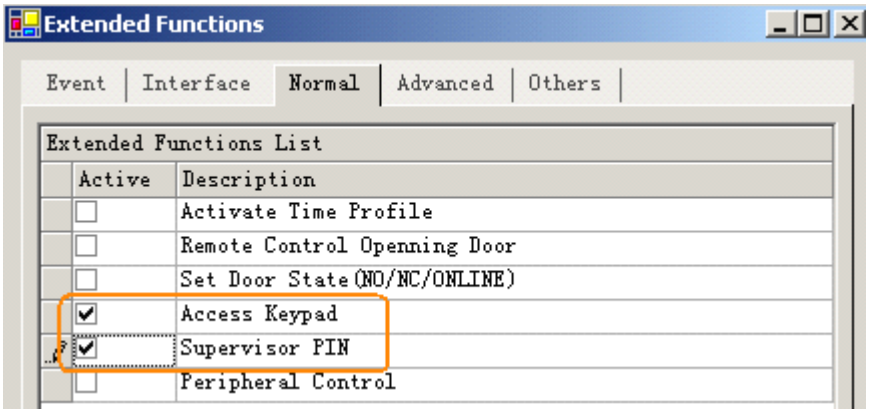




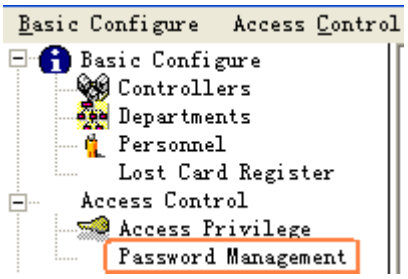


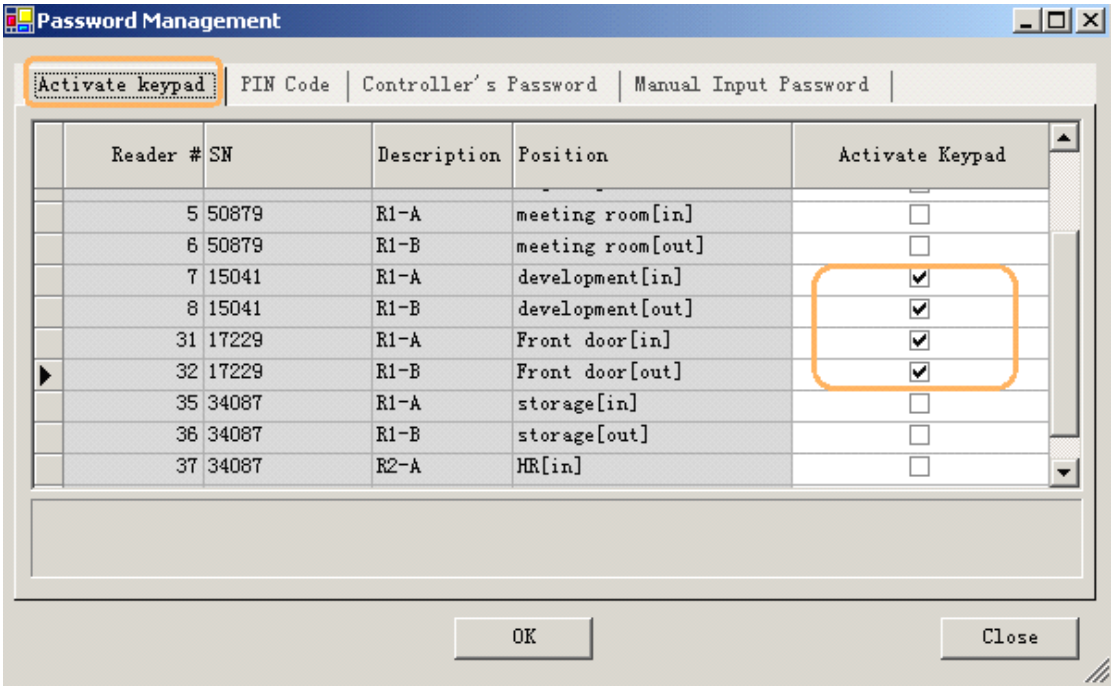
6.3 PassWord Management

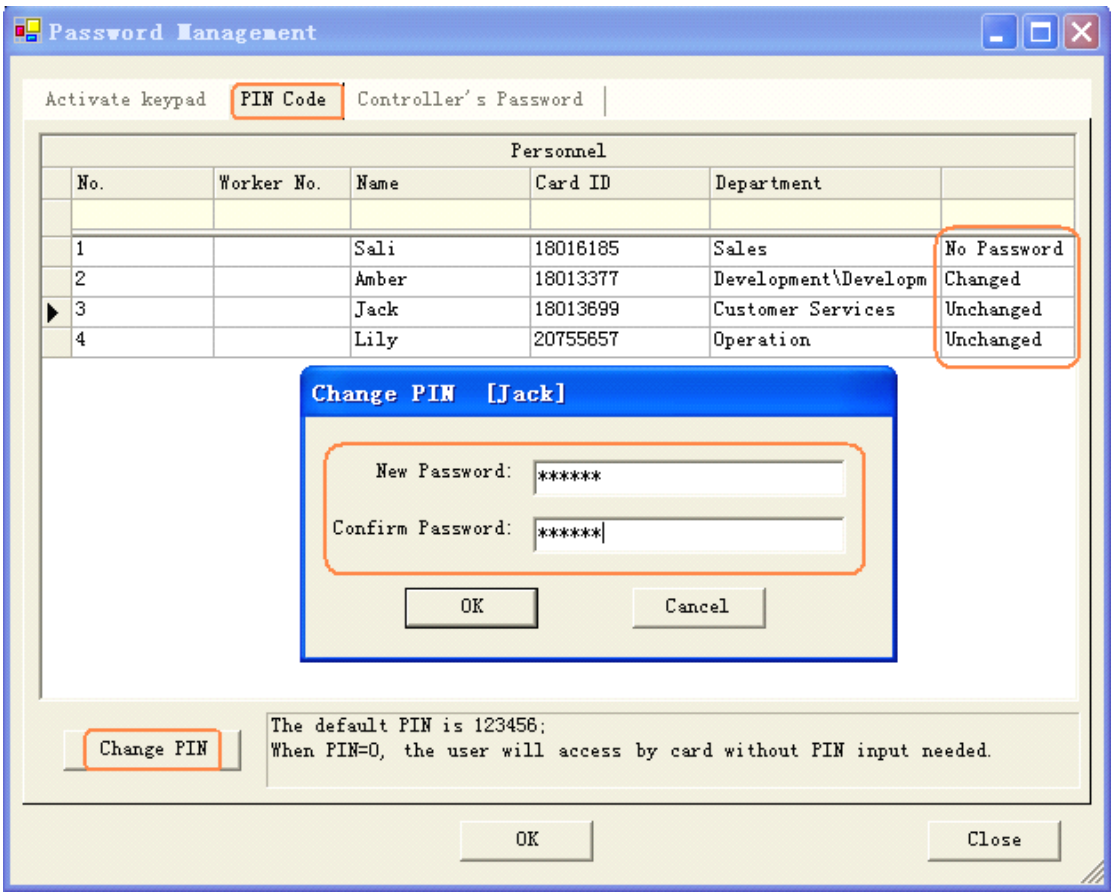
【Extended Functions】<<【Normal】<<【Access Keypad】



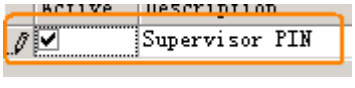
Select **Basic Configure<<Access Control<<Password Management**

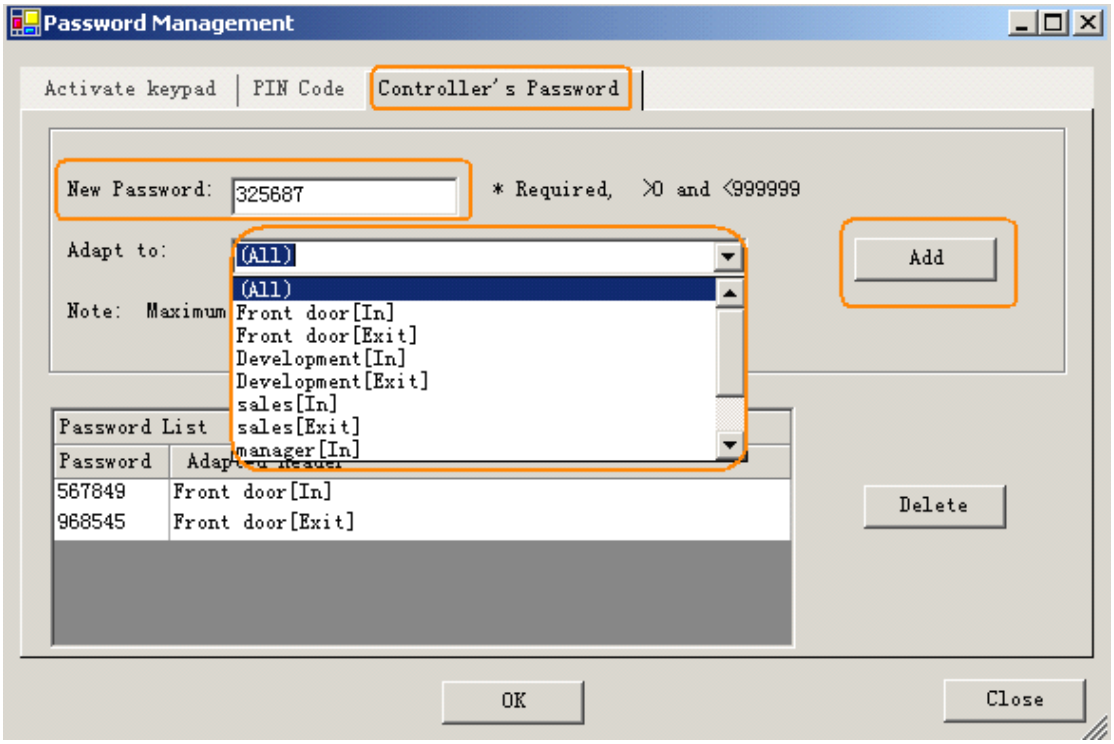




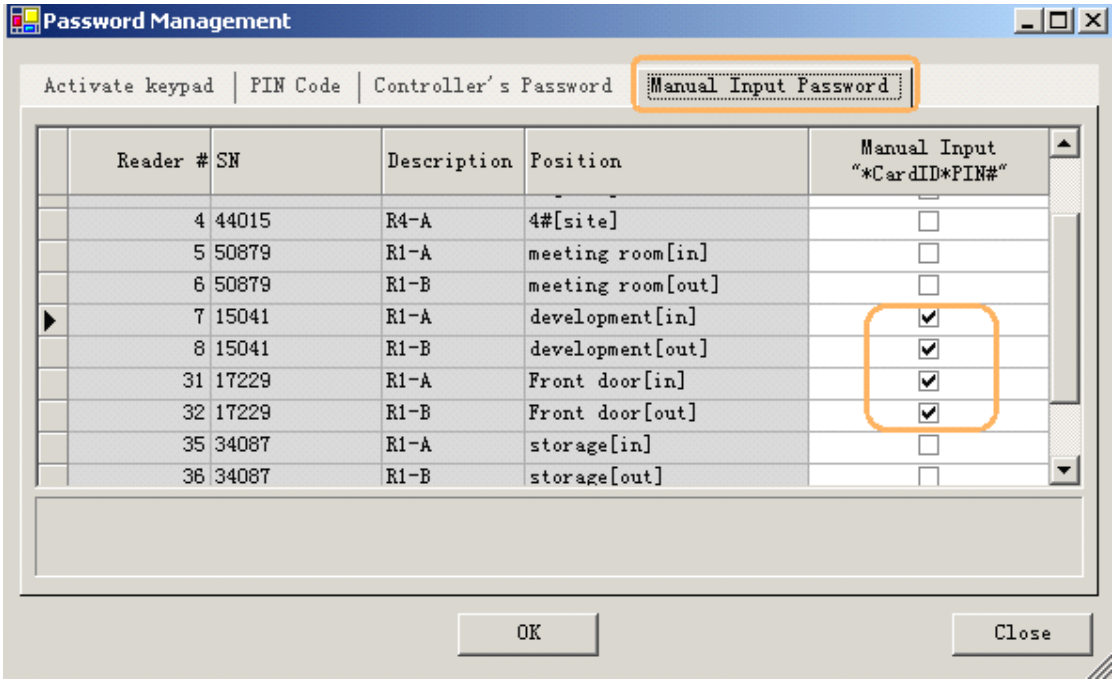


【Extended Functions】<<【Normal】<<【**Supervisor PIN**】



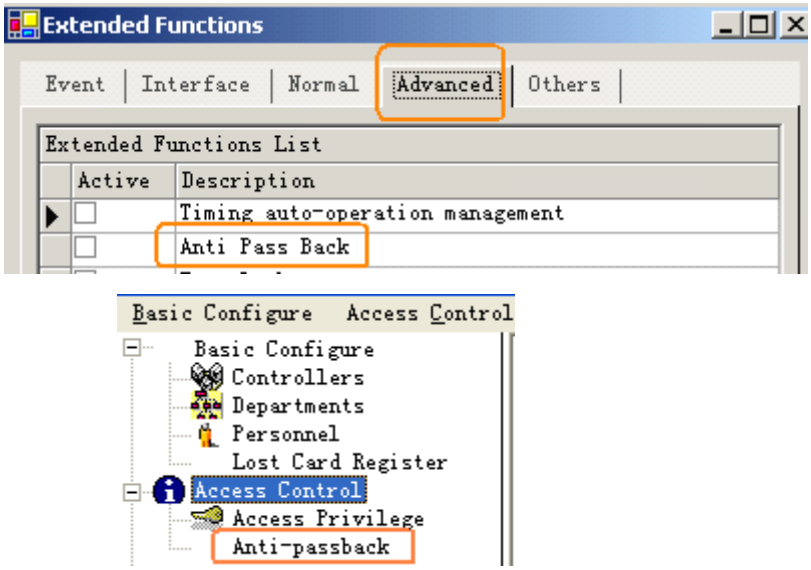


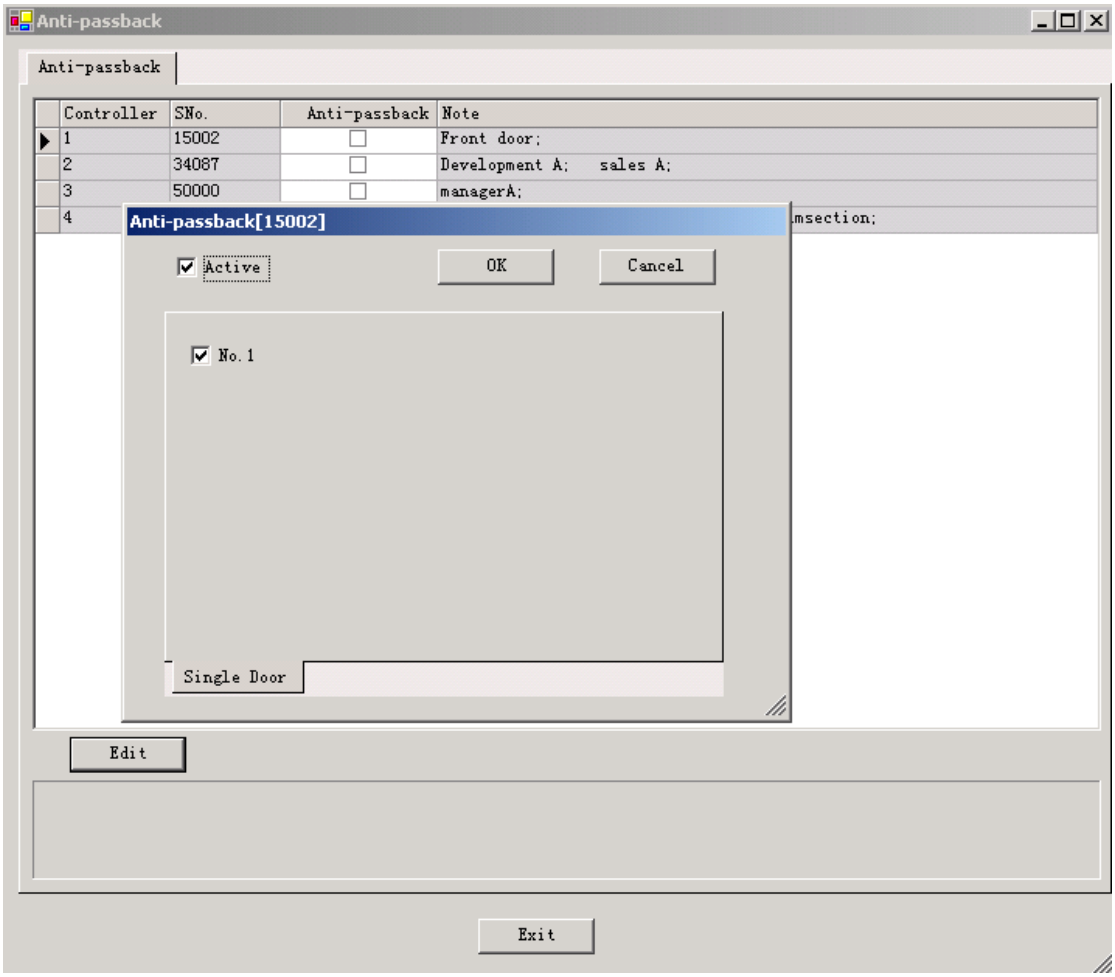
【Extended Functions】<<【Others】<<【**Supervisor PIN**】 Open By Inputing "*Card*PIN#"



6.4 Anti-passback

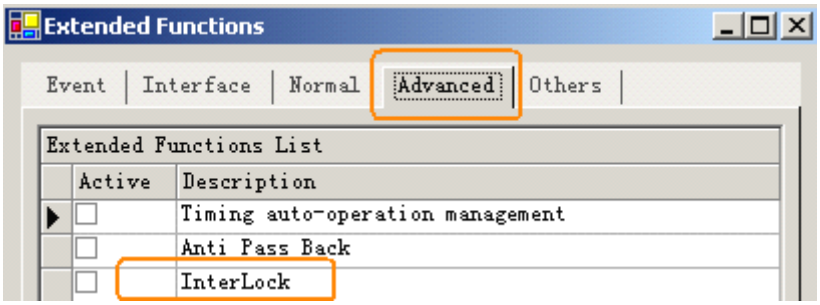
【Extended Functions】<<【Advanced】<<【**Anti-pass back**】

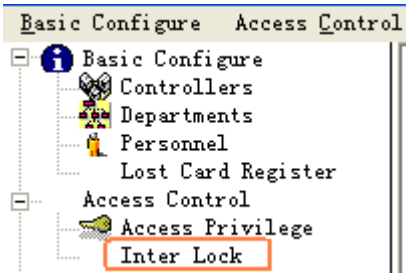


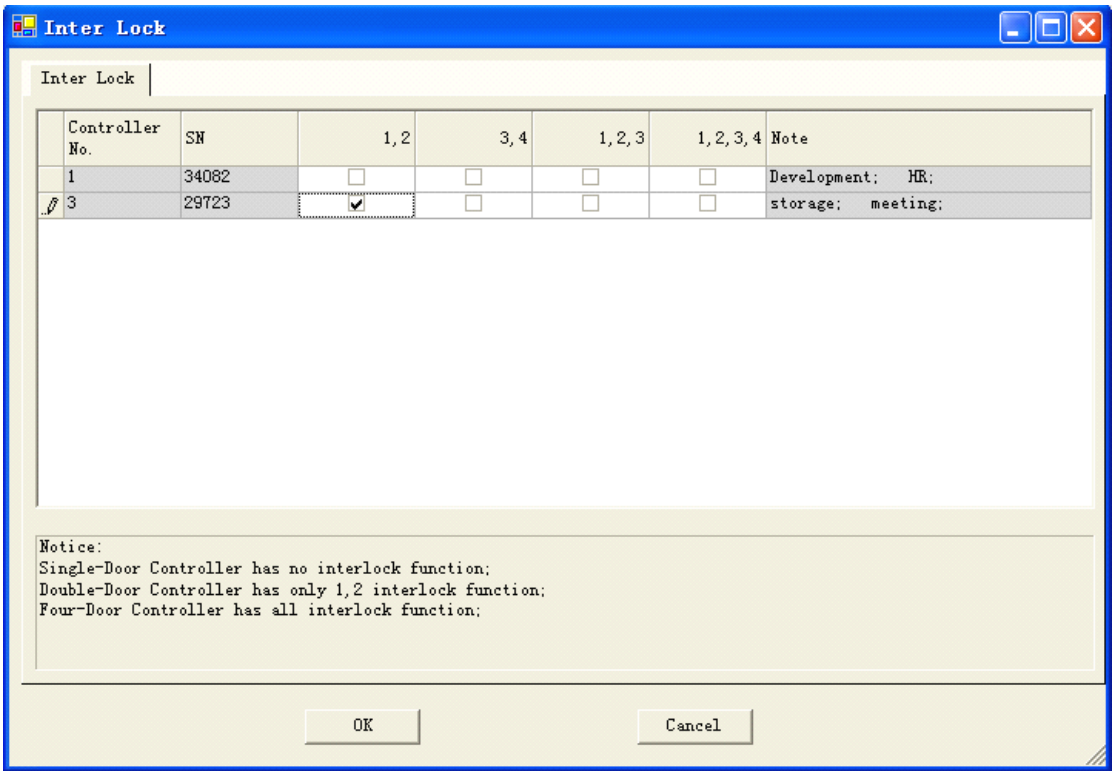


6.5 InterLock

【Extended Functions】<<【Advanced】<<【**InterLock**】

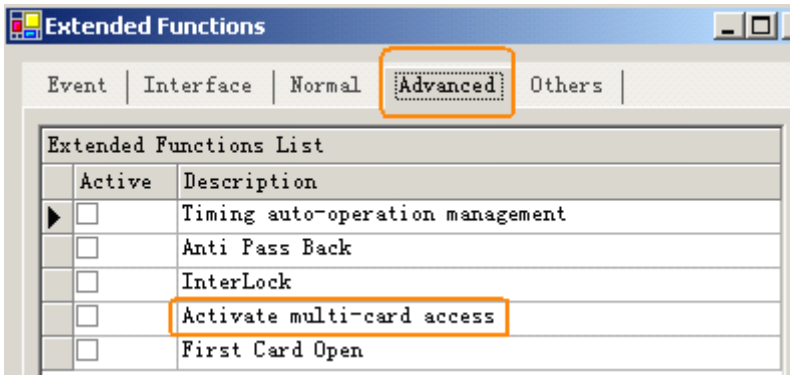


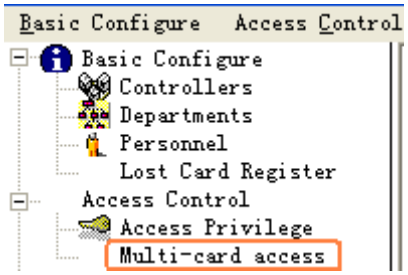


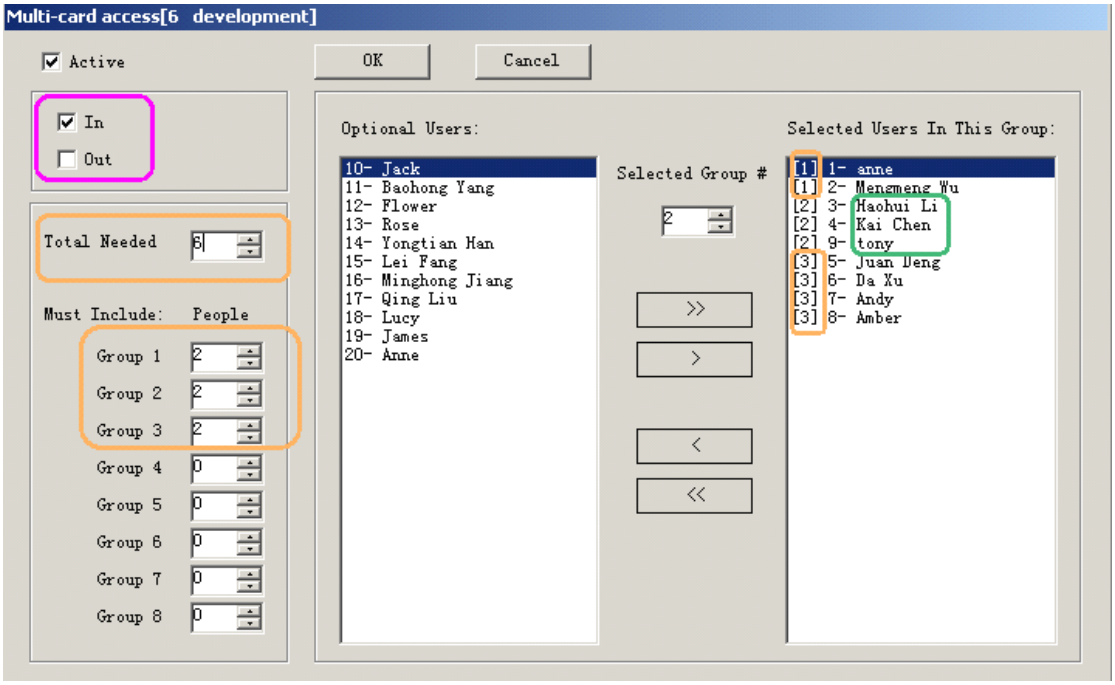


6.6 Activate Multi-card access

【Extended Functions】<<【Advanced】<<【**Activate Multi-card access**】



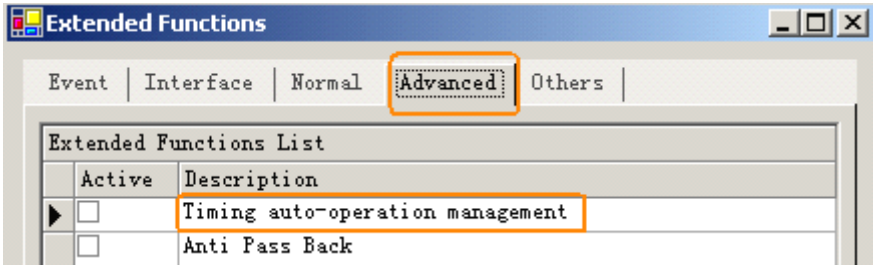


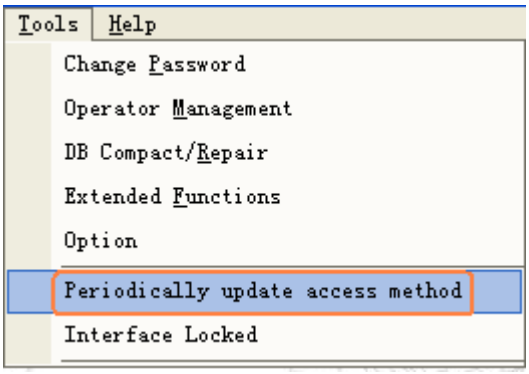


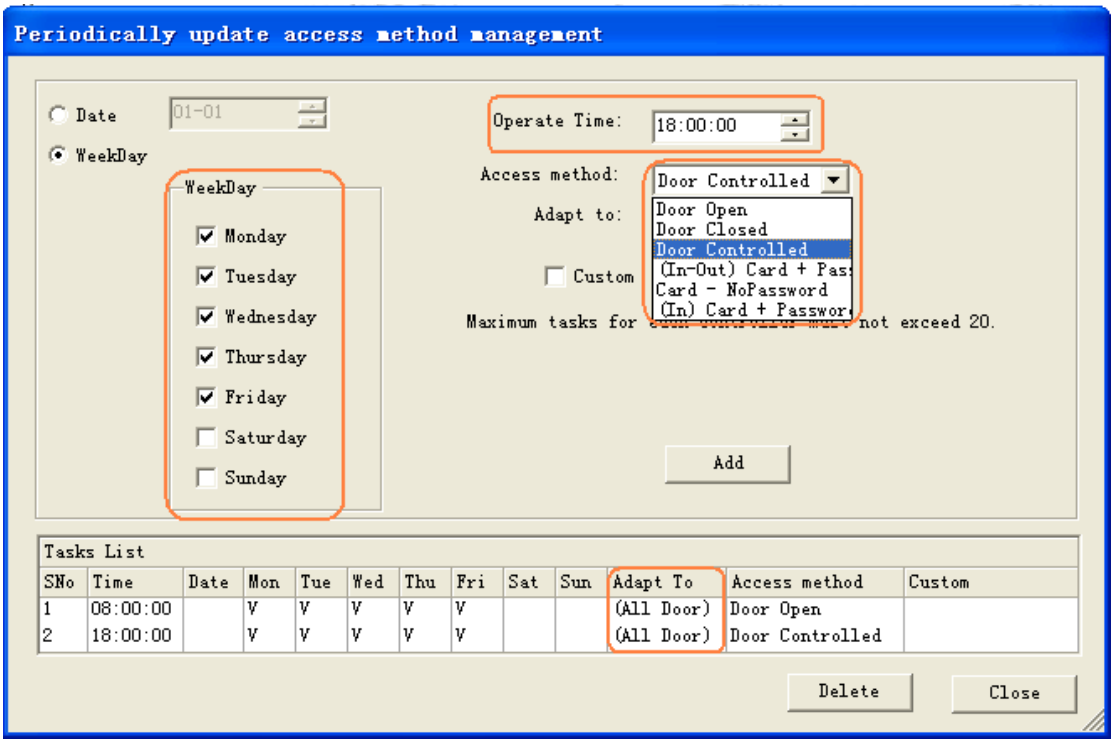
The first group has two peoples the second group has two people , the third group has four people . each group comes two people to be allowed to open the door.

6.7 Timing auto-operation management

【Extended Functions】<<【Advanced】<<【Timing auto-operation management】

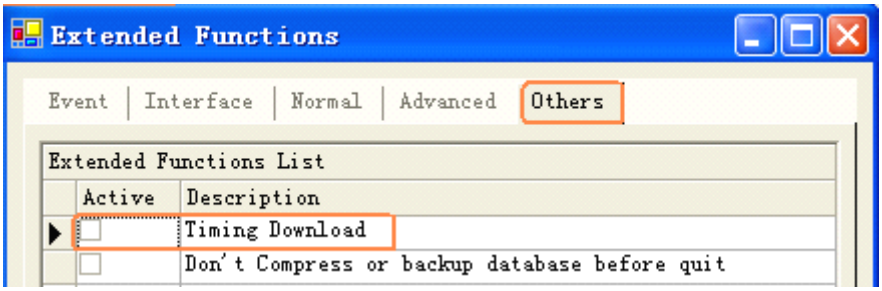


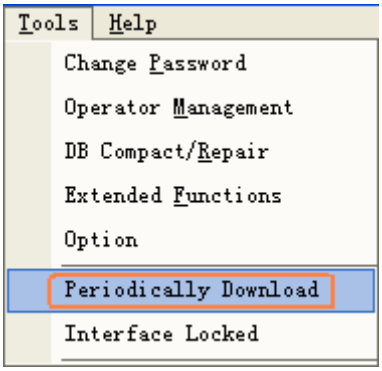


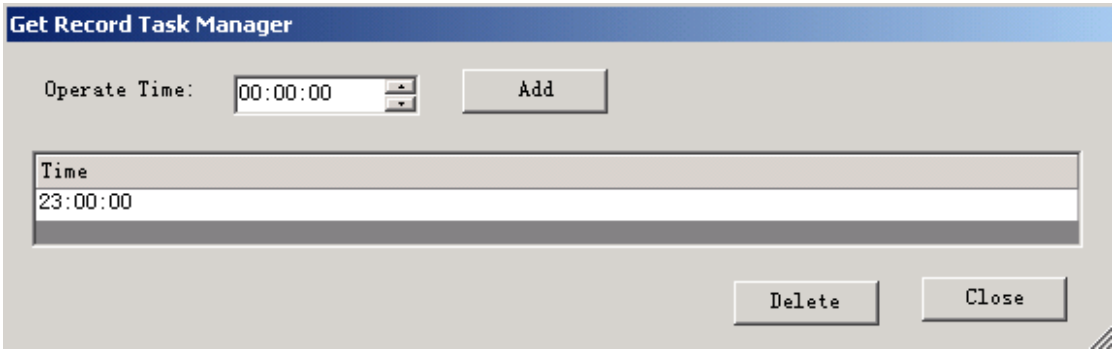


6.8 Timing collect data

【Extended Functions】<<【Others】<<【Timing Download】

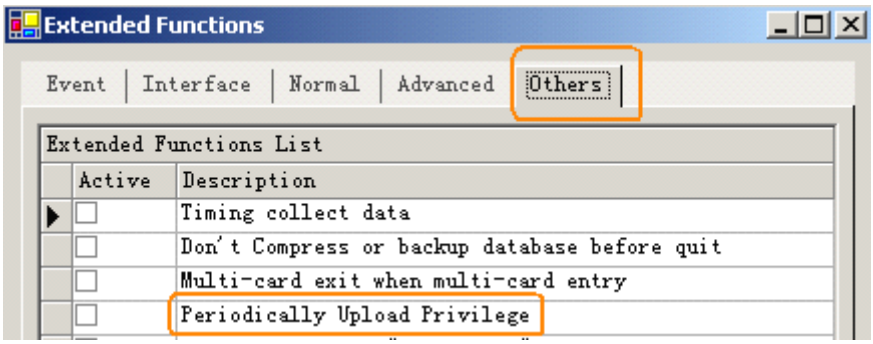


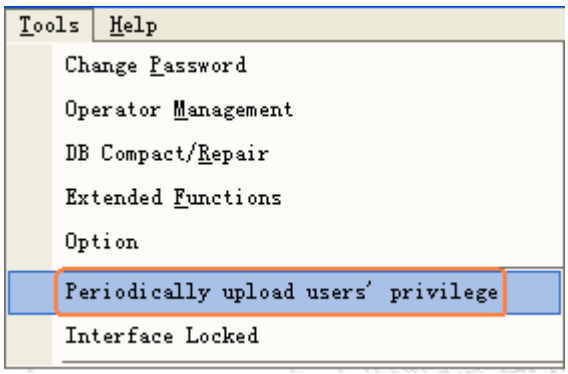


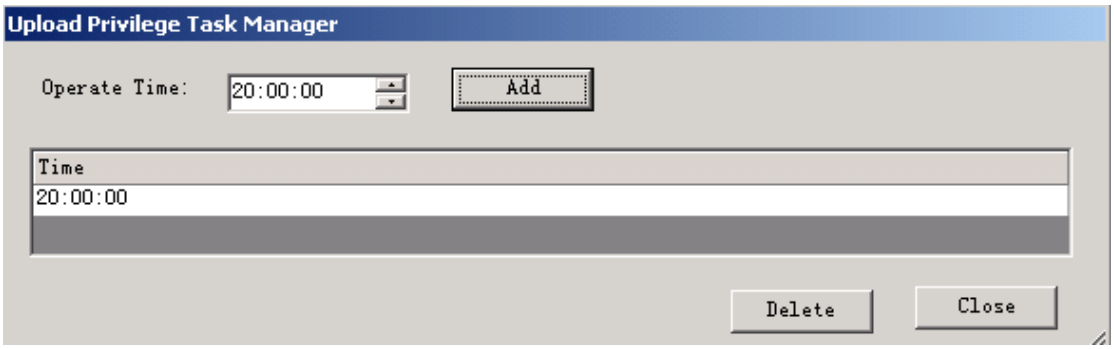


6.9 Periodically Upload Privilege

【Extended Functions】<<【Others】<<【**Periodically Upload Privilege**】

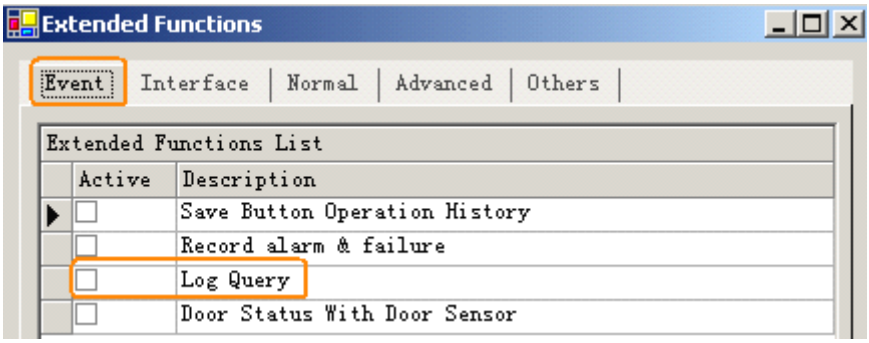


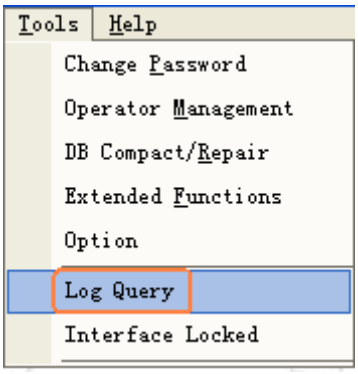


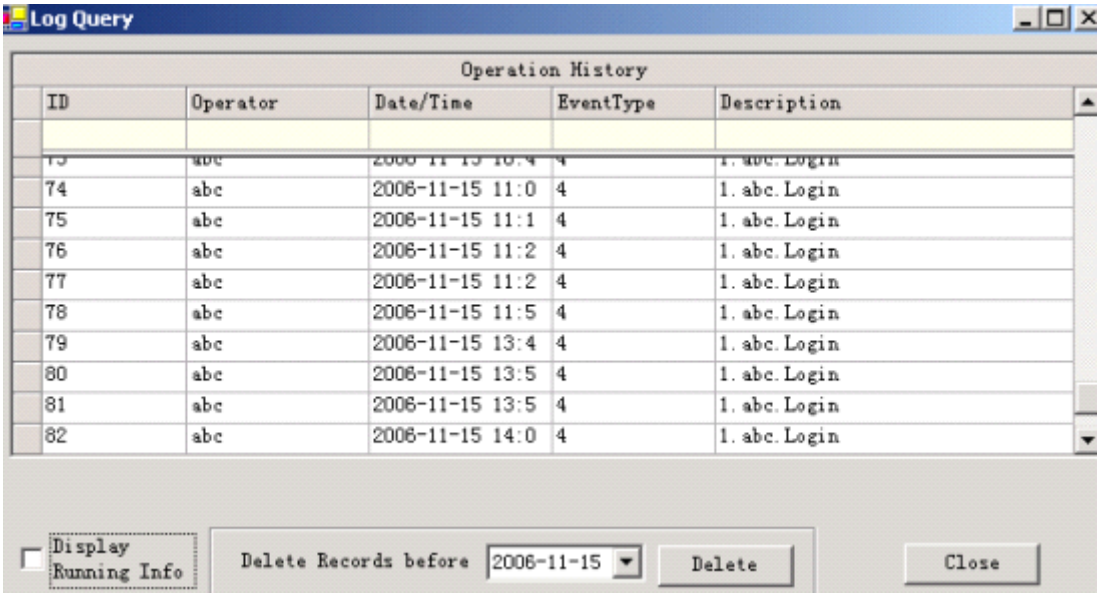


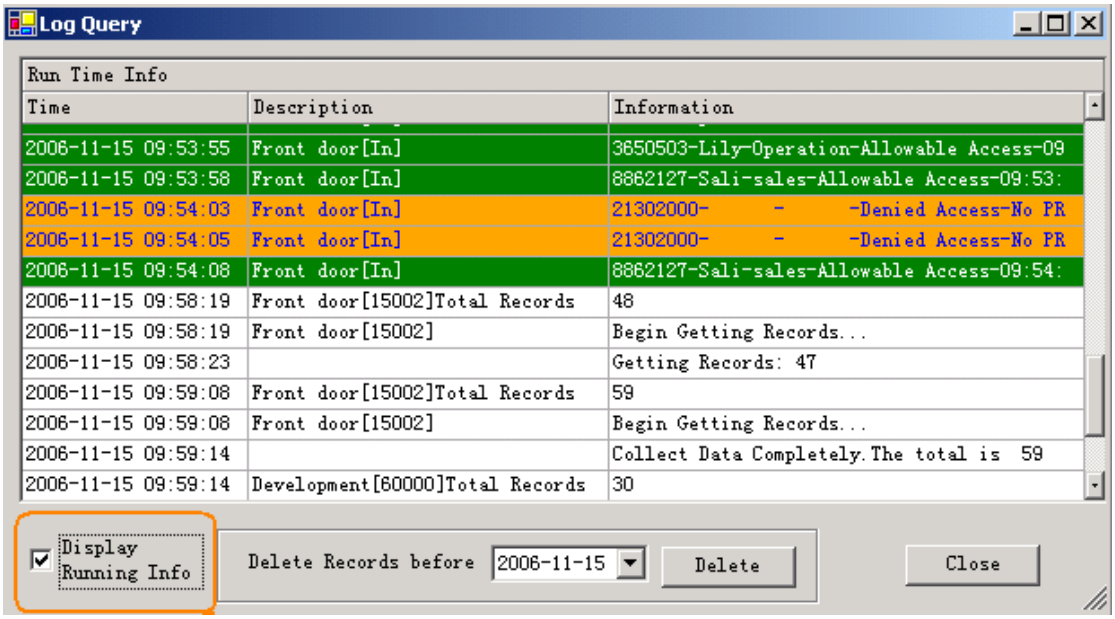
6.10 Log Query

【Extended Functions】<<【Event】<<【**Log Query**】



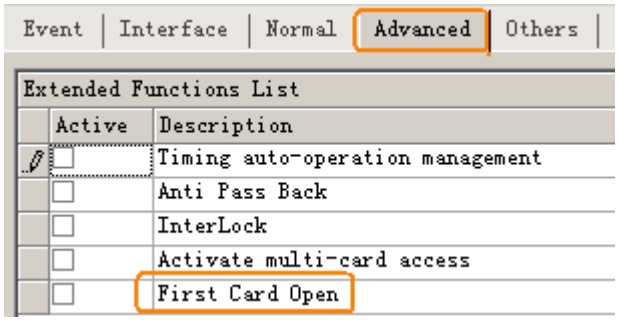


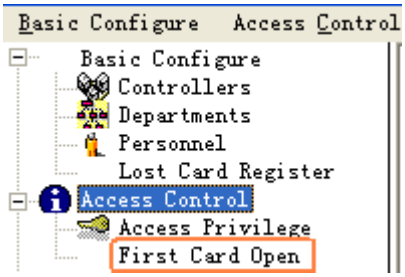

Log Query
Operation History
ID
Operator
Date/Time
EventType
Description
74 abc 2006-11-15 11:0 4 1. abc. Login
75 abc 2006-11-15 11:1 4 1. abc. Login
76 abc 2006-11-15 11:2 4 1. abc. Login
77 abc 2006-11-15 11:2 4 1. abc. Login
78 abc 2006-11-15 11:5 4 1. abc. Login
79 abc 2006-11-15 13:4 4 1. abc. Login
80 abc 2006-11-15 13:5 4 1. abc. Login
81 abc 2006-11-15 13:5 4 1. abc. Login
82 abc 2006-11-15 14:0 4 1. abc. Login
Display Running Info
Delete Records before 2006-11-15
Delete
Close

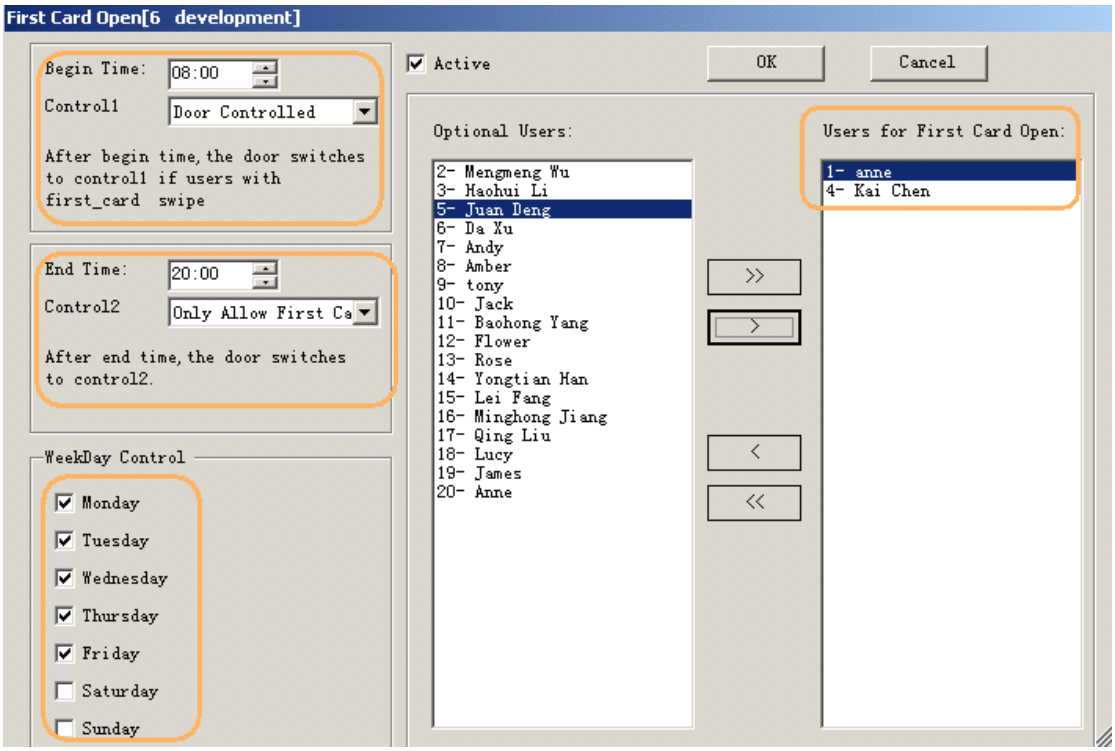

Log Query
Run Time Info
Time
Description
Information
2006-11-15 09:53:55 Front door[In] 3650503-Lily-Operation-Allowable Access-09
2006-11-15 09:53:58 Front door[In] 8862127-Sali-sales-Allowable Access-09:53:
2006-11-15 09:54:03 Front door[In] 21302000- - -Denied Access-No PR
2006-11-15 09:54:05 Front door[In] 21302000- - -Denied Access-No PR
2006-11-15 09:54:08 Front door[In] 8862127-Sali-sales-Allowable Access-09:54:
2006-11-15 09:58:19 Front door[15002]Total Records 48
2006-11-15 09:58:19 Front door[15002] Begin Getting Records...
2006-11-15 09:58:23 Getting Records: 47
2006-11-15 09:59:08 Front door[15002]Total Records 59
2006-11-15 09:59:08 Front door[15002] Begin Getting Records...
2006-11-15 09:59:14 Collect Data Completely. The total is 59
2006-11-15 09:59:14 Development[60000]Total Records 30
Display Running Info
Delete Records before 2006-11-15
Delete
Close

6.11 First Card Open

【Extended Functions】<<【Advanced】<<【**First Card Open**】

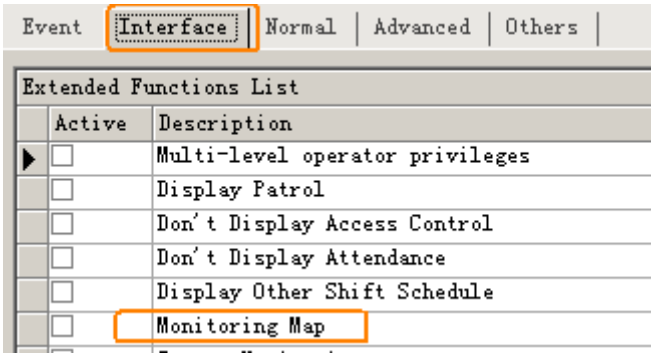


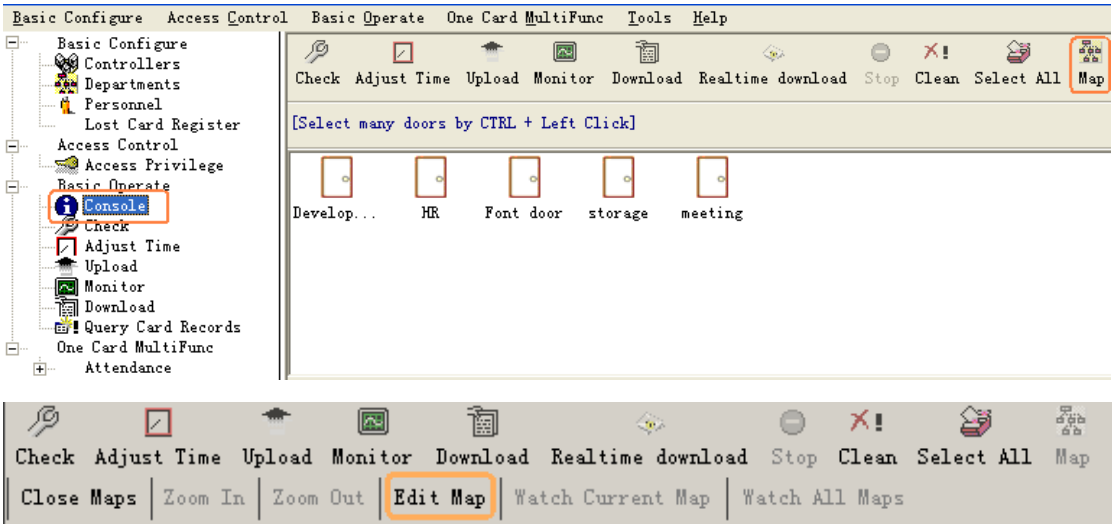


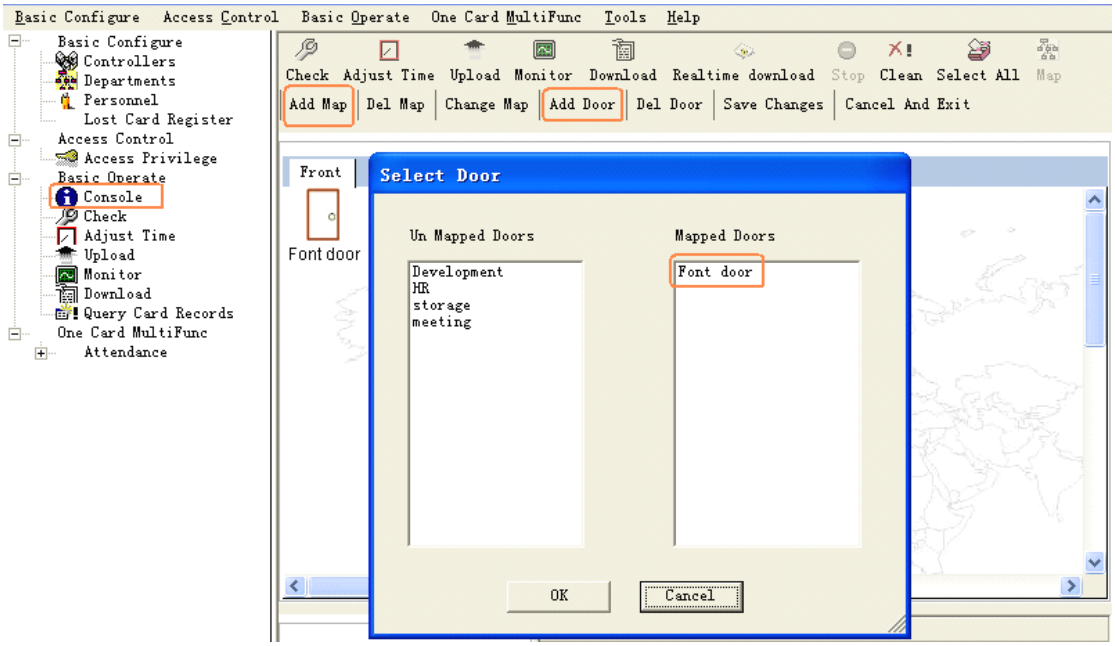


6.12 Monitoring Map

【Extended Functions】<<【Interface】<<【**Monitoring Map**】

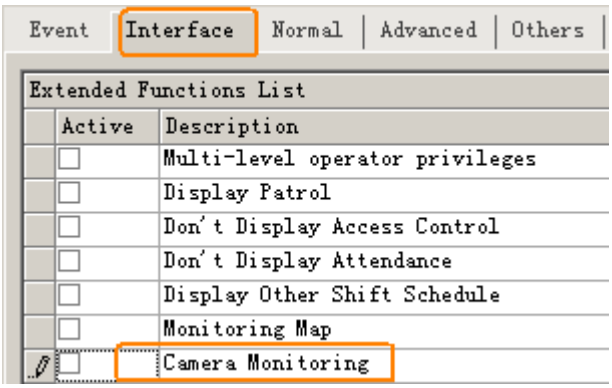




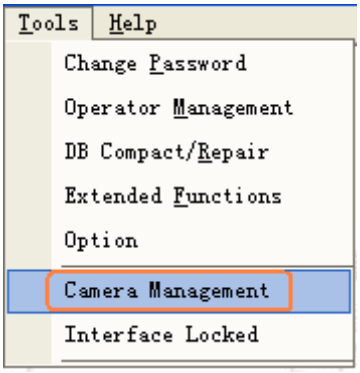


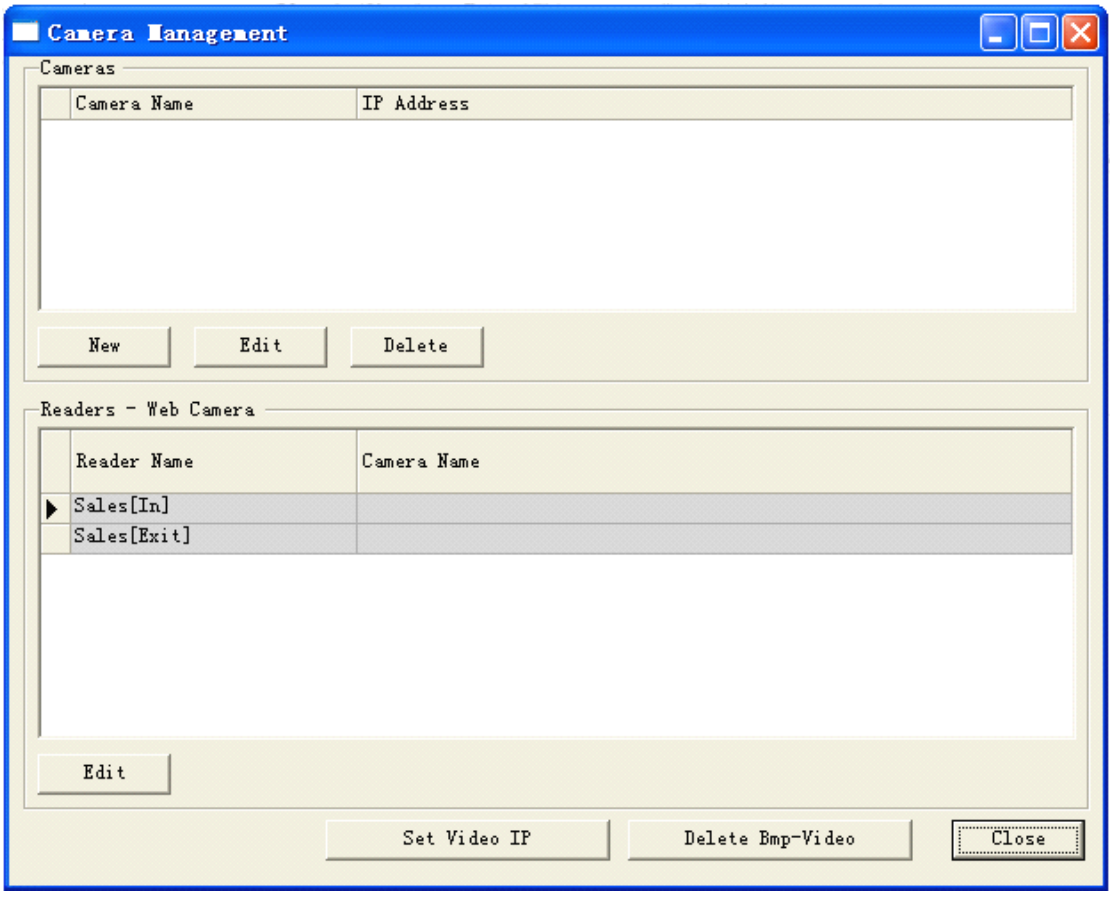
6.13 Camera Monitoring

【Extended Functions】<<【Interface】<<【Camera Monitoring】

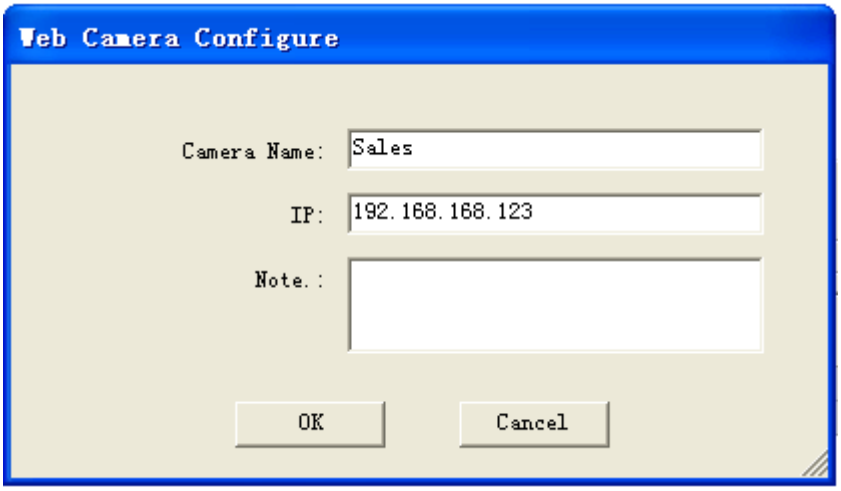


Select 【Tools】<<【Camera Management】

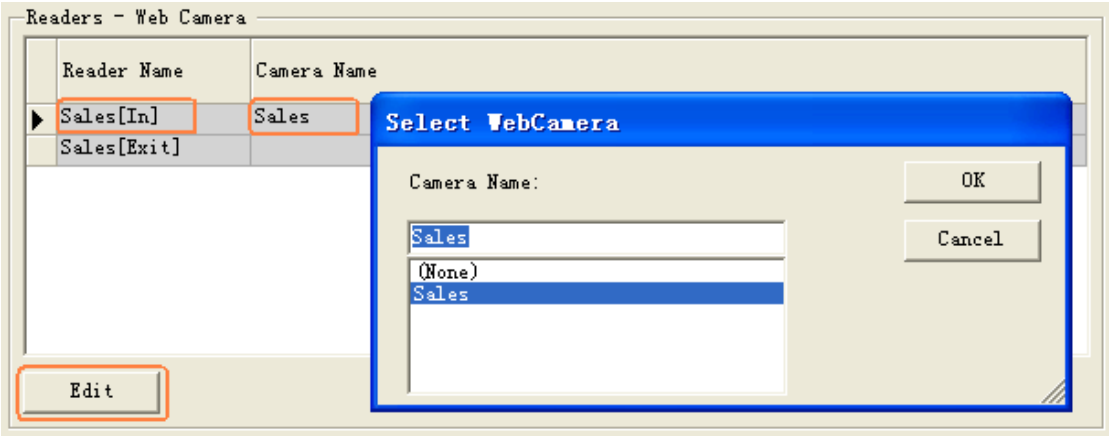




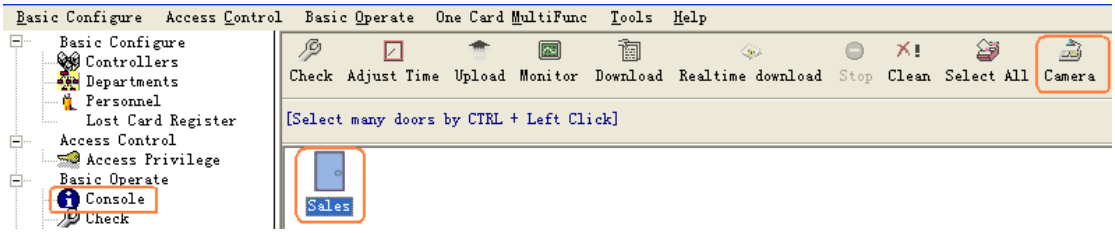
Add camera, click “New”, as shown:

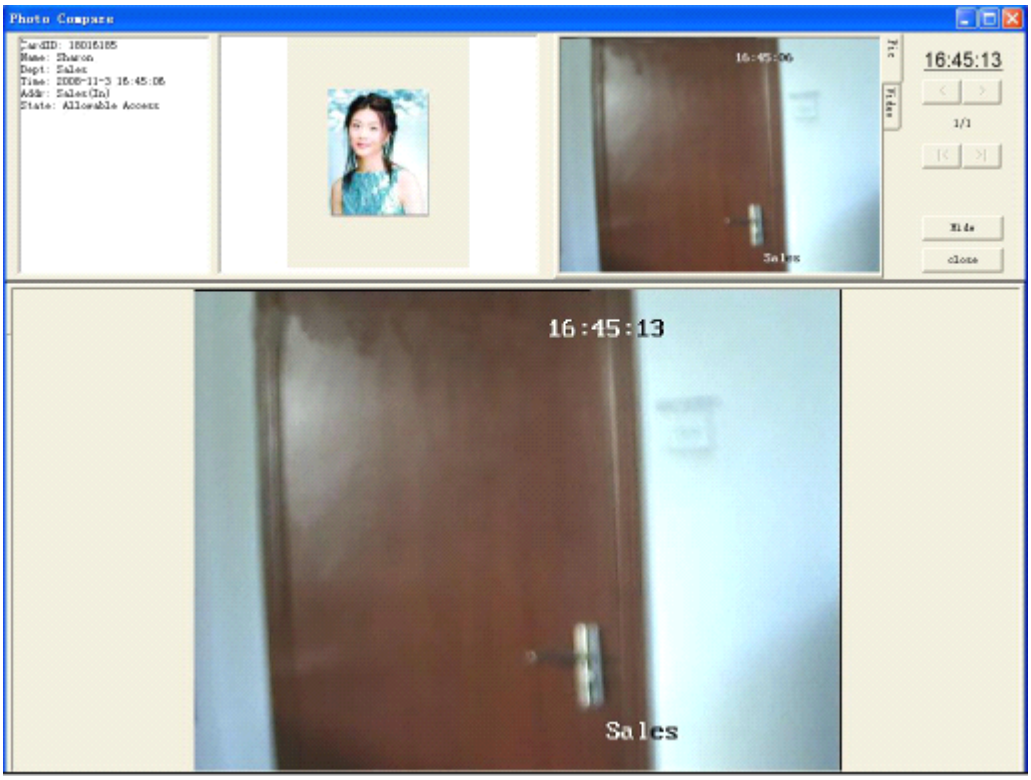


Set the Readers corresponding Web Camera



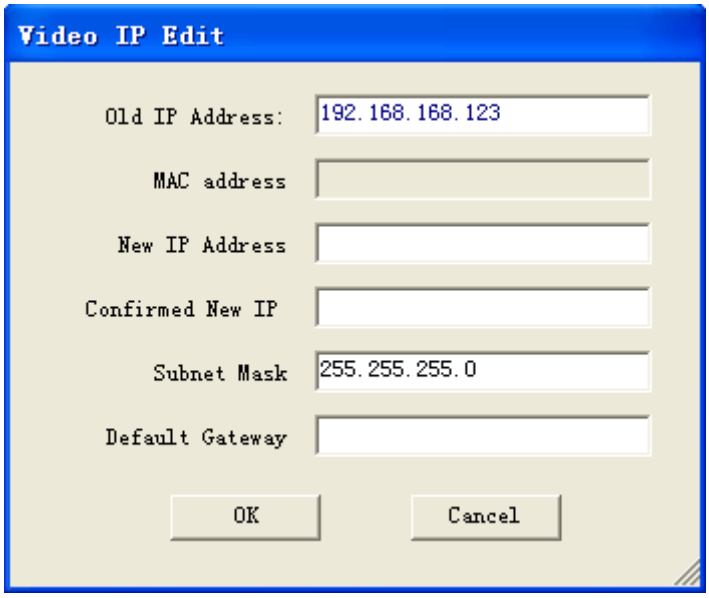
Display Photo Compare Window. Please【Console】<<【Camera】





If you want to delete snap pictures and video files, please 【Tools】<<【Camera Management】<<【**Delete Bmp-Video**】.

If you want to set up video server's IP address, please 【Tools】<<【Camera Management】<<【**Set Video IP**】,as shown:



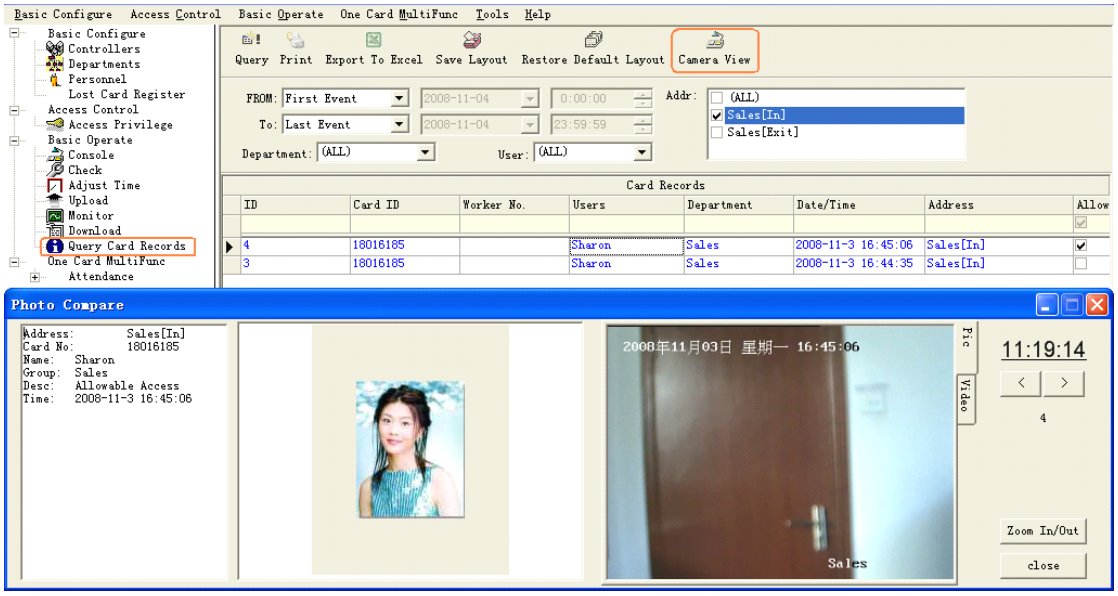
Please input "New IP Address" and re-input "Confirmed New IP". Information for the show:

Set Video IP Successfully.

If the Information Display:

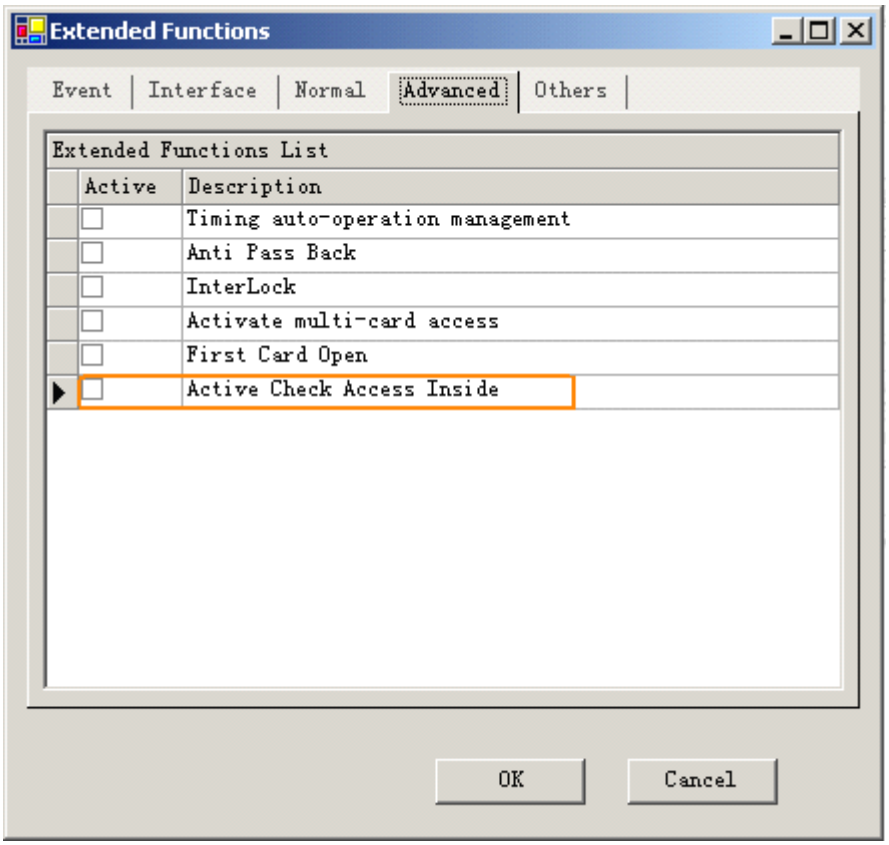
Set Video IP Failed.

Query Camera View, Select 【Query Card Records】<<【Camera View】

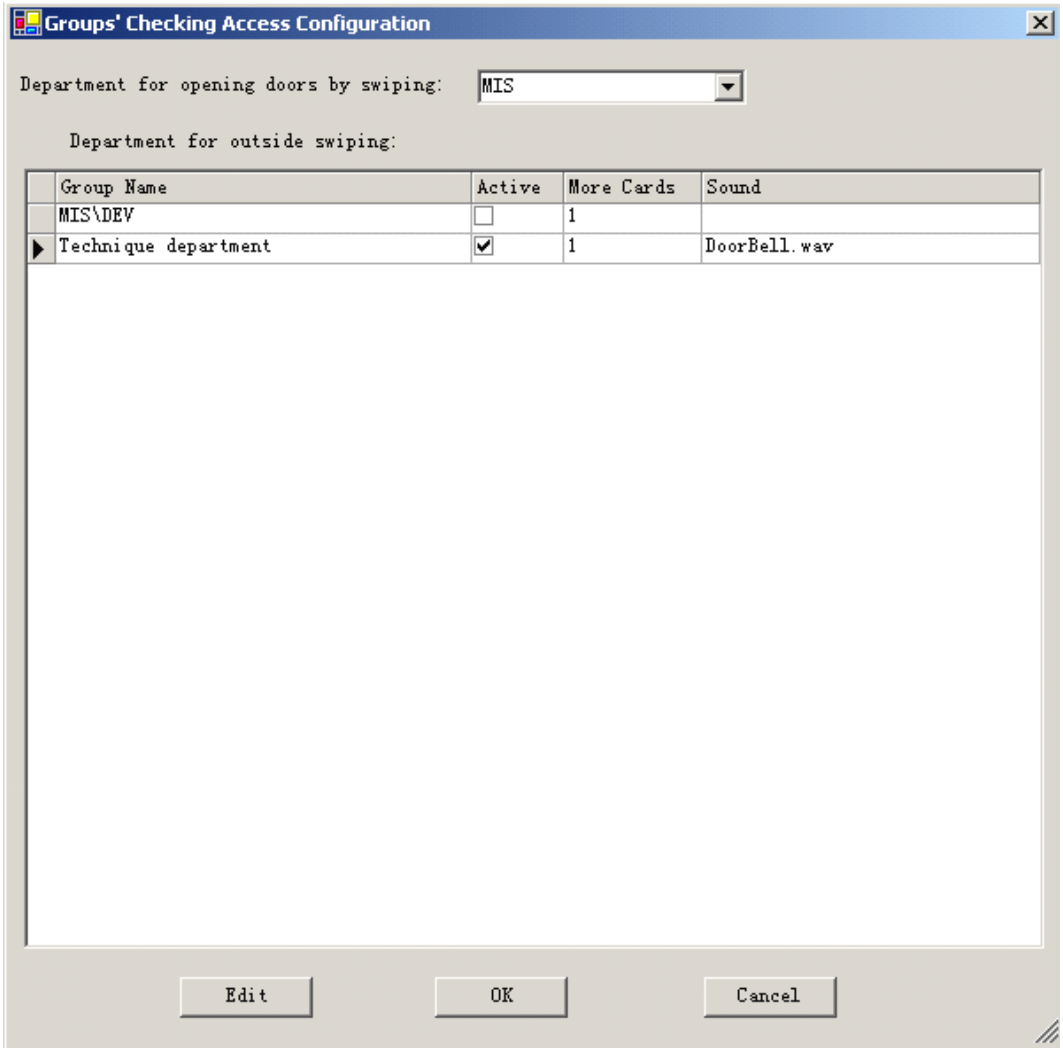


6.14 Check Access Manger

【Extended Functions】<<【Advanced】<<【**Active Check Access Inside**】



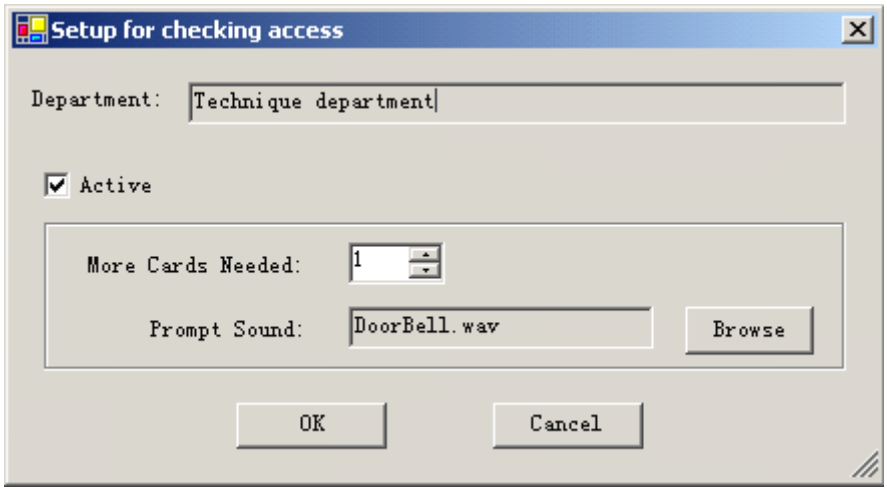
Select **Tools** << **Check Access Manager**



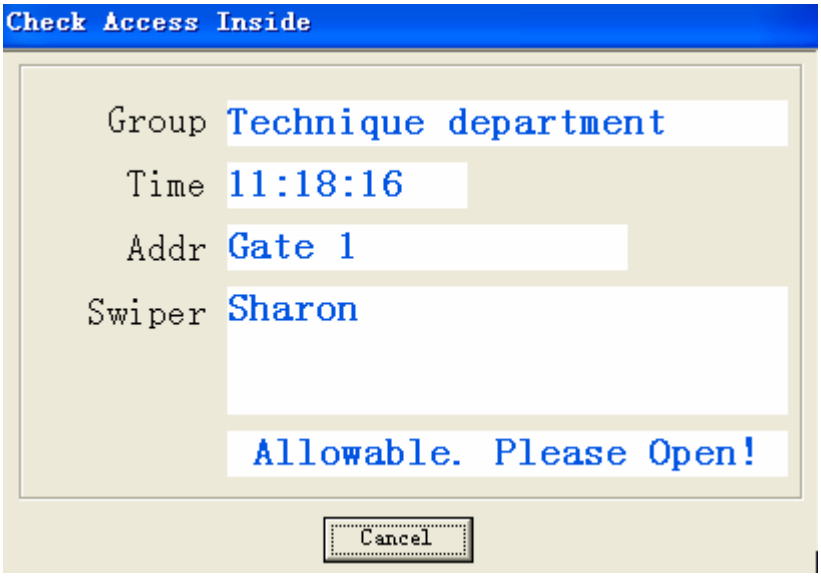
Set the department for opening doors by swpiping.

Set the deparments for outside swiping.

click "Edit".

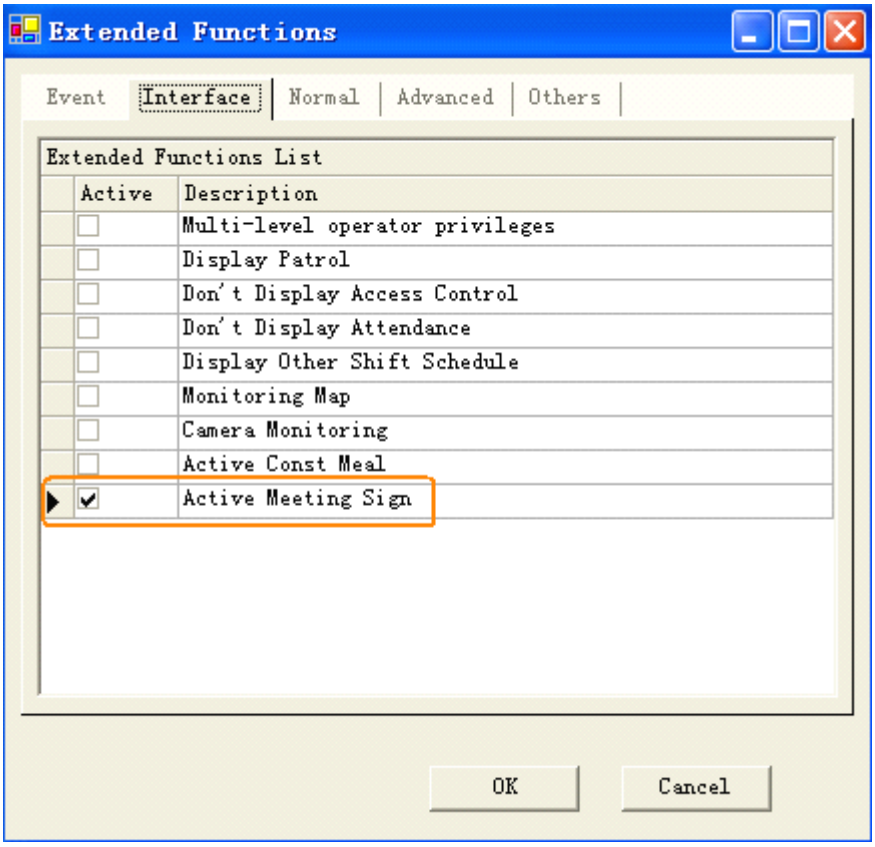


In the console "realtime-download", external swipings will active pop-up message box, as followed:

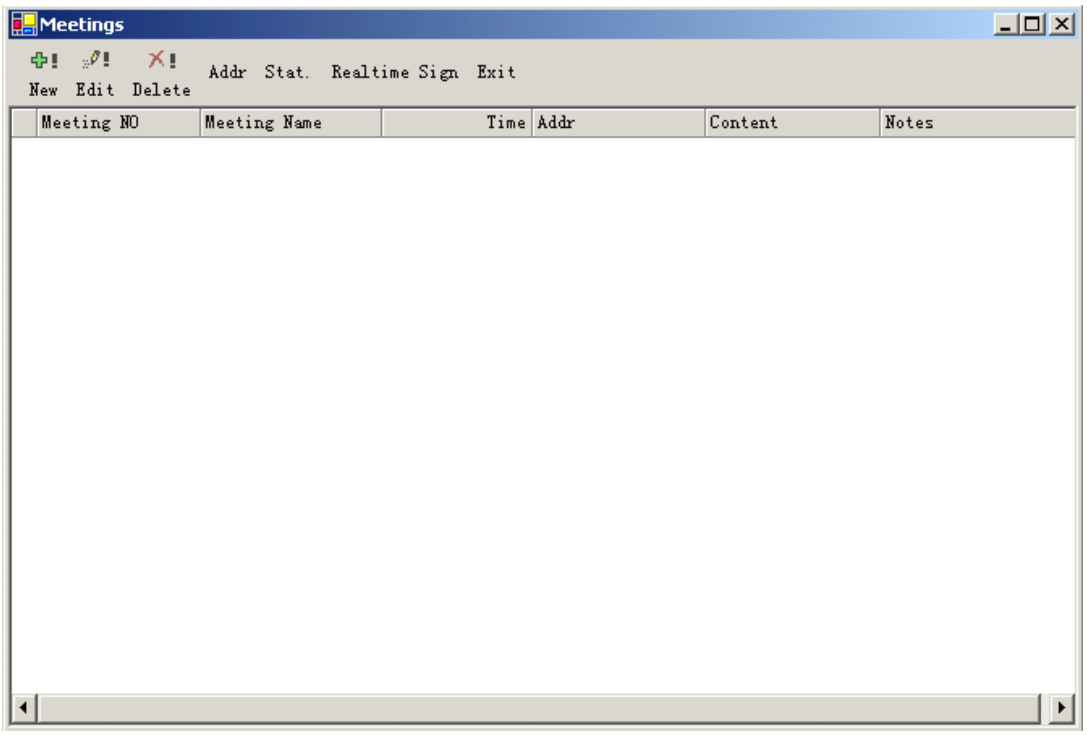


6.15 Meeting Sign

【Extended Functions】<<【Interface】<<【**Active Meeting Sign**】



Select **Meeting** << **Meeting Sign**



Add the meeting, please click

,

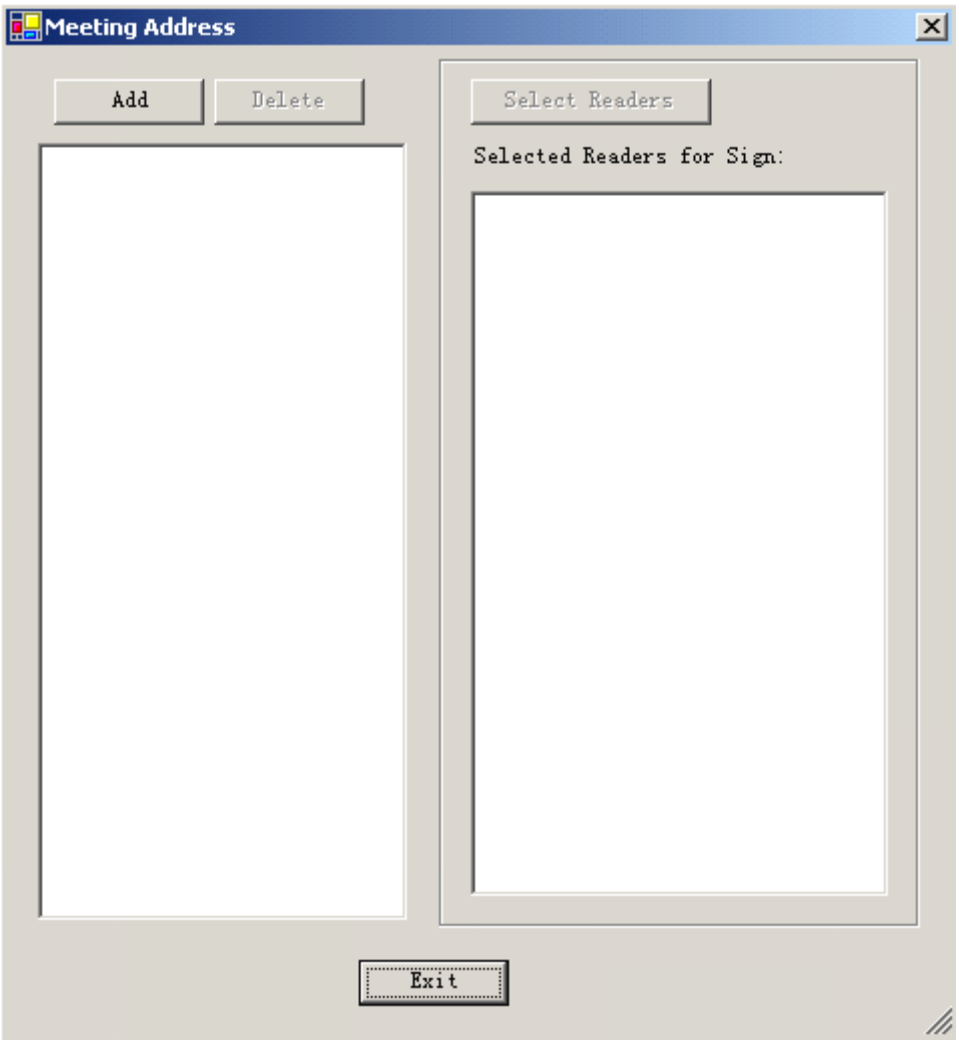
Click

, modify the meeting.

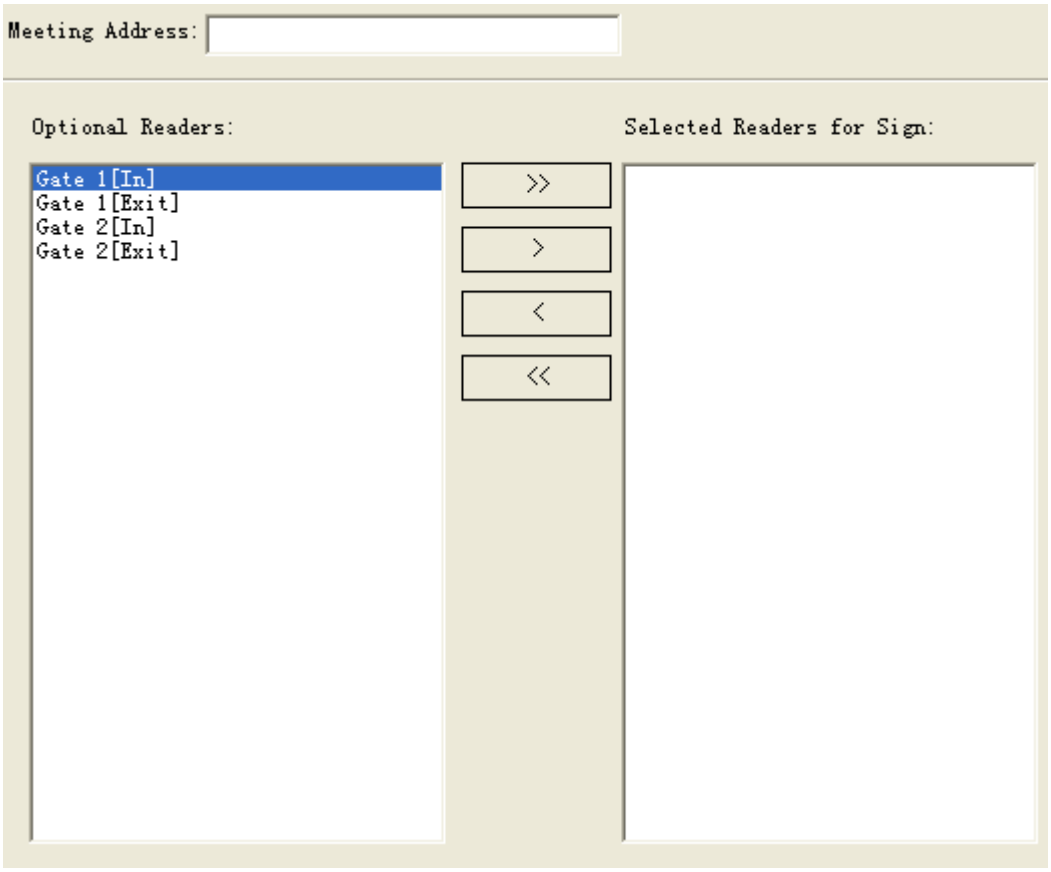
Click

to delete the meeting.

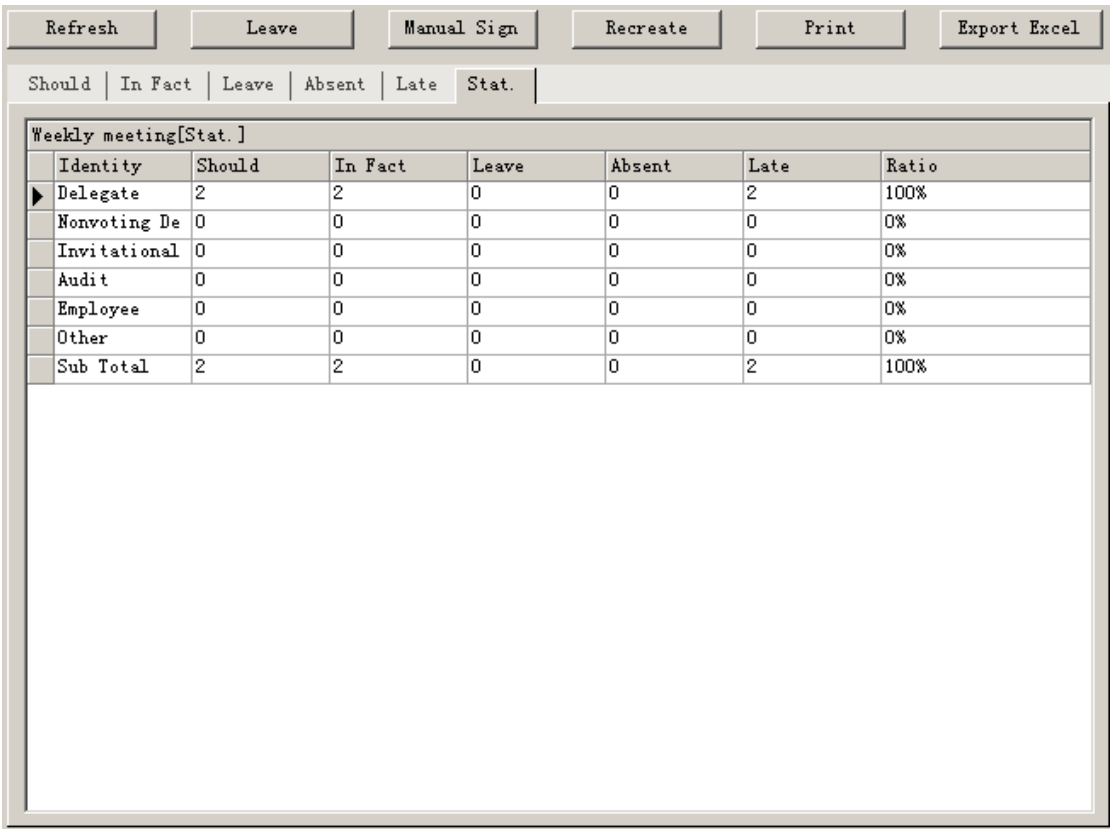
click "Add Addr", as shown:



click "Add" ,

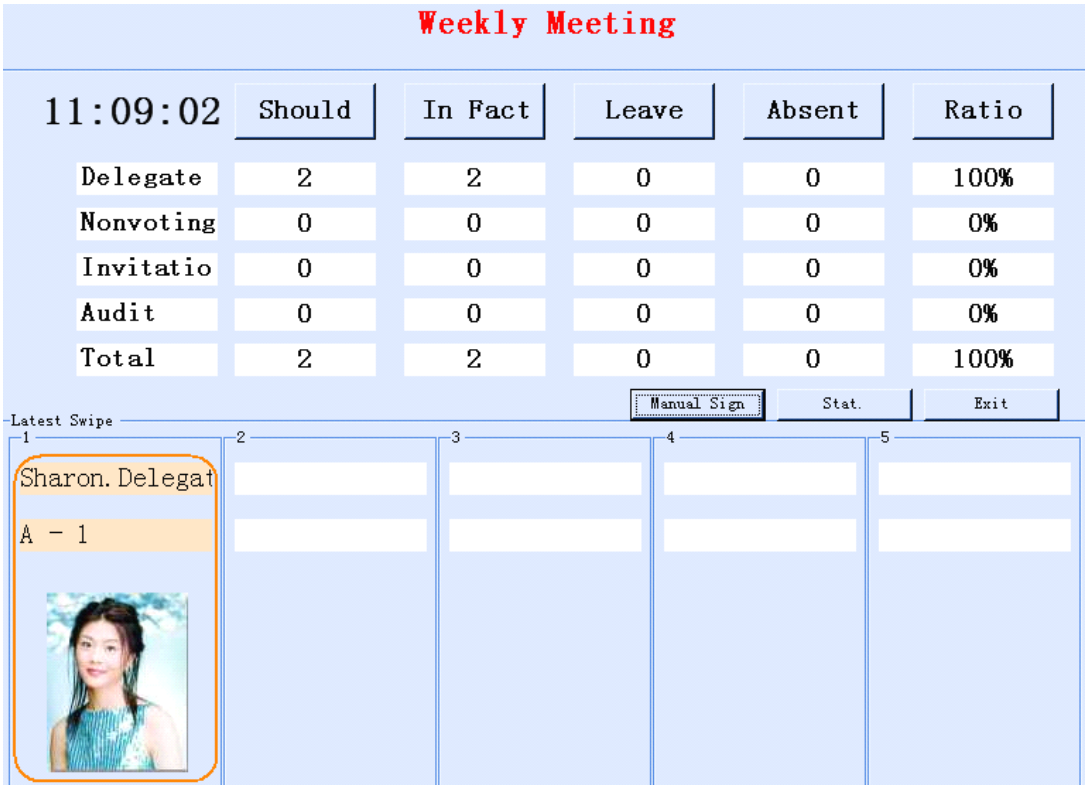


Click "Stat.":



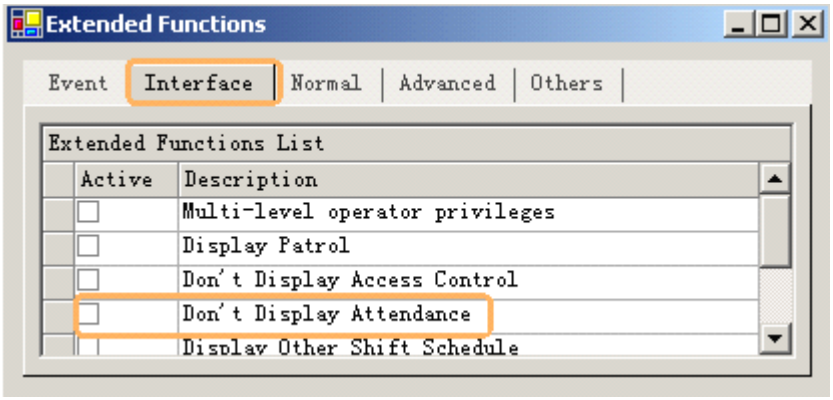
Identity	Should	In Fact	Leave	Absent	Late	Ratio
Delegate	2	2	0	0	2	100%
Nonvoting De	0	0	0	0	0	0%
Invitational	0	0	0	0	0	0%
Audit	0	0	0	0	0	0%
Employee	0	0	0	0	0	0%
Other	0	0	0	0	0	0%
Sub Total	2	2	0	0	2	100%

Click "Real-time Sign":

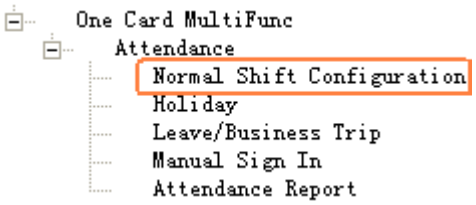


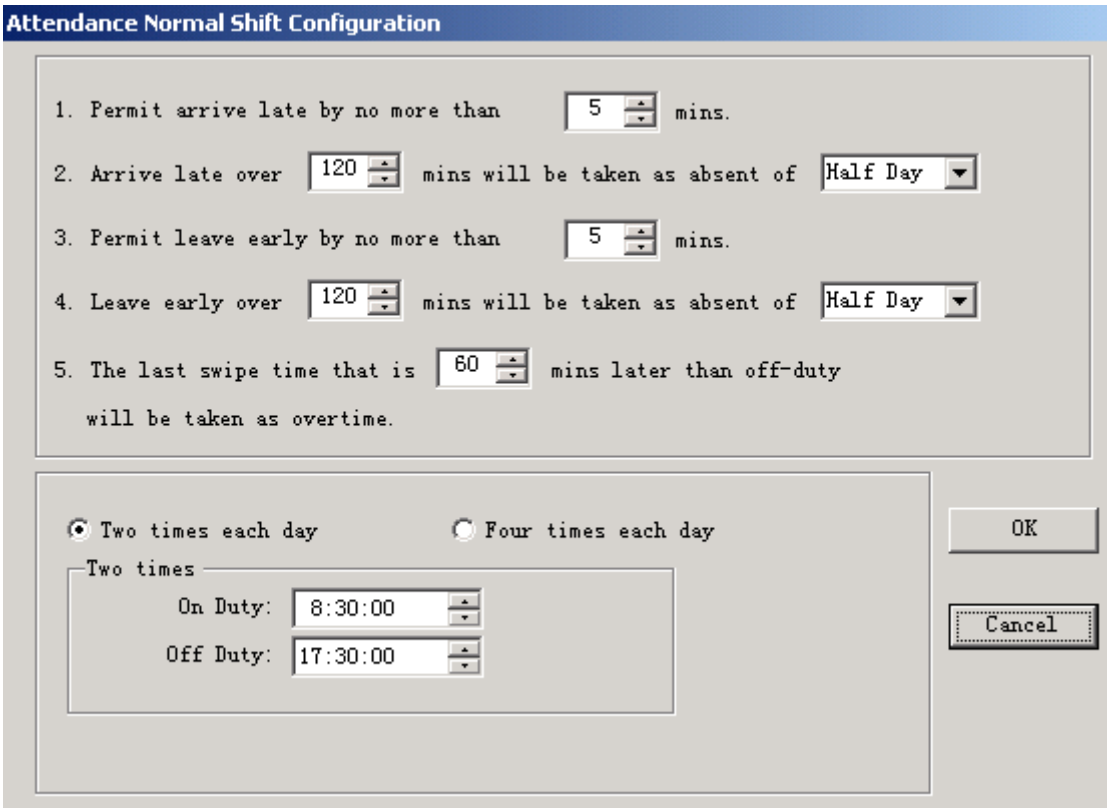
Part 7 Module:Attendance

The Access Control System had Activated the Attendance by default. If you want cancel this function ,please select 【Extended Functions】 << 【Interface】 << **【Don't Display Attendance】**

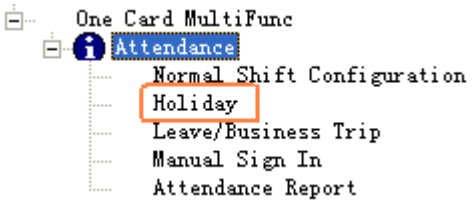


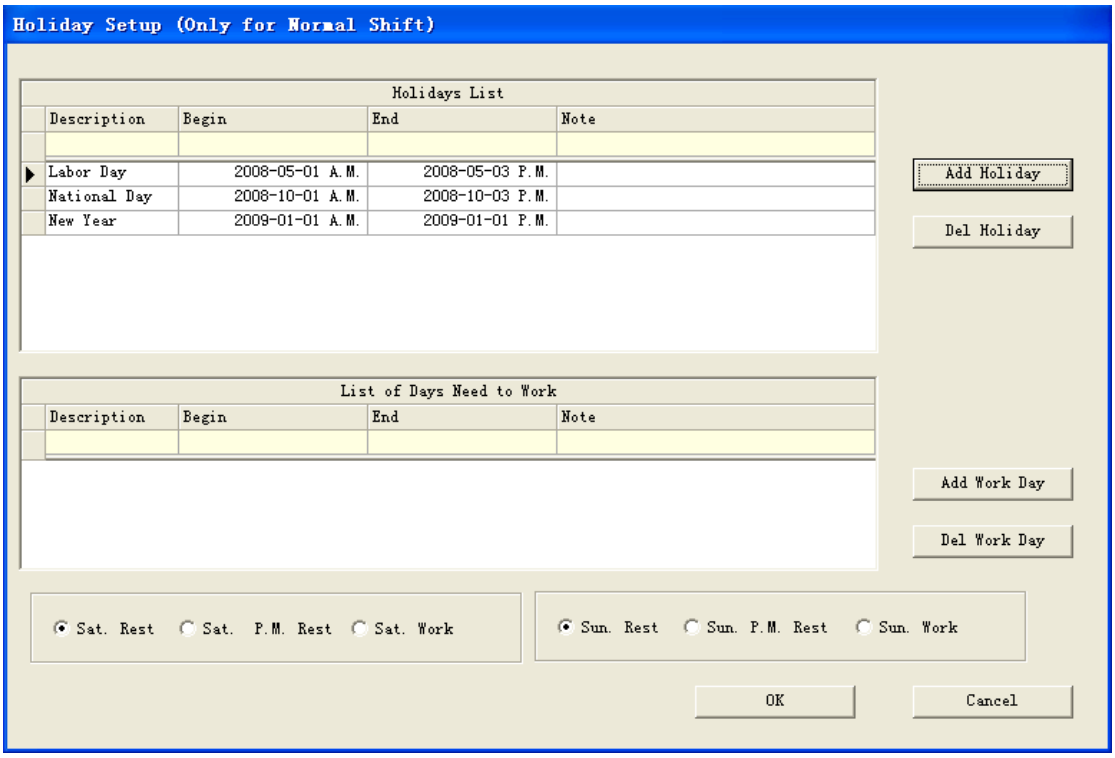
7.1 Normal shift configuration



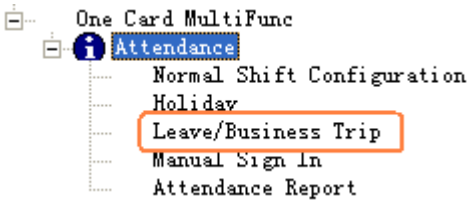

Attendance Normal Shift Configuration
1. Permit arrive late by no more than 5 mins.
2. Arrive late over 120 mins will be taken as absent of Half Day
3. Permit leave early by no more than 5 mins.
4. Leave early over 120 mins will be taken as absent of Half Day
5. The last swipe time that is 60 mins later than off-duty
will be taken as overtime.
Two times each day
Four times each day
Two times
On Duty: 8:30:00
Off Duty: 17:30:00
OK
Cancel

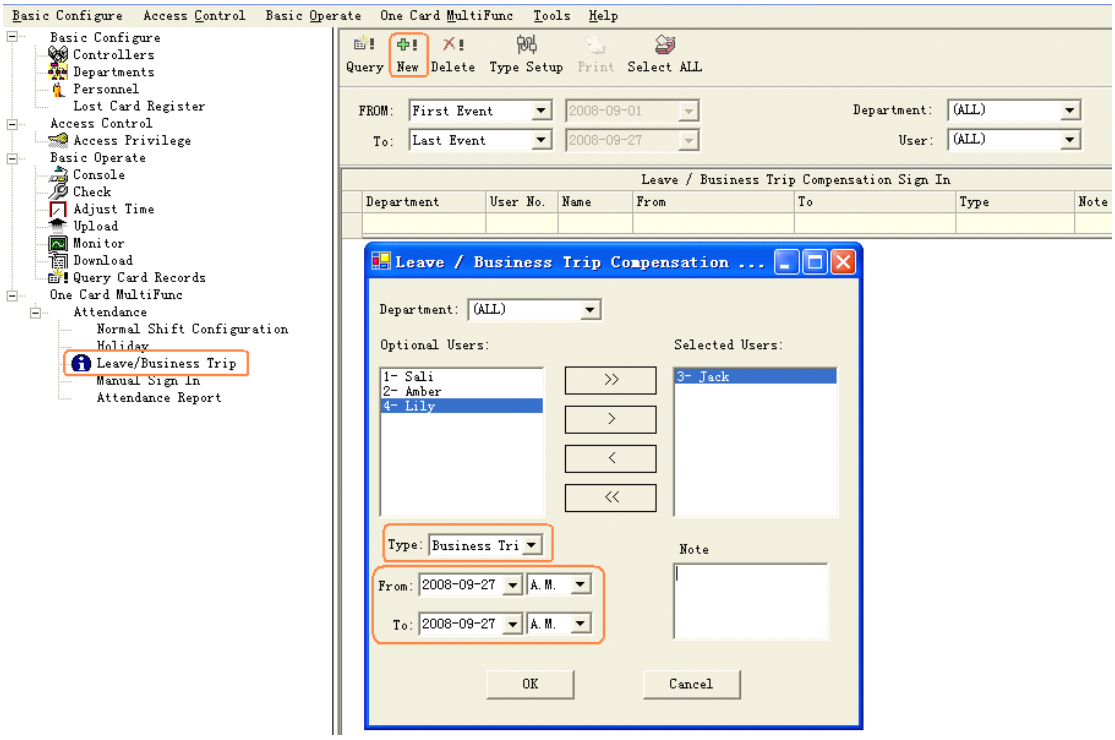
7.2 Holiday


One Card MultiFunc
Attendance
Normal Shift Configuration
Holiday
Leave/Business Trip
Manual Sign In
Attendance Report

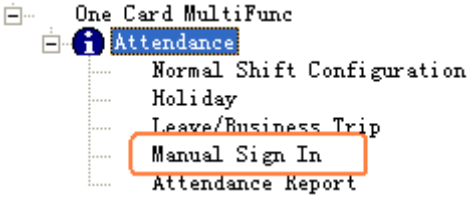


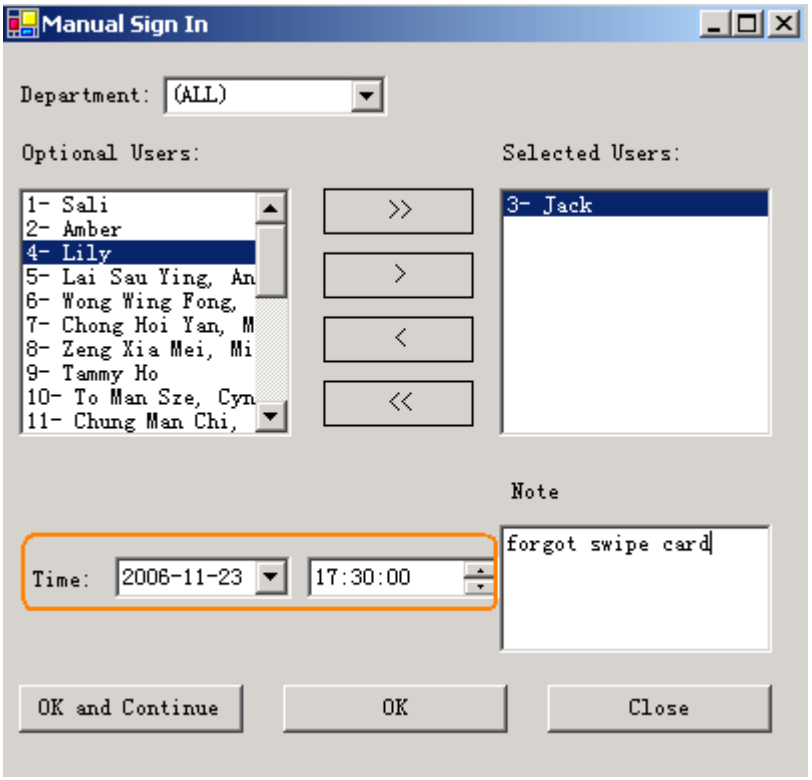
7.3 Leave/Business Trip

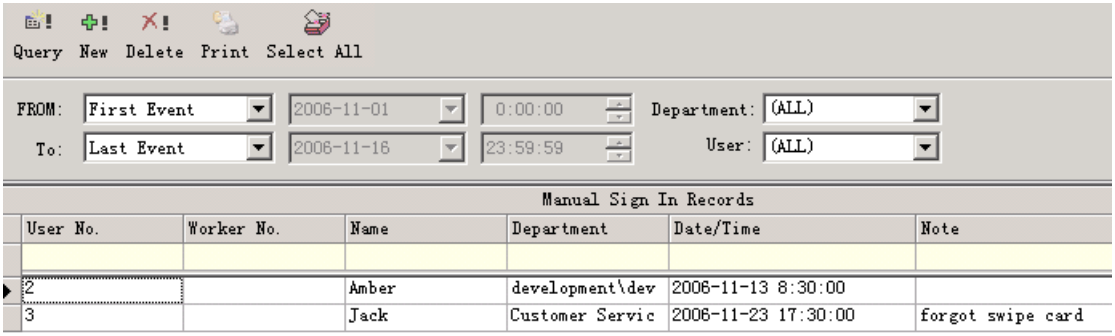




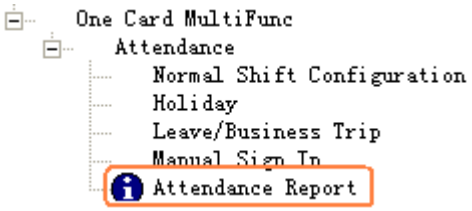
7.4 Manual Sign In



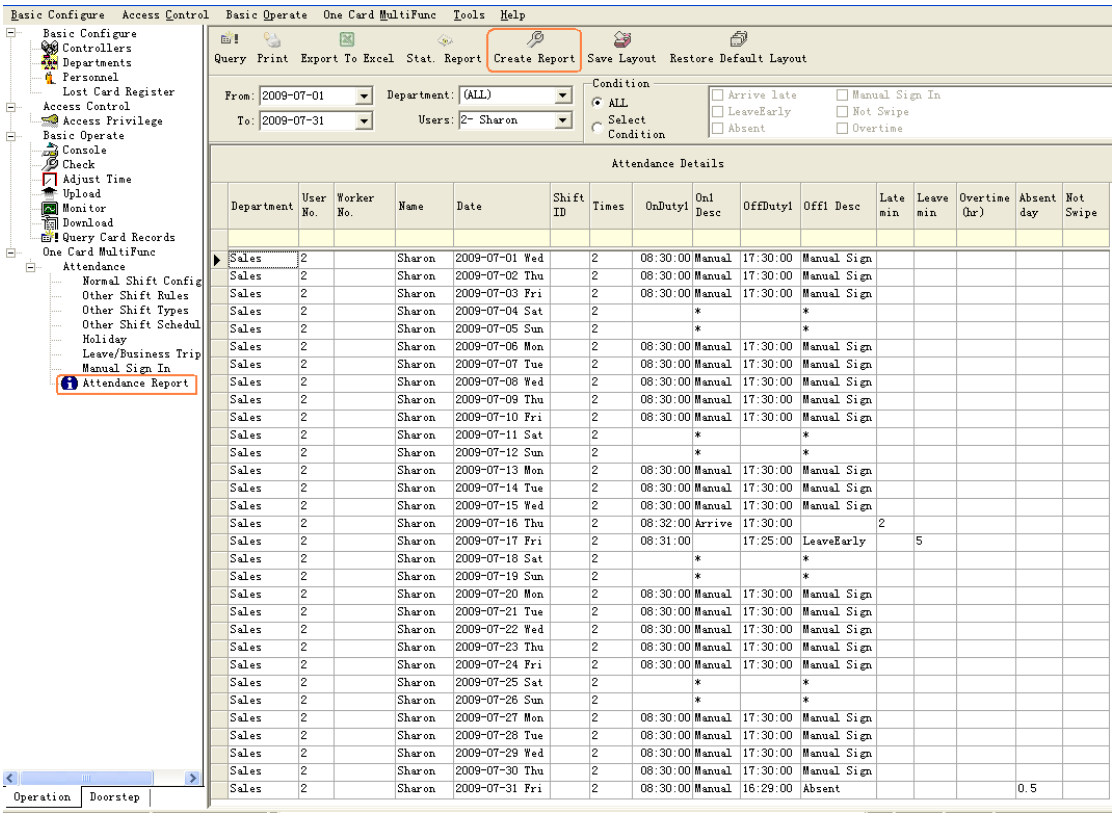



Query New Delete Print Select All
FROM: First Event 2006-11-01 0:00:00
To: Last Event 2006-11-16 23:59:59
Department: (ALL)
User: (ALL)
Manual Sign In Records
User No. Worker No. Name Department Date/Time Note
2 Amber development\dev 2006-11-13 8:30:00
3 Jack Customer Servic 2006-11-23 17:30:00 forgot swipe card

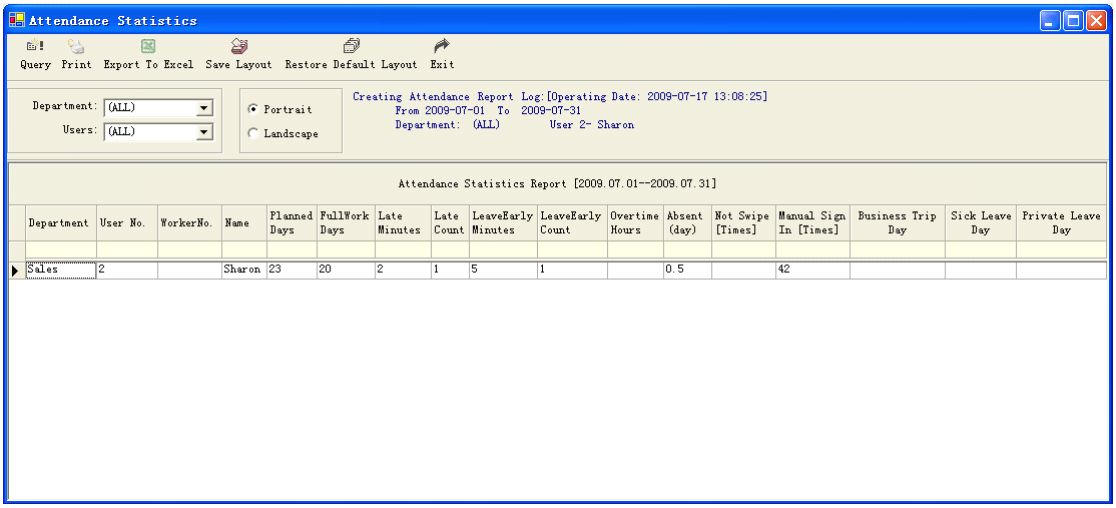
7.5 Report



Attendance Detail

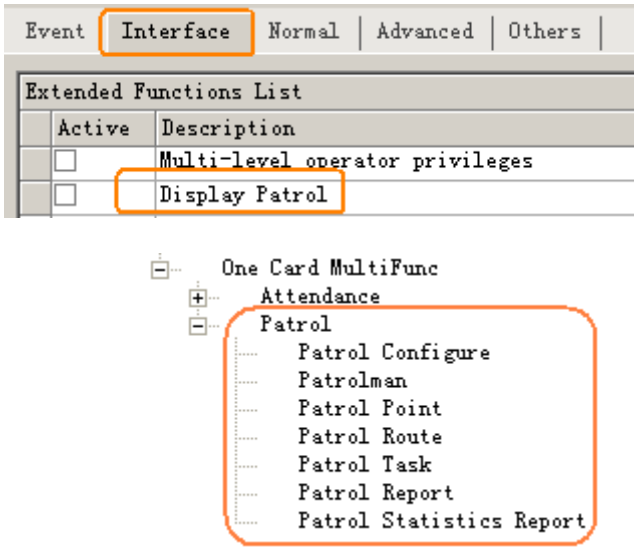


Attendance Statistics Report

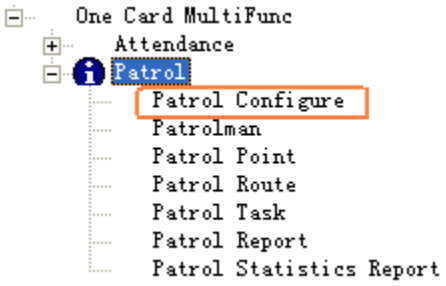


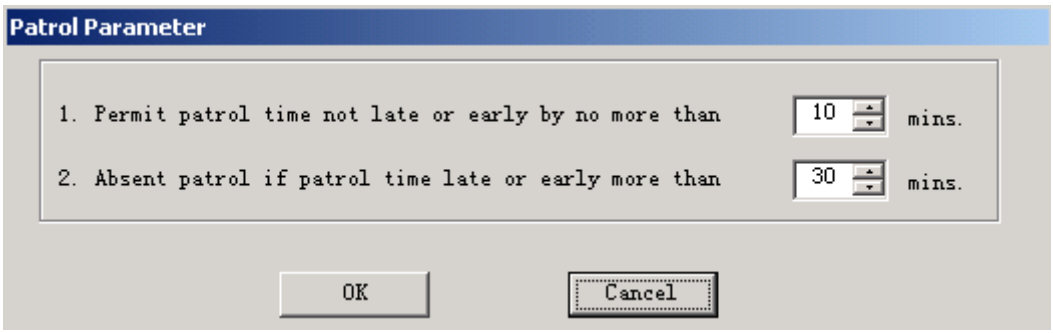
Part 8 Module:Patrol

【Extended Functions】<<【Interface】<<【**Display Patrol**】

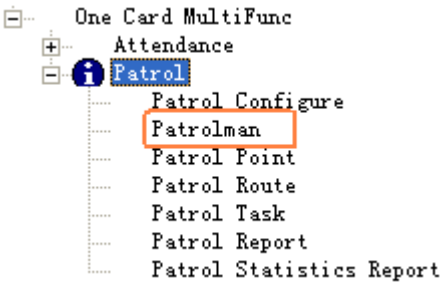


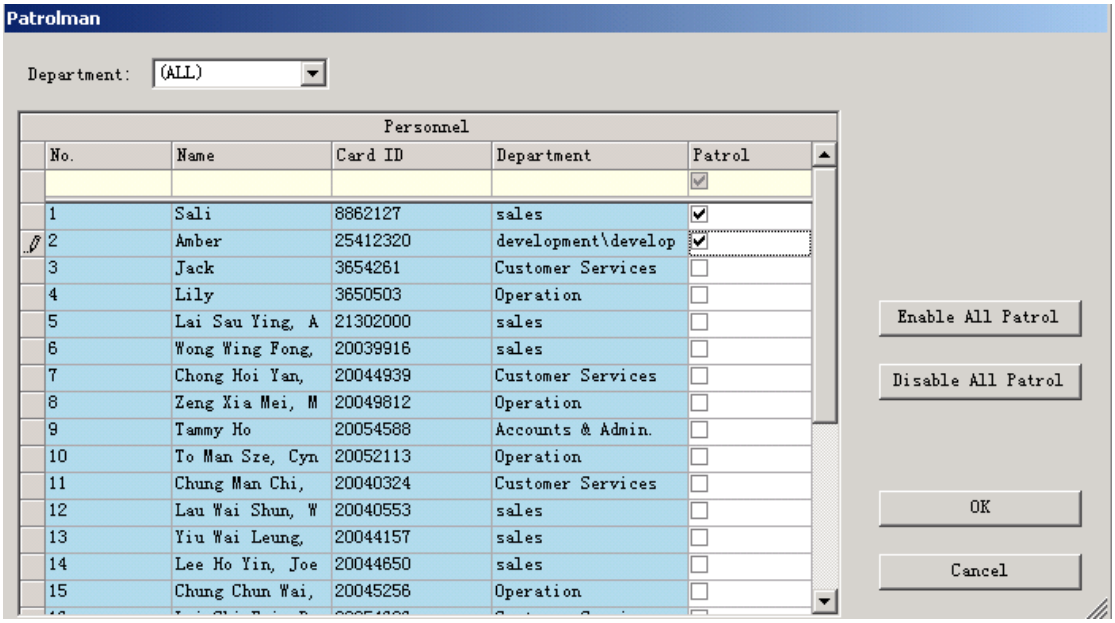
8.1 Patrol Configure



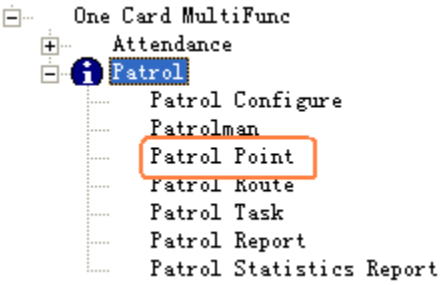


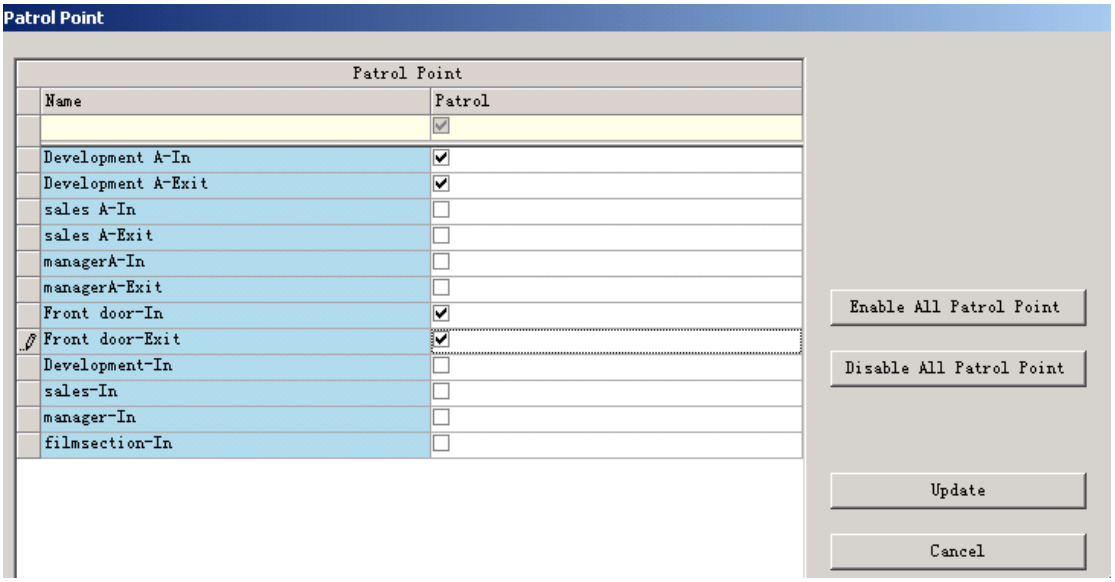
8.2 Patrolman



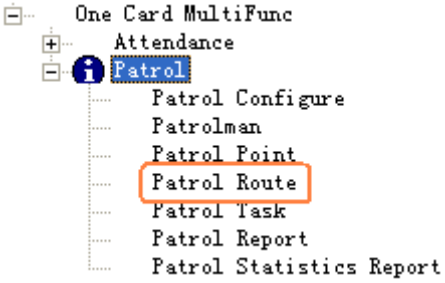

Patrolman
Department: (ALL)
Personnel
No. Name Card ID Department Patrol
1 Sali 8862127 sales
2 Amber 25412320 development\develop
3 Jack 3654261 Customer Services
4 Lily 3650503 Operation
5 Lai Sau Ying, A 21302000 sales
6 Wong Wing Fong, 20039916 sales
7 Chong Hoi Yan, 20044939 Customer Services
8 Zeng Xia Mei, M 20049812 Operation
9 Tammy Ho 20054588 Accounts & Admin.
10 To Man Sze, Cyn 20052113 Operation
11 Chung Man Chi, 20040324 Customer Services
12 Lau Wai Shun, W 20040553 sales
13 Yiu Wai Leung, 20044157 sales
14 Lee Ho Yin, Joe 20044650 sales
15 Chung Chun Wai, 20045256 Operation
Enable All Patrol
Disable All Patrol
OK
Cancel

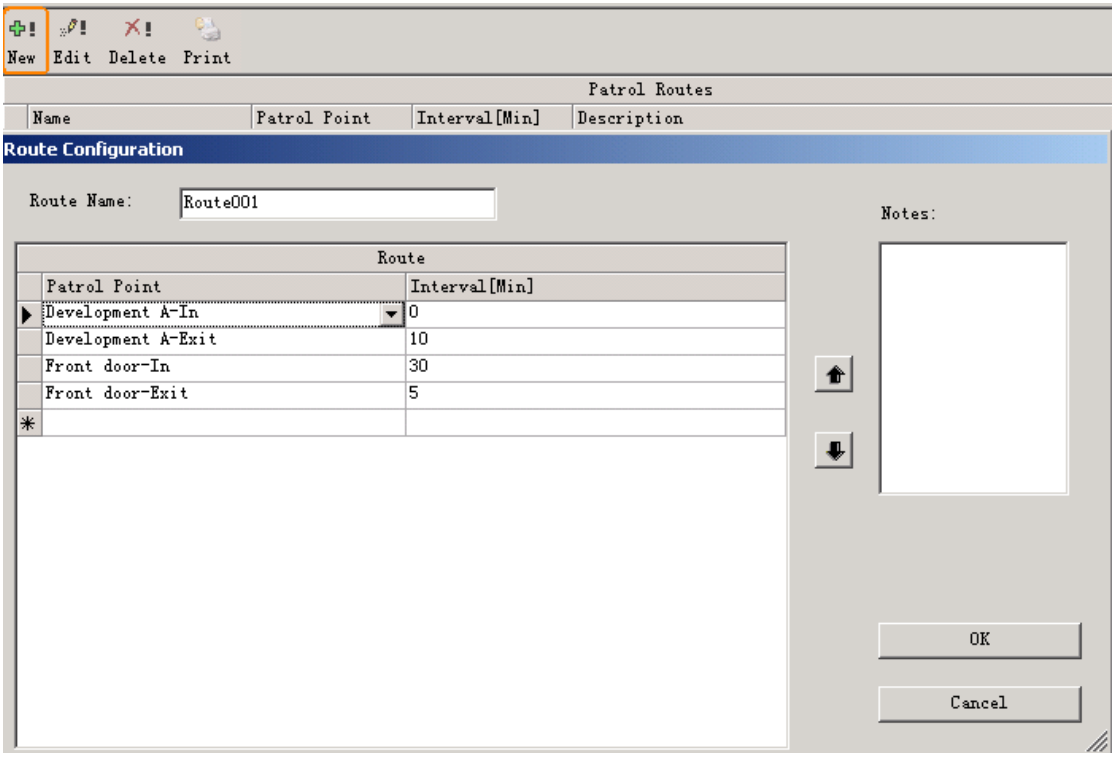
8.3 Patrol Point

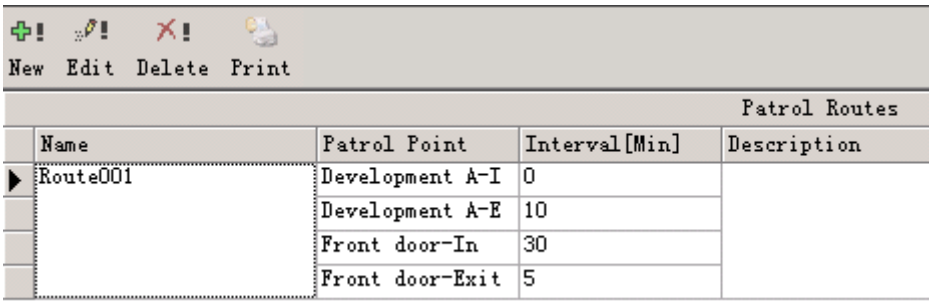




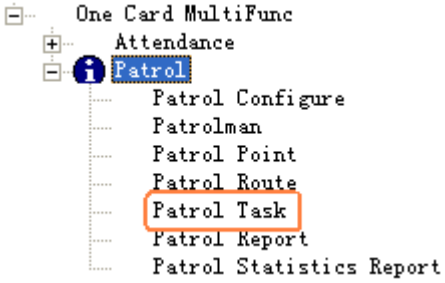
8.4 Patrol Route

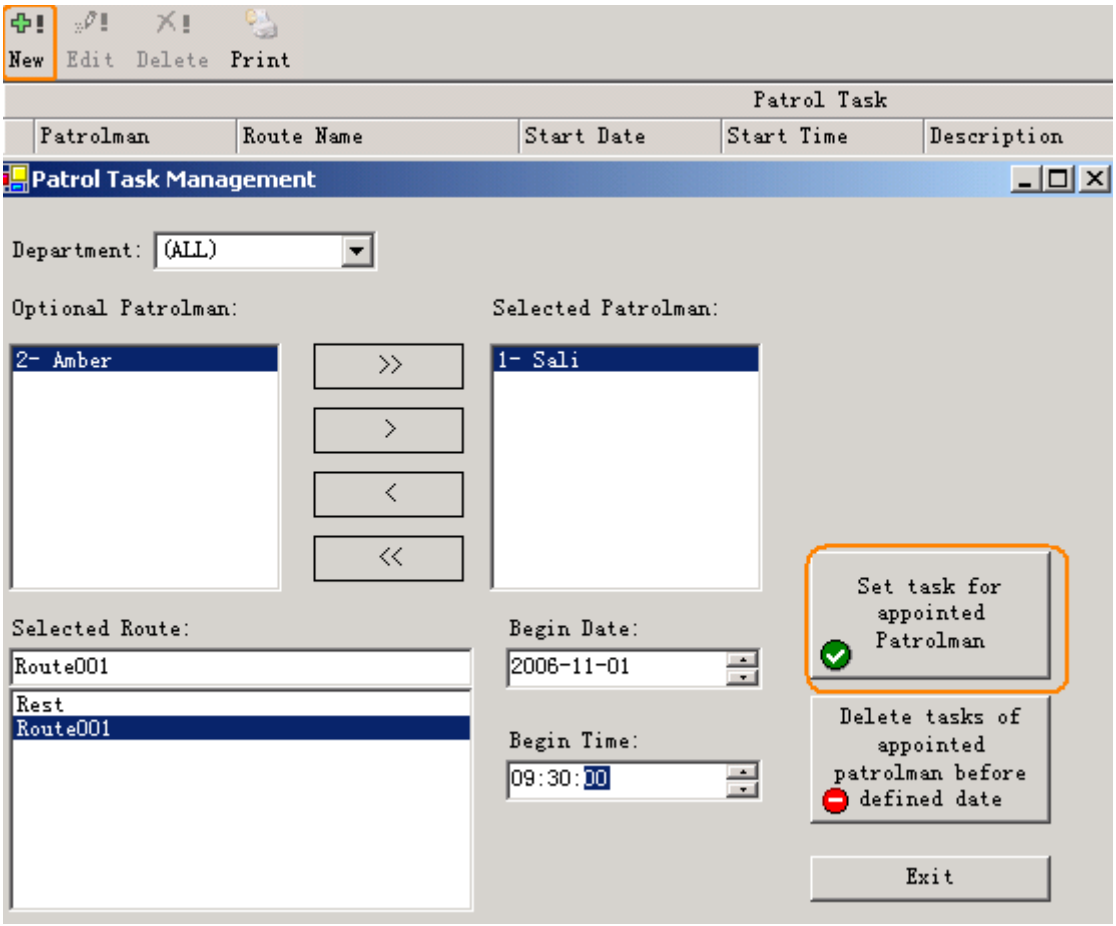




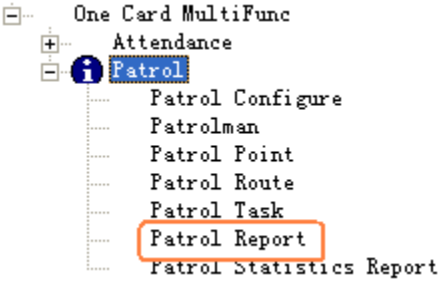


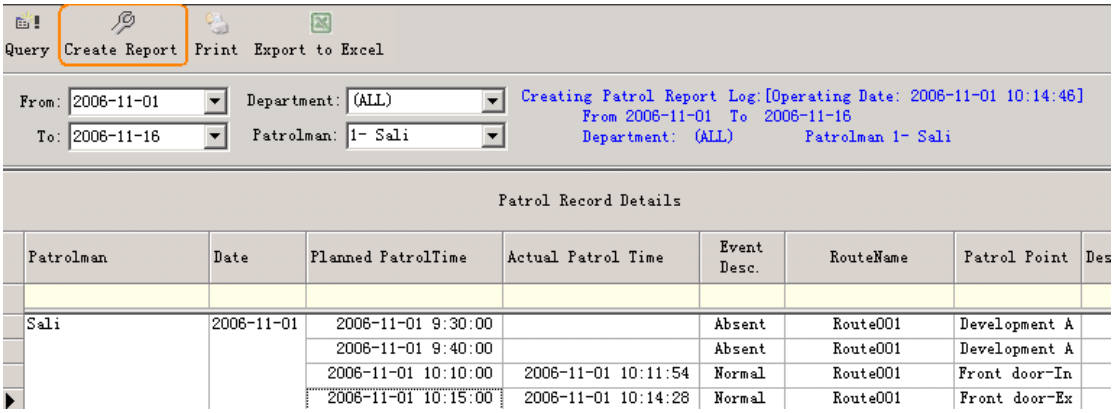
8.5 Patrol Task



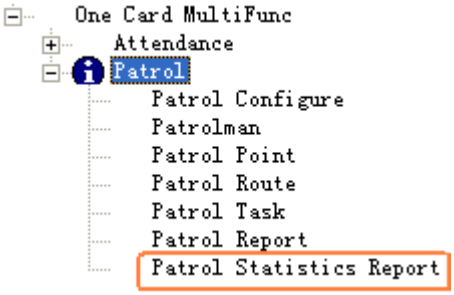


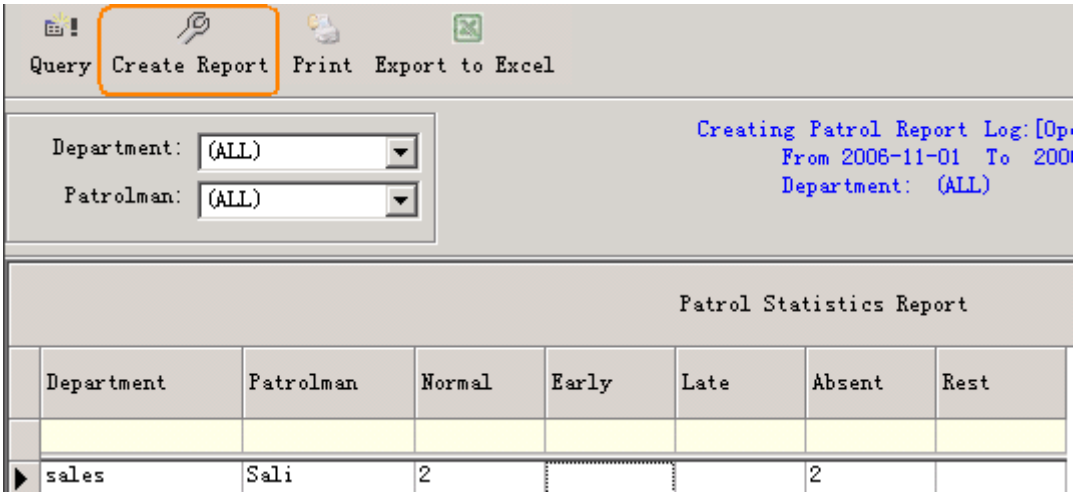
8.6 Patrol Report





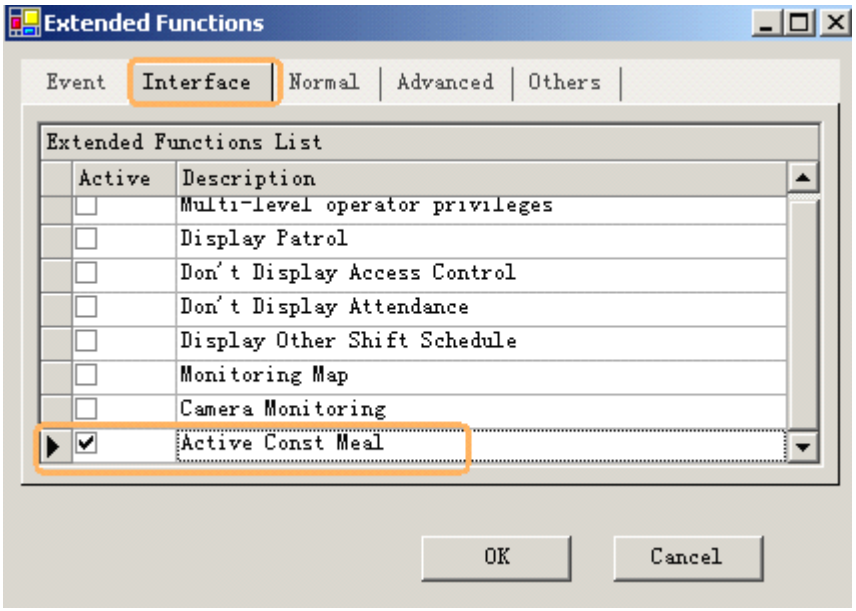
8.7 Patrol Statistics Report



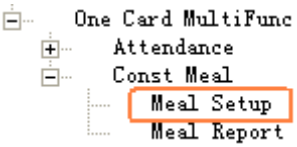


Part 9 Const meal

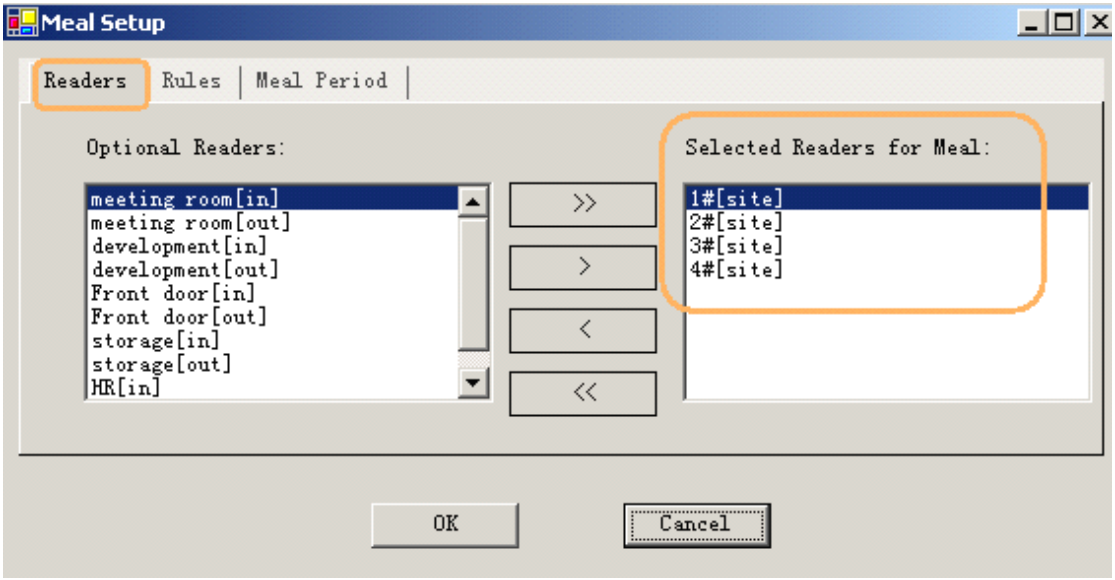
【Extended Functions】<<【Interface】<<【**Const meal**】



9.1 Meal setup

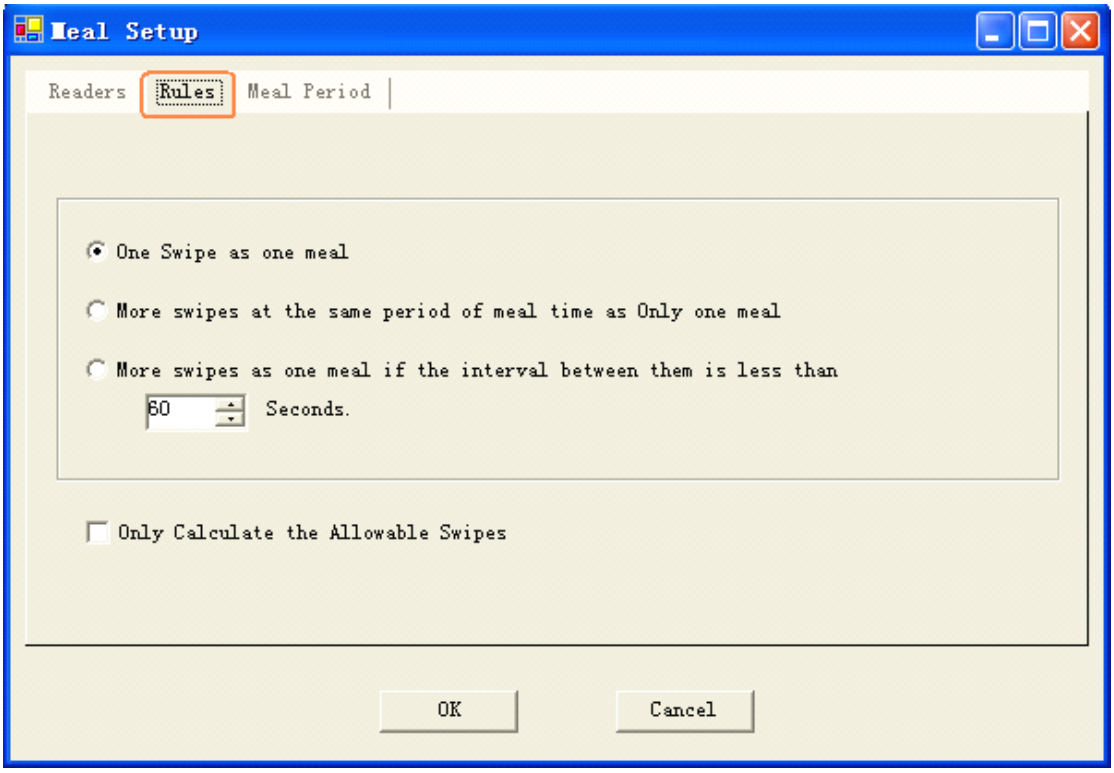


9.1.1 Readers for Meal

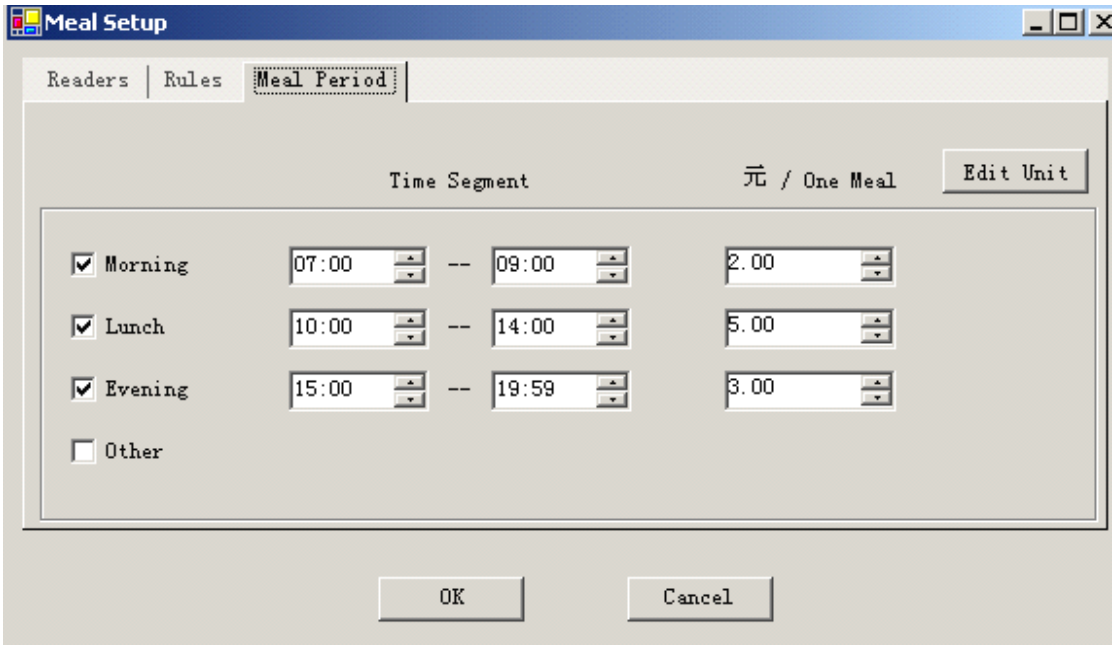


Select Readers for Meal from Optional Readers

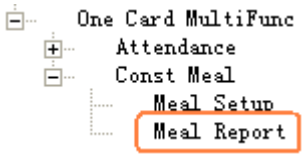
9.1.2 Meal Rules



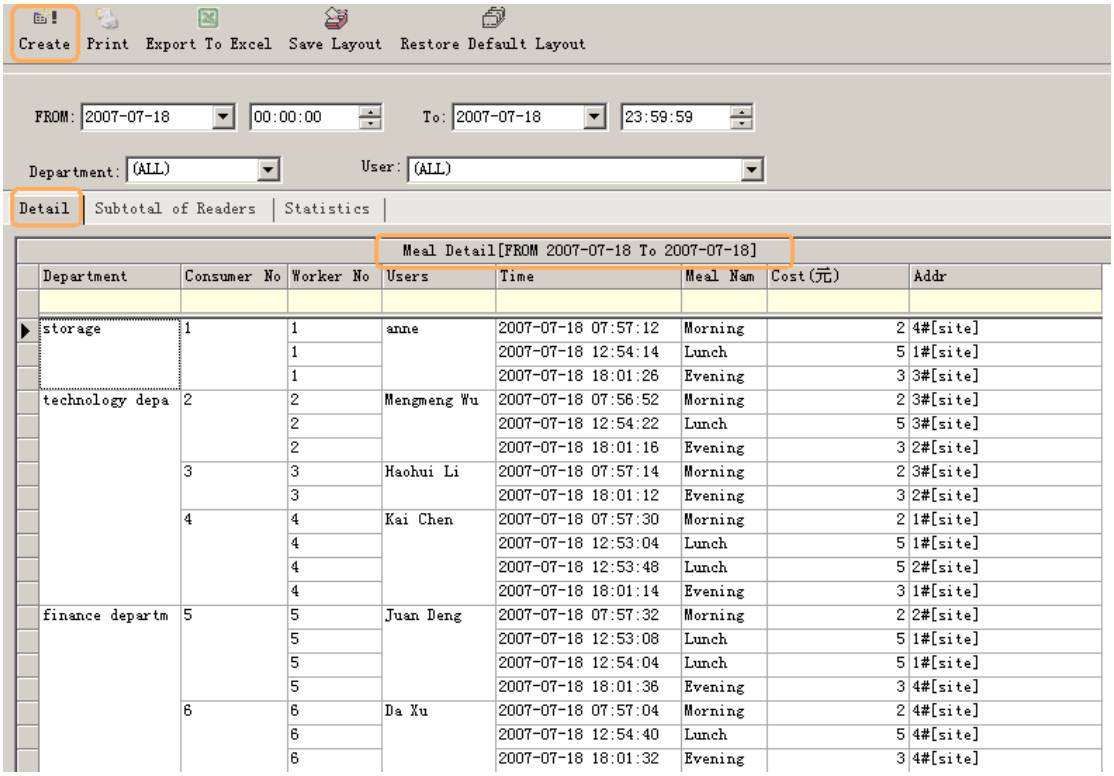
9.1.3 Meal Period



9.2 Meal Report

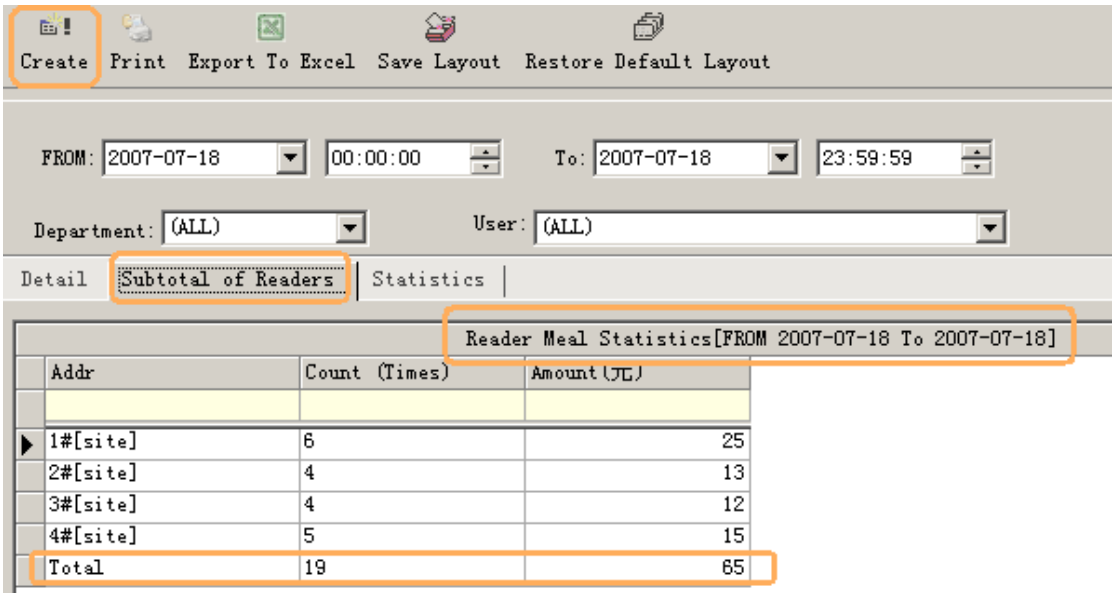


Meal Details Report



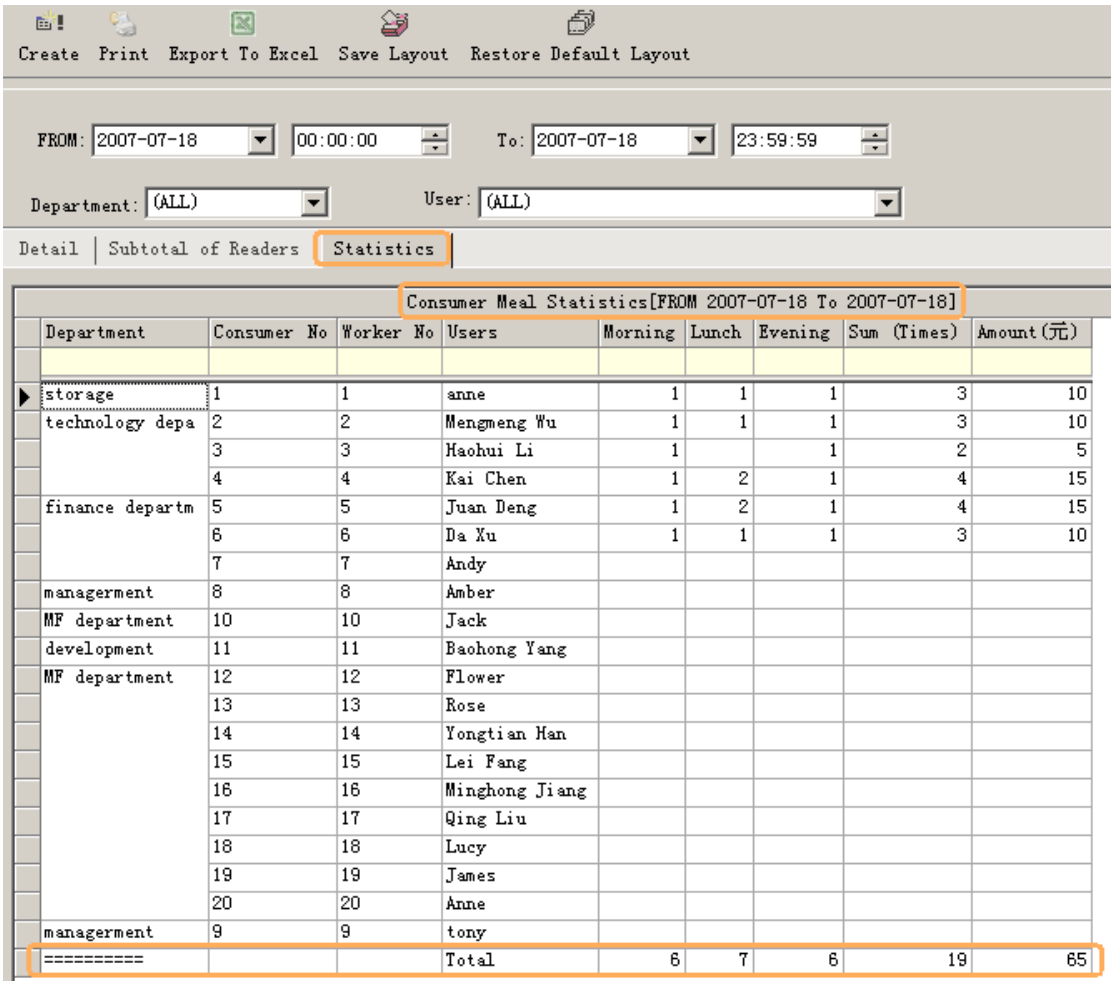
Department	Consumer No	Worker No	Users	Time	Meal Nam	Cost(元)	Addr
storage	1	1	anne	2007-07-18 07:57:12	Morning	2	4#[site]
		1		2007-07-18 12:54:14	Lunch	5	1#[site]
		1		2007-07-18 18:01:26	Evening	3	3#[site]
technology depa	2	2	Mengmeng Wu	2007-07-18 07:56:52	Morning	2	3#[site]
		2		2007-07-18 12:54:22	Lunch	5	3#[site]
		2		2007-07-18 18:01:16	Evening	3	2#[site]
	3	3	Haohui Li	2007-07-18 07:57:14	Morning	2	3#[site]
		3		2007-07-18 18:01:12	Evening	3	2#[site]
	4	4	Kai Chen	2007-07-18 07:57:30	Morning	2	1#[site]
		4		2007-07-18 12:53:04	Lunch	5	1#[site]
		4		2007-07-18 12:53:48	Lunch	5	2#[site]
		4		2007-07-18 18:01:14	Evening	3	1#[site]
finance departm	5	5	Juan Deng	2007-07-18 07:57:32	Morning	2	2#[site]
		5		2007-07-18 12:53:08	Lunch	5	1#[site]
		5		2007-07-18 12:54:04	Lunch	5	1#[site]
		5		2007-07-18 18:01:36	Evening	3	4#[site]
	6	6	Da Xu	2007-07-18 07:57:04	Morning	2	4#[site]
		6		2007-07-18 12:54:40	Lunch	5	4#[site]
		6		2007-07-18 18:01:32	Evening	3	4#[site]

Meal Stat. report of Readers for Meal



Addr	Count (Times)	Amount(元)
1#[site]	6	25
2#[site]	4	13
3#[site]	4	12
4#[site]	5	15
Total	19	65

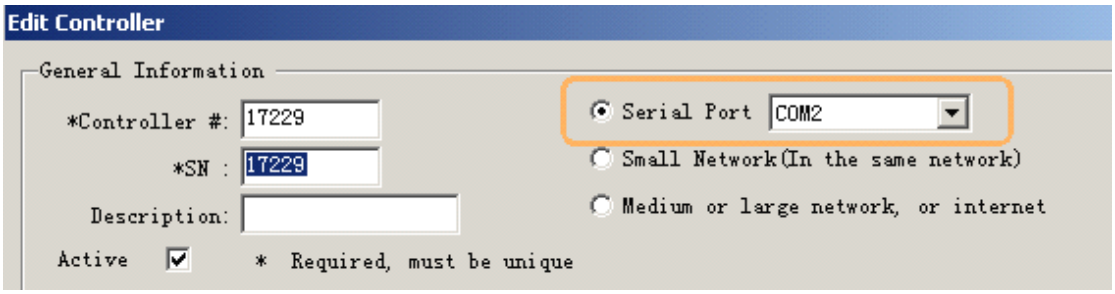
Meal Stat. report of Users

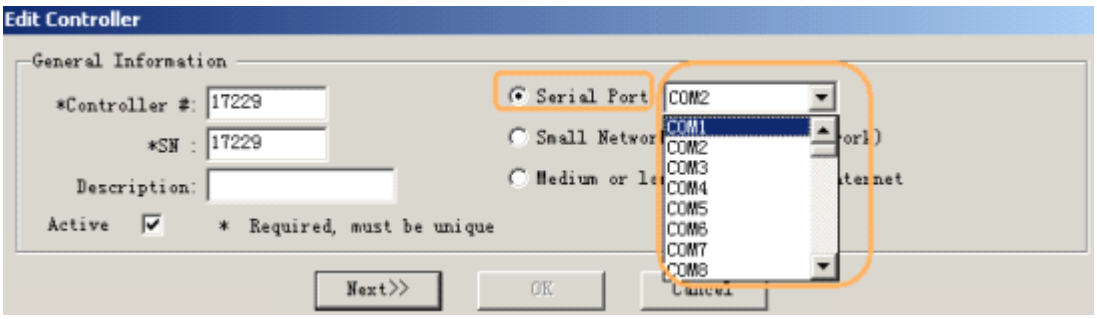


Department	Consumer No	Worker No	Users	Morning	Lunch	Evening	Sum (Times)	Amount(元)
storage	1	1	anne	1	1	1	3	10
technology depa	2	2	Mengmeng Wu	1	1	1	3	10
	3	3	Haohui Li	1		1	2	5
	4	4	Kai Chen	1	2	1	4	15
finance departm	5	5	Juan Deng	1	2	1	4	15
	6	6	Da Xu	1	1	1	3	10
	7	7	Andy					
managerment	8	8	Amber					
MF department	10	10	Jack					
development	11	11	Baohong Yang					
MF department	12	12	Flower					
	13	13	Rose					
	14	14	Yongtian Han					
	15	15	Lei Fang					
	16	16	Minghong Jiang					
	17	17	Qing Liu					
	18	18	Lucy					
	19	19	James					
	20	20	Anne					
managerment	9	9	tony					
==========			Total	6	7	6	19	65

Part 10 Excursus:

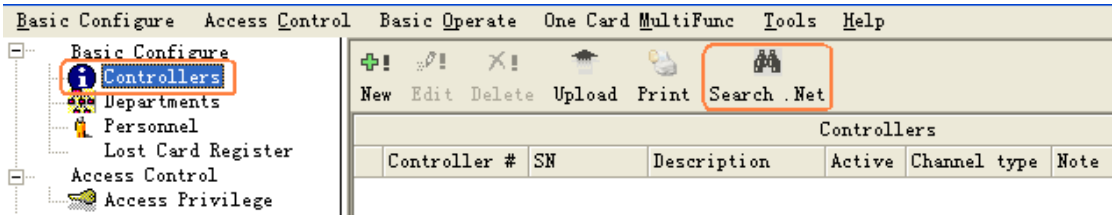
10.1 RS232/RS485

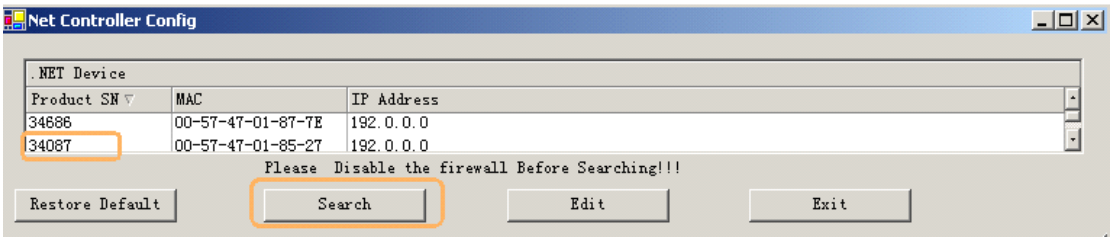


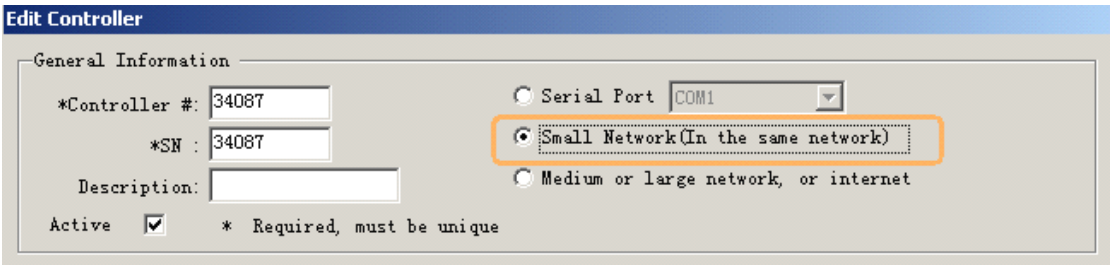


10.2 TCP/IP

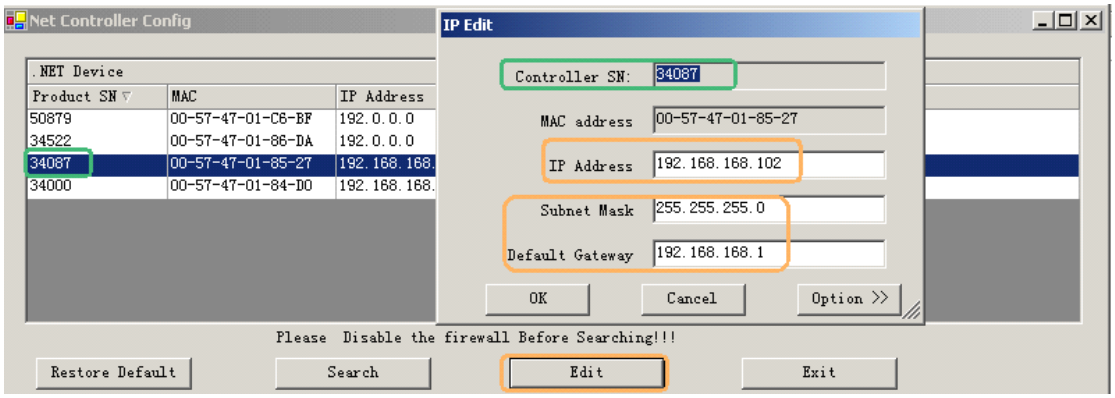
all controllers are in the same network..

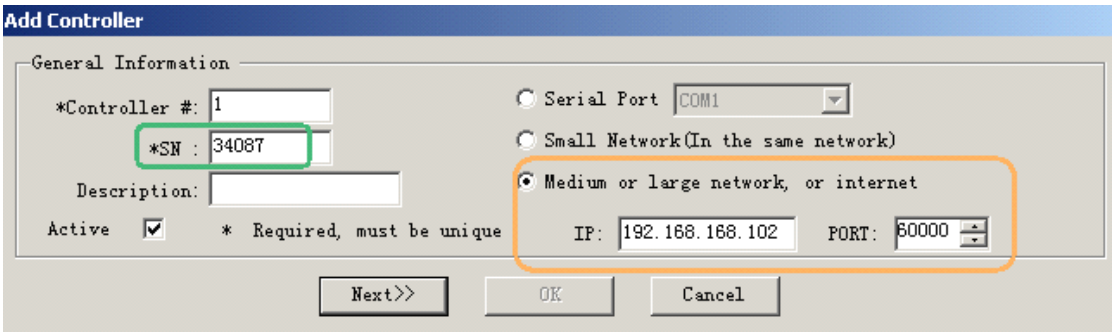


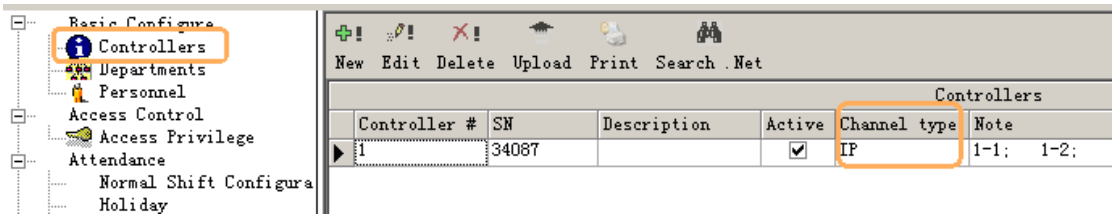




10.3 Complex network







The controllers are separated into different network . Each controller must be assigned a unique IP address .